

Minutes of Regular Meeting December 26, 2007

Present: Trustees Lyle King and Wes Sargent, Fiscal Officer Kennedy

Absent: Trustee Bill Habig

Guests: Travis Binckley

Jeff Hussey

Jim and Maureen Havens, 3587 Loudon St., Granville

Elaine King, 1412 Welsh Hills Rd, Granville

Fred Abraham, 1901 James Rd, Granville

Kitty Consolo, 18 Samson Pl, Granville

John Slater, Union Twp Trustee

Jack Justice, Union Twp Trustee

Melissa Hartfield, 220 S. Pearl St, Granville

Michael Duncan, 6 Clover Ct, Granville

The meeting was called to order at 7:00 PM following the Pledge of Allegiance.

Former Township Trustee Jim Havens stated that he wished the best for Lyle and Elaine King upon Lyle's much desired retirement at the end of the year. Havens found Lyle to be a reliable individual who missed very few meetings. His efforts touched a lot of the township and its operations and helped the township to save money. Havens also appreciated King being patient during Jim's initial years as a trustee.

Trustee elect Fred Abraham thanked Lyle for everything he did for the township during his time as a trustee. He hopes to follow in his footsteps.

Kitty Consolo said that it was an honor to know Trustee King.

John Slater and Jack Justice said that they've always had a good relationship with Granville Township Trustees and that Lyle has been a main stay of that relationship.

Melissa Hartfield said that when Lyle started in office in 1977 she didn't realize how things were accomplished in the community. Lyle brought his knowledge of roads, equipment and the skills to make all these things happen for the good of the community.

Trustee Sargent said the last six years serving with Lyle had been a real pleasure. King always was able to handle the private property issues which weren't really the responsibility of the Trustees. He also was the township's expert on water issues. The community and his fellow trustees certainly appreciated his efforts. There will be an open house, honoring Lyle's retirement, on January 3rd at the College Township from 7-9:00PM.

Fiscal Officer Kennedy read the following resolution:

Resolution of Recognition

Lyle E. King

WHEREAS the Board of Granville Township Trustees is the local political subdivision charged with the administration of the unincorporated area of Granville Township in Licking County, and

WHEREAS Lyle E. King has been a Township Trustee for 30+ years, having first been appointed on March 8, 1977 to fulfill the remaining unexpired term of deceased Trustee Carl Welch, and

WHEREAS Mr. King subsequently successfully ran for election and re-election for seven successive four year terms, and

WHEREAS for the majority of his life Mr. King has lived in Licking County and in Granville Township for a significant portion of his life, and

WHEREAS Mr. King has been the owner/operator of L. E. King and Son for 33 years and was employed at Denison University for 37 years, having retired from the University in 1991, and

WHEREAS Mr. King spent many hours using his experience and knowledge to improve, maintain and keep the township's roadways in excellent condition for vehicular traffic, and

WHEREAS Mr. King always had the best interests of the township at heart to guide all of his actions, and

WHEREAS he has now decided to retire effective December 31, 2007,

NOW THEREFORE BE IT FURTHER RESOLVED that the Board of Granville Township Trustees wish to recognize Mr. King for his years of service and contributions to the operation of the township, and

BE IT FURTHER RESOLVED that a copy of this Resolution of Recognition be provided to Mr. King and his family as well as being recorded in December 26, 2007 minutes of the Board of Granville Township Trustees.

Wes Sargent, Trustee Chair

William C. Habig, Trustee

Norman Kennedy, Fiscal Officer

The above resolution of recognition was passed on a motion by Trustee Sargent and a second by Trustee Habig.

Trustee King said that he appreciated all of the comments. He hates to bow out but it's time for him to leave office after 30+ years and relax. His wife was been very supportive of his activities over the years and he has certainly appreciated her support.

