

Minutes of Regular Meeting November 28, 2007

Present: Trustees Habig, King and Sargent, Fiscal Officer Kennedy

Guests: Travis Binckley  
Jeff Hussey  
Roger Dunifon, 3464 Loudon St  
Danielle Torpey, Denison University  
Britni Kress, Denison University  
Fred Abraham, 1901 James Rd  
Chuck Peterson, Sentinel  
John Snee, Denison University

The meeting was called to order at 7:00PM followed by the Pledge of Allegiance.

On a motion by Trustee Habig and a second by Trustee Sargent, by a unanimous affirmative vote it was agreed to accept the November 14, 2007 regular meeting minutes as previously submitted.

Mr. Dunifon thanked F.O. Kennedy for his response regarding Mr. Dunifon's letter about apparent Bureau of Motor Vehicles miscoding of the township on his license plate renewal form. Mr. Dunifon's vehicles had been coded as being in McKean Township. Kennedy explained the history of this problem and Mr. Dunifon was finally able to get the problem resolved.

Trustee Habig reported that he met with Bob Erhard about Zoning Commission matters. He also attended a two day meeting a MORPC and did work on calculation of anticipated tax receipts for the post development segment of the Kraner property located in Newark Township and the Granville School District. He attended the GEVDS Board meeting to present this information.

Trustee Sargent reported that he and Fiscal Officer Kennedy attended a steering committee meeting of the Granville Recreation Commission and several other community organizations. There is some discussion about the possible combination of these organizations to provide for one source of consistent funding and uniform organization. He anticipates that this process will evolve slowly and hopes that the group can make progress.

F.O. Kennedy reported that he is going to be attending several State Auditor training classes during the next couple of weeks.

On a motion by Trustee Habig and a second by Trustee King, by a unanimous affirmative vote it was agreed to adopt the following resolution:

**RESOLUTION ADOPTING A SCENIC BYWAY MANAGEMENT PLAN FOR GRANVILLE TOWNSHIP**

WHEREAS, a Scenic Byway Management Plan for Granville Township has been drafted by the Benjamin D. Rickey Company under contract to the township as part of the comprehensive plan update, and

WHEREAS, the plan identifies roads that possess one or more of the identified intrinsic qualities – archaeological, cultural, historic, natural, recreational, or scenic, and

WHEREAS, over forty miles of roads in the incorporated and unincorporated areas of the township have been identified as potentially eligible for scenic byway status, and

WHEREAS, the development of a Scenic Byway Management Plan and its review and acceptance by ODOT is the next step in the scenic byway designation process, and

WHEREAS, Scenic Byway designation is a program that promotes appreciation for and enjoyment of roads that have retained a special character. It is an honorary program that does not place any specific burden on property owners along the roads. Rather, it provides a framework for identifying, documenting, preserving and promoting the special character of the individual roads for enjoyment by the public, and

WHEREAS, Scenic Byway Goals are:

- To enhance and preserve the cultural and natural resources along the routes.
- To increase awareness and appreciation for the byways through interpretation.
- To encourage use of the byways by residents and visitors utilizing motorized and non-motorized modes of transportation.
- To encourage economic and recreational development that enhances rather than detracts from the intrinsic qualities of the byways.

NOW THEREFORE BE IT RESOLVED BY THE BOARD OF GRANVILLE TOWNSHIP TRUSTEES:

- Section 1. That it hereby adopts the Scenic Byway Management Plan.
- Section 2. That, once the Granville Village Council adopts this plan, the Township Fiscal Officer is authorized to submit it to ODOT for approval.
- Section 3. That the township proceed to implement the plan after ODOT approval.

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Wes Sargent, Chair  
GRANVILLE TOWNSHIP BOARD OF TRUSTEES

The following matters were discussed with respect to the roads department:

1. Superintendent Binckley reported that he has been contacted by the purchaser of the township's 1993 trade-in truck about buying the 8'6" Meyer snowplow and 4 tips that fit the bracket mechanism on the truck that he bought. He explained that the snowplow does not fit any other township equipment. Based upon telephone calls to vendors he believes the items are worth \$500 in "as is" condition. On a motion by Trustee King and a second by Trustee Habig by a unanimous affirmative vote it was agreed to declare these items to be unneeded and to sell them for \$500.
2. Superintendent Binckley reported that the employees were able to complete various asphalt patching projects before the asphalt plants closed. They also worked on preparing the equipment for pending snow and ice removal. They will be working on repairing the salt bin roof at the old garage on River Road. In addition they still have to install the snow fence on Burg St. where F.O. Kennedy obtained permission from the property owners to place fence to prevent drifting.
3. F.O. Kennedy reported that he wrote to the County Engineer regarding the inquiry made about what would be necessary to create additional roadway at the end of Joy Lane and to also complete the acceptance of the remainder of Chelsa Dr for public maintenance. He has not yet had a response.
4. Trustee King reported that he, Superintendent Binckley and Trustee-elect Abraham met with the Columbia Gas people regarding its New Burg Street gasline installation project. The work is being done within the road right of way. He believes that the work is being done properly, will avoid the school's sewer line and will leave room for the eventual installation of a walkway. The work is already underway and will take three to four weeks depending on the weather.

The following matters were discussed with respect to the cemetery department:

1. Fiscal Officer Kennedy reported that during discussions with the County Prosecutor he determined that there has been a change in the Ohio Revised Code that permits a township to have a levy for cemetery purposes. At the last meeting he requested that the Trustees replace the present .4 mill Current Operating Expense to which the Trustees added a new .1 mill for a total .5 mill Current Operating Expense Levy. Prior to the change in the law there was no Cemetery levy to place on the ballot and therefore the Current Operating Expense levy was necessary. However he feels that while it has always passed there is the possibility of voter confusion as to the purpose of the levy. Trustee Habig expressed concern that the Cemetery levy had to be designated as a "new" levy even though it was replacing the existing Current Operating Expense at no more cost than the levy that was approved at the last meeting. Trustee Sargent indicated that he felt it was less confusing to have a true Cemetery Levy and that when it is explained to the voters they would vote for the levy that was used to subsidize the operation of the cemeteries (Maple Grove, Philipps and Old Colony Burying Ground).

On a motion by Trustee Sargent and a second by Trustee Habig it was agreed to rescind the resolution passed at the November 14<sup>th</sup> meeting to replace the existing .4 mill Current Operating Expense Levy and add .1 mill to that levy.

The following new resolution was presented by Fiscal Officer Kennedy:

**RESOLUTION DECLARING IT NECESSARY TO LEVY A TAX  
IN EXCESS OF THE TEN MILL LIMITATION**

5705.19(T)

The Board of Township Trustees of Granville Township, Licking County, Ohio, met in regular session on the 28 day of November, 2007\_, with the following members present:

\_\_\_\_\_

\_\_\_\_\_ moved the adoption of the following:

**RESOLUTION**

BE IT RESOLVED and it is hereby determined, by the Board of Township Trustees of Granville Township, Licking County, Ohio, that the amount of taxes which may be raised within the ten mill limitation will be insufficient to provide an adequate amount for the necessary requirements of Granville Township, and it is necessary to levy a tax in excess of such ten mill limitation for the purpose of maintaining and operating cemeteries, as provided in Section 5705.19(T) of the Ohio Revised Code.

BE IT RESOLVED that an additional levy of five-tenths of one mill (.5 mill) for each year be placed upon the tax duplicate for such purposes, pursuant to Section 5705.19 of the Ohio Revised Code, said levy to be for a period of five years; and

BE IT FURTHER RESOLVED that said levy be placed upon the tax list beginning with the tax year 2008, and for the tax years 2009, 2010, 2011 and 2012 to be first collected in calendar year 2009; and

BE IT FURTHER RESOLVED that the question of such levy be submitted to the electors of both the incorporated and unincorporated segments of Granville Township, Licking County, Ohio at the same time as the Primary Election, to be held in the usual voting places within said Township on the 4<sup>th</sup> day of March, 2008, and

BE IT FURTHER RESOLVED that the form of the ballots cast at such election shall be:

A majority vote shall be necessary for passage.

An additional tax for the benefit of Granville Township, Licking County, Ohio, for the purpose of maintaining and operating cemeteries at a rate not exceeding .5 mills for each one dollar of valuation which amounts to five cents (\$.05) for each one hundred dollars in valuation for a period of five years commencing in tax year 2008, first due in calendar year 2009.

<p><b>FOR THE TAX LEVY</b></p> <p><b>AGAINST THE TAX LEVY</b></p>
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BE IT FURTHER RESOLVED that the Fiscal Officer of Granville Township be, and hereby is directed to certify a copy of this Resolution to the Board of Elections of Licking County, Ohio, along with copies of the Resolution and certified information from the Licking County Auditor pursuant to R.C. 5705.03(B), and cause notice of the same to be given as required by law.

