

Minutes of Regular Meeting December 17, 2008

Present: Trustees Fred Abraham and Wes Sargent, Fiscal Officer Kennedy

Late arrival, at 7:00PM: Trustee Bill Habig

Guests: Travis Binckley
Jeff Hussey
Jim and Maureen Havens, 3587 Loudon St., Granville
Don Andrews, Louise Dr
Vince Hitt, Columbus Rd
Ron Howard, Clover Ct
Chuck Peterson, Sentinel
Scott Gowans,
Amy Deeds
Lyle King, 1412 Welsh Hills Rd
Bill Mason, 465 Llanberis Dr
Roger Dunifon, 3464 Loudon St
Judy Preston, 54 Tow Path
Edison & Mickey Smith, 177 Louise Dr

The meeting was called to order at 6:00 PM following the Pledge of Allegiance.

Former Township Trustee Jim Havens stated that he wanted to recognize Trustee Sargent for his years of service and wish him the best. He worked with Sargent as a Trustee for 6 years and Sargent was on various township zoning boards for 20+ years prior to that time. Sargent should be remembered for his work to convert the former Whitepoint Property into BiCentennial Park, the acquisition of the Spring Valley Property from the Roberts family and McPeck Lodge from the Granville Conservation Club. He also assisted the Holophane Company with its move into the Granville Business Park.

Trustee Sargent indicated he is proud of what was accomplished during his time in office. He felt the township elected officials made a good competent team. They tried to make the community better. Being an elected official requires a big time commitment but a lot was accomplished.

On a motion by Trustee Abraham and a second by Trustee Sargent, by a unanimous affirmative vote the minutes of the December 10, 2008 meeting were approved as previously submitted.

Trustee Fred Abraham reported that he attended a meeting of the Licking County Historical Society at which time they distributed the Bicentennial Historic Markers in Veterans' park. He proposed that the plaque be mounted in the cemetery meetingroom at Maple Grove.

Fiscal Officer Kennedy reported that the final changes to the documents pertaining to the possible use of a sole trash hauler in Granville Township are being incorporated. When

they are completed the project will be advertised and documents sent to the various haulers that have already requested to submit proposals.

F.O. Kennedy also reported that he had received back comments from the County Prosecutor regarding Village Manager Holycross' resolution for the Trustees to pass to permit first responder law enforcement coverage by the Village for certain Denison and School District properties in the township. He forwarded those comments to Holycross and only just received back new documents from Holycross. He did not have time to review these documents and will have to present this matter at the January 14th meeting for consideration by the Trustees.

The following matters were discussed with respect to roads:

1. F.O. Kennedy presented two matters with respect to possible salt sales. He indicated that as in prior years McKean Township has requested to purchase salt from Granville Township which would be sold to it at cost plus \$.50 per ton. When the township submitted its estimated 08-09 salt ton usage for inclusion in the State composite bid program he included an estimated usage from McKean Township along with Granville's estimate. On a motion by Trustee Abraham and a second by Trustee Sargent by a unanimous affirmative vote it was agreed to continue its salt sale program with McKean Township. F.O. Kennedy indicated that he was just approached by a Trustee from Bennington Township who wanted to know if they could also purchase salt from Granville Township. There was discussion that: a) until the end of the winter season it was impossible to know how much salt would actually be needed for ice control, b) it did not appear that the salt bin at the new garage site would be done until March and thus could not be counted upon for quantity storage during the winter period and c) the township is new to the state salt purchasing program and does not know exactly how orders over the quantity submitted will be handled by Cargill. On a motion by Trustee Abraham and a second by Trustee Sargent, by a unanimous affirmative vote it was agreed, for the reasons listed above, to turn down the recent Bennington Township request to purchase salt from Granville Township.
2. Superintendent Binckley reported that the employees trimmed and removed trees at McPeck Lodge and have begun working along Granview Rd.
3. The employees completed putting up snow fence on James Rd and used approximately 7 tons of salt and 17 tons of #9 gravel during the last storm.
4. It is anticipated that Robertson Construction will break ground for the new garage in two weeks.