F. O. Kennedy reported that he received materials from the Licking County District Advisory Council, with respect to the merger of the Licking County Health Department and the City of Newark Health Department, into a Licking County Combined General Health District. After a short period of discussion on a motion by Trustee Sargent and a second by Trustee Habig, by a unanimous affirmative vote, it was agreed to support the Agreement for the Establishment of a Combined General Health District. Further, to have one of the Granville Township Trustees in attendance at the annual Licking County Township Association meeting on January 5, 2008 to vote yes on this matter.

F.O. Kennedy also reported receipt of a Resolution from the Licking County Commissioners appointing Bill Habig to the unexpired term of Jim Havens on the Newark/Granville Community Authority District which ends March 31, 2008
The following matters were discussed with respect to the roads department:

The following matters were discussed with respect to roads:

1. F.O. Kennedy reported receiving the 2007 Township Highway System Mileage Certification form from ODOT. It reflects a reduction from 37.39 miles to 36.68 which reflects the roadways included in the recently effective 514 acre annexation to the Village of Granville. On a motion by Trustee King and a second by Trustee Sargent, by a unanimous affirmative vote it was agreed to accept the mileage report.
2. The employees finished placing snow fence along Burg St. and began tree trimming along Canyon Rd.
3. Snow removal on 12/15 – 17 at 72 manhours with approximately 73 tons of salt and 30 tons of #9 gravel.

The following matters were discussed with respect to cemeteries:

1. The perpetual care wreaths have been placed and orders are being taken for the Spring 2008 foundation pour.
2. There had been one funeral since the last meeting.

The following matter was discussed with respect to parks:

1. Latches were repaired or replaced on all opening at the SV Property bathhouse, along with all broken windows were replaced. The gutters were cleaned out on the rental house.

The following matters were discussed with respect to the fire department:

1. Chief Hussey presented a list of the following individuals for permanent appointment to the fire department effective January 1, 2008:

a. Full-time firefighter/paramedics

1. Thomas Bowman, [2000-GVFD Inc year of hire] (promotion probationary period continues)

2. Aaron Hall, [2004-GVFD Inc year of hire]

3. Russell Thompson Jr, [1989-GVFD Inc year of hire] (promotion probationary period continues)

b. Volunteer Firefighters/EMS providers

- | | | |
|------------------|------------------------|---------------------|
| 1. Stephen Barns | 2. Melisa Crowley-Buck | 3. Janet Curtis |
| 4. Cameron Evans | 5. Tad Ford | 6. Norman Kennedy |
| 7. Dan Kindell | 8. David Kishler | 9. Jerry Lukins |
| 10. Dana Meyer | 11. Brian Murphy | 12. Stanley Nicodem |
| 13. Robert Otter | 14. Larry Scheiderer | 15. Trevor Smith |
| 16. Edward White | 15. Nadia Zaim | |

c. Intermittent Paid Firefighters/EMS Providers

- | | | |
|--------------------|-----------------------|----------------------|
| 1. Thomas Barnhill | 2. Jeffrey Baucher | 3. Gregory Coyle |
| 4. Paul J. Dubeck | 5. Bradley Essick | 6. Neil B. Gottfried |
| 7. John Hill | 8. Aaron Jones | 9. Brian Jones |
| 10. Terry Lynn Jr | 11. John Principe III | 12. Stephen Riley |
| 13. Douglas Smith | 14. Larry Thomas | |

In addition the following changes were proposed:

1. Extend intermittent employee probation period - Jackie McDonald
2. Extend volunteer employee probation period – Cassandra Hale, Joseph Warner
3. Accept resignations effective 12/31/07 - Brian Gottfried, Nicholas Simmons
4. Volunteer and Intermittent Officer appointments:
 - a. Robert Otter, Volunteer Captain
 - b. Larry Scheiderer, Volunteer Lieutenant
 - c. Bradley Essick, Intermittent Lieutenant

On a motion by Trustee King and a second by Trustee Sargent, by a unanimous affirmative vote, it was agreed to accept the recommendations of Chief Hussey to make the aforementioned personnel changes in the fire department.