\_\_\_\_\_ seconded the Motion, and the roll being called upon its adoption, the vote resulted as follows:

Yea: \_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_

Nay: \_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_

Dated this \_\_\_\_ day of \_\_\_\_\_, 2007.

\_\_\_\_\_  
Norman S. Kennedy  
Granville Township Fiscal Officer

TO THE BOARD OF ELECTIONS OF LICKING COUNTY, OHIO:

I hereby certify that the foregoing is a true and accurate copy of the Resolution of the Board of Township Trustees of Granville Township, Licking County, Ohio, adopted on the \_\_\_\_ day of \_\_\_\_\_, at its \_\_\_\_\_ meeting. I have attached hereto copies of the Resolution and Auditor's certified response required by R.C. 5705.03(B).

\_\_\_\_\_  
Norman S. Kennedy  
Granville Township Fiscal Officer

APPROVED:

\_\_\_\_\_  
Kenneth W. Oswalt  
Licking County Prosecutor

The proposed levy was moved by Trustee Habig and second by Trustee King and unanimously approved.

2. F.O. Kennedy indicated that he submitted the original 1815 deed for the Philipps Rd cemetery property to have a title search performed. On a motion by Trustee Sargent and a second by Trustee King, by a unanimous affirmative vote it was agreed to have this

title search performed and then request that the County Engineer survey and pin the property.

The following matters were discussed with respect to the fire department:

1. Chief Hussey presented Danielle Torpey and Britni Kress as two new probationary volunteer members of the fire department. On a motion by Trustee Sargent and a second by Trustee Habig by a unanimous affirmative vote it was agreed to accept Daniel Torpey and Britni Kress as probationary volunteer members of the fire department. At this point Trustee Sargent administered the Oath of Office to the two newest members of the fire department.
2. Chief Hussey also presented a request for \$2,981.50 to purchase 8 MECC Map Licenses, pay a set-up fee, and pay for anticipated miscellaneous labor charges. He explained that this work will set up the MECC mapping program on the department's laptops for use in the equipment and on emergency scenes. After a period of discussion on a motion by Trustee Habig and a second by Trustee Sargent , by a unanimous affirmative vote was agreed to make this purchase.
3. On a motion by Trustee Sargent and a second by Trustee King, by a unanimous affirmative vote it was agreed to give Chief Hussey and Fiscal Officer Kennedy authority to enter into negotiations with McKean and Union Township for the 2008 fire contracts.
4. Chief Hussey discussed about a training fire that will be held on December 1<sup>st</sup>. He explained that Jim Kennedy had donated a house on Philipps Rd to be burned for training purposes. There is a process that must be follow including asbestos review and if necessary removal, EPA permitting and following NFPA Standard No. 14. The department has been using the house for various kinds of training and will burn it on Saturday. He anticipates it will take about five hours and invited the Trustees to attend.

The following matters were discussed with respect to the park department:

1. Fiscal Officer Kennedy reported that Ohio Technical Services completed the removal of asbestos from the concession stand and the rental house tile floor. After that step was completed Curtis Ufert demolished the concession stand and removed it from the property. The township employees then leveled the ground under the stand and also seeded that area.
2. Trustee Sargent indicated that he planned to talk with Mr. Ufert to obtain a quote for removing the two sets of old tennis courts on the Spring Valley Property.

Fiscal Officer Kennedy reported that he received a billing notice from MORPC for 2008 membership which is for the same amount as 2007. On a motion by Trustee Sargent and a second by Trustee King, by a unanimous affirmative vote it was agreed to pay the 2008 membership bill in the amount of \$1,794.69.

Fiscal Officer Kennedy presented a revised letter from Poggemeyer Design Group outlining the additional work and costs they anticipate to properly complete the Community Comprehensive Plan. Trustee Habig indicated that the Comprehensive Plan committee had met and negotiated down the original dollar request made by Poggemeyer. He is satisfied that the trustees should accept this latest proposal from

PDG. On a motion by Trustee Habig and a second by Trustee Sargent, by a unanimous affirmative vote it was agreed to pay the township's one-half share of \$28,209.28 to complete the Comprehensive Plan.

Fiscal Officer Kennedy presented a statement regarding the use of township equipment for consideration by the Trustees. After a short period of discussion, on a motion by Trustee Habig and a second by Trustee Sargent, by a unanimous affirmative vote it was agreed that the following statement regarding the use of township equipment should be adopted:

The Board of Granville Township Trustees hereby adopts a policy that no township equipment is to be used for personal purposes either on or off of township property.