The following matter was discussed with respect to the cemetery department:

1. Superintendent Binckley reported that he has received a letter of resignation from long time part-time employee Carter Polk. On a motion by Trustee Sargent and a second by Trustee Abraham, by a unanimous affirmative vote it was agreed to accept with regrets the resignation of Carter Polk from the Cemetery department.

The following matter was discussed with respect to the fire department:

1. Chief Hussey presented a purchase request to buy a RAD 57 Carboxyhemoglobin monitor/pulse oximeter from Boundtree Medical for \$3,750.00. This purchase is being made from community contributions received for the fire department during 2008 and will have both EMS units now equipped in a like manner. On a motion by Trustee Sargent and a second by Trustee Abraham, by a unanimous affirmative vote it was agreed to approve the recommended RAD 57 purchase.

On a motion by Trustee Abraham and a second by Trustee Sargent, by a unanimous affirmative vote it was agreed to enter into a 2009 contract with the Granville Recreation Commission in the amount of \$260,000.

On a motion by Trustee Abraham and a second by Trustee Sargent, by a unanimous affirmative vote, it was agreed to pass the following consent agenda items:

- a) It was agreed to pay the 2009 state and county township association dues for the elected officials in the total amount of \$260.
- b) It was agreed to renew the availability of health, dental, vision, life and disability insurances for the employees and of these insurances only dental and vision insurance is to be available for the elected officials, to be paid for by the township, if they so desire.
- c) It was agreed to charge \$.10 per copy, with oversize documents being \$.25 per copy and to request a deposit prior to making copies where the amount would exceed \$10.00. Requests for transcripts of hearings would be charged at the rate assessed by the transcriber. Complex documents may be taken to a reproduction service for replication, the cost of which will be paid by the requestor. Costs for reproduction of documents on other medium would be as determined at the time.
- d) It was agreed that the elected officials would be paid twelve times per year in equal installments for the maximum salary allowed by R.C. 505.24.

On a motion by Trustee Sargent and a second by Trustee Abraham, the following appropriation transfers were approved:

From 1000-110-599-0000	General – other	1,253.00
To 1000-100-519-0000	General – Dues & Fees	1,253.00
From 2901-760-314-0000	Kendal TIF – tax collection fees	1,800.00
To 2901-760-311-0000	Kendal TIF – legal fees	1,800.00
From 1000-110-599-0000	General – other	243.00
To 1000-610-190-0000	General, parks – wages	243.00
From 2191-220-599-0004	Fire – Other	5,000.00
To 2191-200-190-0000	Fire – full-time wages	5,000.00
From 1000-110-190-0000	General – other wages	200.00
To 1000-130-211-0000	General, zoning – OPERS	200.00

From 2191-110-230-0000 Fire – workers’ comp 40.00
 To 2191-220-212-0005 Fire – Soc Sec Intermittent 40.00

From 1000-610-319-0000 General, parks – Spring Val Mowing 1.00
 To 1000-610-190-0000 General, parks – wages 1.00.

From 2191-110-230-0000 Fire – workers’ comp 500.00
 To 2191-220-213-0000 Fire – Medicare full-time 500.00

From 2191-110-230-0000 Fire - workers’ comp 500.00
 To 2191-110-213-0000 Fire – FICA Medicare 500.00

On a motion by Trustee Sargent and a second by Trustee Abraham, by a unanimous affirmative vote the following then and now certificates, warrants, EFTs and debit memos were approved for payment:

5732-45	VOID				
5746	MORPC	1252.00	5747	Wendy Lewis	60.00
5748	Shelly Materials	245.95	5749	Ashcraft Machine	297.79
5750	Cargill	9641.29	5751	Ohio Public Entity Cons	3473.74
5752	LMH	20.13	5753	Jan’s In Stitches	498.00
5754	Fire House	616.00	5755	Industrial Scientific	398.77
5756	B&C Communications	298.55	5757	Boxes & Bowes	30.33
5758	Premier Safety Services	480.11	5759	Granville Township transfer	10469.00
5760-64	VOID	.00			.00
5765	MT Business Tech	22.95	5766	Mary Taylor, AOS	162.71
5767	AEP	28.81	5768	Village of Granville	7.30
5769	Bricker & Eckler	1092.50	DM106	Windstream	422.76
DM107	AEP	584.97	DM108	Village of Granville	263.80
DM109	Columbia Gas	81.38			.00
n/a	Abraham	.00	E1893	Barnhill	401.51
E1894	Baucher	236.21	E1895	Binckley	1856.59
E1896	Bishop	1005.77	n/a		.00
E1897	Borden	1623.69	E1898	Bowman	1448.38
E1899	Butt	845.59	E1900	Coyle	119.24
E1901	Curtis	1673.07	E1902	DuBeck	519.89
E1903	Duncan	278.56	n/a	Engle	.00
E1904	Essick	424.46	E1905	Gottfried, N. B.	128.78
n/a	Habig	.00	E1906	Hall	1479.67
E1907	Harrison	117.88	E1908	Henry	596.21
E1909	Hill	173.90	E1910	Huhn	835.13
E1911	Hussey	2366.05	E1912	Jones, A	124.70
E1913	Jones, B	102.72	n/a	Kennedy	.00
E1914	Lynn	240.47	E1915	May	1818.68
E1916	Meisenhelder	561.90	n/a	Moore	.00
n/a	Polk	.00	E1917	Principe	239.89
E1918	Reece	339.47	N/A	Riley	.00
n/a	Sargent	.00	E1919	Smith, D	235.70
E1920	Thomas	235.70	E1921	Thompson	1666.93

5770	PNB – IRS	5420.51	5771	OIT	2734.64
5772	SDIT	158.54	5773	Deferred Compensation	825.00
5774	GIT	958.04	5775	AFLAC	400.12
5776	Granville Twp– w/h	4198.93	5777	NIT	130.54
5778	HIT	6.79	5779	JIT	4.91
5780	PNB – City Cols	23.73	5781	PNB – OPERS	5840.16
5782	OP&FPP	14473.32			

I hereby certify that the funds were on hand or in process of collection and properly appropriated for payment of the aforementioned warrants.

Norman S. Kennedy, Fiscal Officer

Trustee Habig arrived at this point in the meeting.

Fiscal Officer Kennedy read the following resolution:

Resolution of Recognition
Wesley E. Sargent

WHEREAS the Board of Granville Township Trustees is the local political subdivision charged with the administration of the unincorporated area of Granville Township in Licking County, and

WHEREAS Wes Sargent, after having been a member of the township’s Zoning Commission for a number of years, was elected as a Township Trustee beginning January 1, 2002, and

WHEREAS Mr. Sargent subsequently was re-elected to a second term beginning in 2006, and

WHEREAS for the majority of his life Mr. Sargent has lived in the Granville community, and

WHEREAS Mr. Sargent spent many hours using his experience and knowledge to complete projects in an effort to improve, maintain and make the Granville community a better place to live, and

WHEREAS Mr. Sargent worked for State Farm Insurance Company, having retired from there in 2003 after 23 years of employment, and

WHEREAS he has now decided to resign from his office effective December 31, 2008,

NOW THEREFORE BE IT FURTHER RESOLVED that the Board of Granville Township Trustees wish to recognize Mr. Sargent for his years of service and contributions to the operation of the township, and

BE IT FURTHER RESOLVED that a copy of this Resolution of Recognition be provided to Mr. Sargent and his family as well as being recorded in the December 17, 2008 minutes of the Board of Granville Township Trustees.

William C. Habig, Trustee Vice-Chair

Fred Abraham, Trustee

Norman Kennedy, Fiscal Officer

The above resolution of recognition was passed on a motion by Trustee Abraham and a second by Trustee Habig.