2. Chief Hussey reported that he would like to donate sections of 4” hose that failed high pressure testing and therefore has no value to the department, to the Village service department for lo pressure use. On a motion by Trustee Sargent and a second by Trustee King, by a unanimous affirmative vote, it was agreed to donate the unusable 4” fire hose to the Village of Granville as recommended by Chief Hussey.

3. Chief Hussey presented Michael Duncan who he is recommending to fill the recently created position of part-time fire inspector. On a motion by Trustee Sargent and a second by Trustee King, by a unanimous affirmative vote it was agreed to hire C. Michael

Duncan as a part-time fire inspector for the department at a rate of \$20 per hour. Trustee Sargent administered the oath of office to Mr. Duncan.

4. F.O. Kennedy presented the Certificate of Election results from the 11/6/07 election. For replacement of the existing 1.0 mill continuing fire levy 2319 (82%), against 499 (18%).

5. F.O. Kennedy presented the proposed 2008 fire contract with McKean Township in the amount of \$122,000. The contract amount was determined in the same manner as last year based upon the percentage of tax valuation in both the Monroe Township and Granville Township coverage areas times the estimated revenue to be received for the year. Any excess amount will be allocated in the same percentages. On a motion by Trustee Sargent and a second by Trustee King, by a unanimous affirmative vote it was agreed to enter into this contract with McKean Township to provide fire protection.

6. F.O. Kennedy reported that he and Chief Hussey had met with the Union Township Trustees at their meeting earlier in the day. The Trustees had not come to any conclusion as to what were willing to pay for Granville Township Fire Department to cover the northern portion [above the railroad tracks] of Union Township. They had indicated there was additional data they needed to gather in order to make a financial decision and would have an answer at their next meeting on January 21st. F.O. Kennedy indicated that they were offered a one month extension thru the end of January so that the residents of the area would not be without emergency services which they approved and executed. The extension called for no specific dollar amount, but indicated that the new annual amount would be retroactive to January 1st when it was finally negotiated. Union Township Trustee Jack Justice said they were interested in working with Granville Township for this service. He indicated they knew that Granville Township was not getting enough for the service at \$18,000 but that they did not know the correct amount. Trustee Sargent stated he cherished the relationship with Union Township but also knew that based upon Chief Hussey's analysis of determining the value of this contractual emergency service that the present amount was much too low. Union Township Trustee Slater wanted to know if Granville billed for its EMS as Hebron does. Chief Hussey indicated that Granville was not billing for EMS runs. Trustee Justice indicated that they have a number of runs on people who do not live in their township and this is one way to recover some of those costs. He also stated that the request to significantly increase the contract amount was kind of late and they had already entered into a contract with Hebron Fire Department for 2008 which took most of their money. There was discussion that at one point most of this particular area was farmland but that now it is being developed with a number of houses and that the tax being received from the area should be increasing. There was also discussion about the matter of fairness to the residents of Granville Township and other areas that contract with Granville Township for this service. The Union Township Trustees indicated they would be able to resolve the contract amount by their meeting on January 21st. On a motion by Trustee Sargent and a second by Trustee King, by a unanimous affirmative vote it was agreed to enter into a one month extension of the 2007 contract until a new contract amount is negotiated.

On a motion by Trustee Sargent and a second by Trustee King, by a unanimous affirmative vote it was agreed to appoint Warren May to the position of Township Zoning Inspector for 2008.

On a motion by Trustee Sargent and a second by Trustee Habig, by a unanimous affirmative vote it was agreed to appoint Gayle Mulvey, John Gordon and Greg Davis to positions as five year Zoning Commission term ending 12/31/12, five year Appeals Board term ending 12/31/12 and one year first alternate on the Zoning Commission ending 12/31/08, respectively.