F. O. Kennedy read a letter from the Treasurer of the State of Ohio explaining that the STAR OHIO investment pool has no investments in mortgage-backed securities, or any investments in asset backed securities of any kind. He went on to say that his office is being careful and conservative on your [meaning local government investors] behalf, and our solid returns are not risk-laden like some of these other local government investment pools that we are now reading about around the country.

Fiscal Officer Kennedy reported that H.B.9 passed earlier this year requires that public entities adopt a policy with respect to public records. Working in conjunction with the County Prosecutor he presented the following Public Records Policy to be followed by Granville Township:

## **Granville Township, Licking County, Ohio**

### **PUBLIC RECORDS POLICY**

This public records policy establishes procedures that will be utilized by the Township for responding to requests for public records. This policy supersedes any and all previous records request policies.

#### **MISSION STATEMENT**

It is the policy of the Township to serve the interests of the people, and as such it is the mission and intent of the Township at all times to fully comply with Ohio's Public Records Act.

#### **DEFINING PUBLIC RECORDS**

All records of the Township are available for public inspection and copying, unless they are specifically exempt from disclosure. See Section 149.43(A) of the Ohio Revised Code. Public records are defined to include the following: Any document – paper, electronic, or other format that:

- 1) is created or received by, or comes under the jurisdiction of the Township, or
- 2) that documents the organization, functions, policies, decisions, procedures, operations, or other activities of the Township.

## HOW TO MAKE A REQUEST

In order to be fiscally responsible and best serve its residents, the Township does not employ full or part-time administrative staff that would be available during normal business hours to personally accept a request for public records. Nor does the Township centrally locate its records. Therefore, to enable the requestor promptly inspect and copy public records, requests for public records may be made in any of the following ways:

- 1) By telephone (Monday – Saturday 8:00AM until 4:30PM) at 740-587-3885
- 2) By e-mail (24 hours/day) at [BusinessOffice@GranvilleTownship.org](mailto:BusinessOffice@GranvilleTownship.org)
- 3) By facsimile (Monday – Saturday 8:00AM until 4:30PM) at 740-587-7206
- 4) By regular mail at P.O. Box 315, Granville OH 43023-0315
- 5) In-person at any regularly scheduled meeting of the Township Board of Trustees. The Board of Trustees meets on the second and fourth Wednesday of each month at 7:00 P.M., with the meeting schedule being approved at the first meeting in January each year.  
( See [www.granvilletownship.org](http://www.granvilletownship.org) )

To ensure a response, please call 740-587-3885 (Monday – Saturday 8:00AM to 4:30PM) and advise the Township that you have submitted a request by e-mail, facsimile or regular mail.

If specifically requested, within one (1) business day of receipt, the Township will acknowledge the request, provide an estimated response time, and if applicable, clarify the content of what has been requested and make the requestor aware of any potential issues that may arise in responding to the request.

Although no specific language is required to make a request, the requester must identify the records requested with sufficient clarity to allow the Township to identify, retrieve, and provide the records sought. If it is not clear what records are being sought or the request is overly broad, the Township will attempt to contact the requester for clarification, and will attempt to assist the requester in revising the request.

While the requester is not required to provide the Township with a written request, his or her identity, or the intended use of the requested public records; providing such information may enhance the Township's ability to respond to the request in a more efficient and effective manner.

## PROCESSING REQUESTS

Public records must be made available for prompt inspection. Copies of public records must be made available within a reasonable period of time. "Prompt" and "reasonable" take into account the volume of records requested; the location where the records are stored; and the necessity for any legal review of the

records requested. Each request will be evaluated by the Township to determine the estimated length of time required to gather the records and if possible, this information will be provided to the requestor.

In processing the request, the Township is not required to create new records or perform new analysis of existing records or information. An electronic record is deemed to exist so long as the existing Township computer system is programmed to produce the record through a simple search, sort or filter of information.

In processing a request for a public record, a Township employee or designated representative shall take all steps necessary to ensure original records will not be taken, altered or otherwise destroyed.

If the Township believes a request is for records that may be exempt or prohibited from disclosure, or if the request presents a unique issue or concern, the Township will contact the Licking County Prosecutor's Office/Civil Division to assist in processing the request.