Trustee Sargent said that he appreciated all of the comments. He hates to bow out but it's time for him to leave after 30 years on the zoning commission and Board of Trustees and take some time to relax. His wife was been very supportive of his activities over the years and he has certainly appreciated her support. At this point he left the meeting.

Trustee Habig indicated that the remainder of the meeting was going to consist of interviewing those persons that submitted a statement of interest in being appointed to remainder of Trustee Sargent's term which ends December 31, 2009. This is a public meeting but not a public hearing which means only the Trustees will have an opportunity to address the applicants. Originally seven individuals had submitted their information. Since that time Steve Hiles submitted a letter withdrawing his name from consideration. The candidates will be interviewed in the order in which their statements of interest were received for a period of up to twenty minutes. The candidates are: Bill Mason, Tim Sawyer, Dan VanNess, Rob Schaadt, Don Andrews and Leonard Hubert.

The Trustees have a list of questions that will be asked of each candidate. After those questions have been answered there may be follow up questions from either of the Trustees or F.O. Kennedy.

Trustee Habig indicated that the Trustees have been advised by the County Prosecutor that while they can conduct interviews prior to December 31st since Trustee Sargent's resignation does not take effect until midnight on December 31st there will not be an open position to fill until January 1, 2009. The Trustees will have 30 days in January in which to fill the position. They may or may not take action after the interviews tonight to indicate which candidate they believe they are going to appoint in January during a regular meeting on the 14th.

INTERVIEW QUESTIONS

1. Why do you want to become a trustee?

2. Often we think we're doing the best for the community but we are heavily criticized for it by some. Are you and your family ready to take such criticism that goes with the job?
3. We have minimal paid staff other than our fire chief and road superintendent so each trustee and our fiscal officer do a lot of work on their own. What specific areas of responsibility could you assume based on your background?
4. One of our main goals is to attract commercial development. How could you help in this area?
5. What strong points could you bring to the table for the trustee position?
6. One big criticisms of elected officials is that we don't communicate well with our constituents. How would you inform residents about our plans and our accomplishments?
7. What community service have you performed locally and how does it qualify you for this position?
8. Would you seek election to this position in November 2009?
9. Sometimes village and township interests differ on an issue. How would you handle this?
10. Granville is one of 25 townships in the county. How do you think we fit among them in terms of responsibilities and entitlements?
11. Is there anything in your day-to-day activity or occupation that could be a conflict of interest that you'd like to divulge at this time?
12. The time commitment to this job is considerable. It can be 20 hours/week or more. These activities can be at all times of the day. Do you have the time to devote to being a trustee?
13. How do you know any of us prior to this meeting?
14. What questions do you have for us?

The interview process was concluded about 9:30PM.

After the interviews, on a motion by Trustee Habig and a second by Trustee Abraham, with Habig yes and Abraham yes the meeting was moved into executive session for the purpose of discussing personnel matters in accordance with ORC section 121.22(G)(1).

On a motion by Trustee Abraham and a second by Trustee Habig, with Abraham yes and Habig yes the meeting was returned to regular session.

Trustee Habig indicated that after consideration of each candidate, their interview responses and background materials submitted that Bill Mason is our top choice to fill the remainder of Wes Sargent's term ending December 31, 2009.

His comments were as follows:

We had a good group of candidates to interview. It was a tough decision.

We studied the statements of interest and other supporting materials prior to the interviews conducted this evening.

Bill was selected for a number of reasons:

- 1) His educational background
- 2) Management skills and experience in the public school system
- 3) His communication skills
- 4) Local volunteerism
- 5) He was a volunteer with the fire department for 20+ years. This experience will be helpful in overseeing the operation of the fire department. While certain aspects of the fire department operation have changed the basic fundamentals of fire and EMS delivery remain the same.
- 6) He indicated he would run for re-election in November assuming he felt he was making a difference.

The trustees will vote to fill the trustee vacancy in January after it occurs on January 1st.

The meeting was adjourned at 10:05PM.