5 yr term ending	Zoning Commission	Appeals Board
December 31,		
2008	Thalia Oster	Glenn White
2009	Robert Erhard	William Brady
2010	Tom McCullough	Jim Larimer
2011	Dan VanNess	James Murr
2012	Gayle Mulvey	John Gordon

Alternates

#1	2008	Greg Davis	Jonathan Downes
#2	2008	Tara Parsley	Leonard Hubert

On a motion by Trustee King and a second by Trustee Sargent, by a unanimous affirmative vote, it was agreed to pass the following consent agenda items:

- a) It was agreed to pay the 2008 state and county township association dues for the elected officials in the total amount of \$260.
- b) It was agreed to renew the availability of health, dental, life and disability insurances for the employees and of these insurances only dental insurance is to be available for the elected officials, to be paid for by the township, if they so desire.
- c) It was agreed to charge \$.10 per copy, with oversize documents being \$.25 per copy and to request a deposit prior to making copies where the amount would exceed \$10.00. Requests for transcripts of hearings would be charged at the rate assessed by the transcriber. Complex documents may be taken to a reproduction service for replication, the cost of which will be paid by the requestor. Costs for reproduction of documents on other medium would be as determined at the time.
- d) It was agreed that the elected officials would be paid twelve times per year in equal installments for the maximum salary allowed by R.C. 505.24.

Fiscal Officer Kennedy presented information regarding insurance premiums and recommended the following amounts will be withheld from employee bi-weekly pay:

	Medical	Dental
Single	11.54	1.33
Family – 2 units	26.08	2.56
Family - >2 units	37.31	3.60

With a corresponding amount withheld from the month pay for any elected official opting for dental insurance. On a motion by Trustee King and a second by Trustee Sargent, by a unanimous affirmative vote it was agreed to implement the employee/elected official pay withholding contributions for insurance coverages, as indicated above, effective with the first payroll ending in 2008.

Fiscal Officer Kennedy requested that the Trustees have a special meeting on December 31st in order to complete open year-end matters. On a motion by Trustee Sargent and a second by Trustee King, by a unanimous affirmative vote, it was agreed to hold a special meeting on Monday December 31st at 8:30AM in the meeting room at the Maple Grove Cemetery.

F.O. Kennedy reported that he had applied to the County Auditor for an Amended Certificate of Estimated Resources to reflect 2007 receipts in excess of estimates in certain categories. He also presented a list of proposed appropriations for these additional amounts. On a motion by Trustee Sargent and a second by Trustee King, by a unanimous affirmative vote it was agreed to accept the Amended Certificate of Estimated Resources received from the County Auditor, approve the recommended revenue amounts and corresponding appropriations recommended by F.O. Kennedy as follows:

REVENUES	Additional
<u>1000 General Fund</u>	
1000-531 Estate Tax	27,000.00
1000-701 Interest	16,000.00

<u>2031 Road & Bridge Fund</u>	
2031-102 TPP	12,000.00
2031-535 St Alloc	18,000.00
2031-892 Other	5,000.00

<u>2041 Cemetery Fund</u>	
2041-302 Fees	8,000.00

<u>2191 Fire Fund</u>	
2191-201 Contracts	80,000.00
2191-701 Interest	68,000.00
2191-803 Contrib	32,600.00
2191-951 Sale F/A	62,000.00

<u>2195 Open Space Fund</u>	
2195-701 Interest	100,000.00
2195-892 Other	100,000.00

<u>4402 Ohio Public Works Fund</u>	
4402-599-0001 Othr	203,405.00

APPROPRIATIONS

<u>1000 General Fund</u>	
110-599 Misc	43,000.00

<u>2031 Road & Bridge Fund</u>	
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330-314-0001 St Tx 500.00
 330-321-0000 Rent 20,000.00
 330-599-0000 Other 12,500.00
 330-599-0005 Fuel 2,000.00

2041 Cemetery Fund

410-221 Med Ins 8,000.00

2191 Fire Fund

110-314-0001 St Tx 500.00
 220-190 FT salaries 5,000.00
 220-212-0005PT SS 500.00
 220-213-0005PT Med 100.00
 220-229 Disab Ins 6,000.00
 760-750 Equip Res 230,500.00

4402 Ohio Public Works Fund

360-360-0000 Iss 1 203,405.00

On a motion by Trustee and a second by Trustee, the following appropriation transfers were approved:

From 2191-110-599-0000	Fire – Misc	650.00
To 2191-220-430-0000	Fire – Small tools & eq	650.00
From 2191-110-318-0001	Fire – Sq Training	2,000.00
To 2191-220-430-0001	Fire -	2,000.00
From 2191-110-410-0000	Fire – Office Supplies	2,000.00
To 2191-220-430-0001	Fire -	2,000.00
From 2191-110-420-0000	Fire – Squad Supplies	700.00
To 2191-220-430-0001	Fire -	700.00
From 2191-220-330-0000	Fire – F.C. Training Prog	500.00
To 2191-220-323-0002	Fire – Fire Stat Rep	500.00
From 2031-330-599-0000	R&B – Misc	450.00
To 2031-330-420-0000	R&B – Supplies	450.00
From 2191-220-190-0002	Fire – OT Worked	2,501.00
To 2191-220-190-0003	Fire – Longevity	2,501.00
From 1000-110-599-0000	Gen – Misc	1,100.00
To 1000-110-222-0001	Gen -	1,100.00

On a motion by Trustee King and a second by Trustee Sargent, by a unanimous affirmative vote the following then and now certificates, warrants, EFTs and debit memos were approved for payment:

E1077	Annarino	91.55	E1078	Barnhill	228.51
E1079	Binckley	1973.63	E1080	Borden	1895.49
E1081	Bowman	2310.30	E1082	Butt	884.37
E1083	Coyle	275.62	E1084	Curtis	1820.96
E1085	DuBeck	467.94	E1086	Engle	66.30
E1087	Giles	1315.32	E1088	Gottfried, Brian	19.03
E1089	Gottfried, Bruce	124.40	E1090	Hall	1343.30
E1091	Hill	215.54	E1092	Huhn	875.39
E1093	Hussey	2366.76	E1094	Jones, A	120.80
E1095	Jones, B	368.30	E1096	King	30.14
E1097	Lynn	109.76	E1098	McDonald	95.86
E1099	Meisenhelder	566.97	E1100	Polk	272.38
E1101	Principe	283.99	E1102	Reece	1236.74
E1103	Riley	333.13	E1104	Smith, D	537.45
E1105	Thomas	207.76	E1106	Thompson	2735.35
4711	PNB – IRS	12428.20	4712	OIT	2564.32
4713	SDIT	59.92	4714	PERS – buyback	499.36
4715	AFLAC	400.12	4716	Deferred Comp	921.00
4717	Granville Township	2207.49	4718	NIT	77.66
4719	HIT	182.17	4720	VIT	921.17
4721	VIT	895.19	4722	PNB – OPERS	6269.22
4723	OP&FPP	13788.55			

I hereby certify that the funds were on hand or in process of collection and properly appropriated for payment of the aforementioned warrants.

Norman S. Kennedy, Fiscal Officer

On a motion by Trustee Sargent and a second by Trustee King, with King yes and Sargent yes the meeting was moved into executive session for the purpose of discussing employee evaluations.

After a period of discussion, the meeting was returned to regular session. There was discussion about the performance of the roads department employees during this past year. On a motion by Trustee King and a second by Trustee Sargent, by a unanimous affirmative vote it was agreed to establish a new pay grade – D1 Apprentice Equipment Operator and promote Josh Butt and Zach Huhn to this new grade. In addition, the following hourly pay increases were granted to be effective for the first payroll ending in January 2008: Butt +\$1.25, Huhn +\$1.25 and Giles +\$.05.

The meeting was adjourned at 8:55PM.