## **COSTS AND TRANSMITTAL**

Those seeking public records shall be charged the actual cost of making copies and any postage and mailing supplies in transmitting the records as follows:

- The charge for paper copies (standard size, black & white, single-sided) shall be 10 cents per page. The Township shall provide all requested documents in paper copy form, unless another form is reasonably available and specifically requested.
- The charge for downloaded computer files to a compact disc (if available) shall be \$1.00 per disc.
- All actual charges associated with outside vendor duplication of black and white copies, color photographs, large maps and other non-standard sized documents.
- If an email address is provided, there shall be no charge for documents that are e-mailed (if possible) to the requestor. There will be no charge for documents that are transmitted to a local telephone exchange via facsimile (if possible).
- If the documents are to be mailed, the projected cost of the postage and mailing supplies shall be charged.

The Township may require payment of the above-noted charges prior to the release of the requested records. The Township reserves the right to waive these charges in its sole discretion.

## DENIAL OF A REQUEST

Any denial of public records requested shall include an explanation, including legal authority. If the initial request was made in writing or if the Township has the necessary contact information, an explanation of denial will be provided in writing.

If portions of a record are public and portions are exempt, the exempt portions are to be redacted, however, the remainder of the record will be released. All redactions shall be plainly visible and will be accompanied by a supporting explanation, including legal authority.

If a requestor believes that the Township has denied him or her access to public records within a reasonable period of time, the requestor may contact the Licking County Prosecutor's Office/Civil Division to assist them in processing the request.

On a motion by Trustee Sargent and a second by Trustee Habig, by a unanimous affirmative vote this *PUBLIC RECORDS POLICY* was hereby adopted.

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Wes Sargent, Trustee

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Lyle King, Trustee

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William Habig, Trustee

Date: \_\_\_\_\_

Attest:

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Norman Kennedy, Fiscal Officer

Approved as to form:

KENNETH W. OSWALT, Licking County Prosecutor

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by Judy Edwards, Assistant Licking County Prosecutor

On a motion by Trustee King and a second by Trustee Sargent, by a unanimous affirmative vote it was also agreed to adopt the following document for use in denying access to certain records or information:

## **Granville Township, Licking County, Ohio**

### **EXPLANATION FOR DENIAL OF RECORDS REQUEST**

Thank you for your recent public records request. However, pursuant to Ohio law we are not able to fill your request in whole or in part (i.e. a redaction) for one or more of the reasons set forth below:

\_\_\_\_\_ **Medical Records** (records regarding a patient's medical history, diagnosis, prognosis or medical condition in the process of medical treatment). See *O.R.C. 149.43(A)(1)(a)* and *(A)(3)*.

\_\_\_\_\_ **Trial Preparation Records** (records specifically compiled in reasonable anticipation of, or in defense of, a civil or criminal action or proceeding). *O.R.C. 149.43(A)(1)(g)* and *(A)(4)*.

\_\_\_\_\_ **Confidential Law Enforcement Investigatory Records** (records which pertain to a law enforcement matter release of which would create a high probability of disclosing the identity of an uncharged suspect, confidential source, specific confidential investigatory technique and/or procedure, investigatory work product, or would endanger the life or physical safety of persons involved). See *O.R.C. 149.43(A)(1)(h)* and *(A)(2)(a)-(d)*.

\_\_\_\_\_ **Security and Infrastructure Records** (contain information directly used for protecting or maintain the security of a public office against attack, interference, or sabotage, or to prevent, mitigate or respond to acts of terrorism, such as the configuration of a public office). See *O.R.C. 149.43*.

\_\_\_\_\_ **Records Concerning Persons Under Age 18** See *O.R.C. 149.43(A)(1)(r)* and *(A)(8)*.

\_\_\_\_\_ **Attorney-Client Privileged Information** See *O.R.C. 149.43(A)(1)(v)*; *State ex rel. Nix v. Cleveland* (1998), 83 Ohio St.3d 379, *Allright Parking of Cleveland, Inc. v. Cleveland* (1992), 3 Ohio St.3d 772.

\_\_\_\_\_ **Taxpayer Records** See *O.R.C. 149.43(A)(1)(v)* and *718.13*.

\_\_\_\_\_ **Social Security Number(s)** See, *O.R.C. 149.43(A)(1)(v)*; *State ex rel. Beacon Journal Publ. Co. v. City of Akron* (1994), 70 Ohio St.3d 605; and *State ex rel. Beacon Journal Publ. Co. v. Kent State University* (1993), 68 Ohio St.3d 40, *Federal Privacy Act 5 U.S.C.A. 552a* (1974).

\_\_\_\_\_ **Family Information of Peace Officer, Firefighter, EMT** See *O.R.C. 149.43(A)(7)(a)*.

\_\_\_\_\_ **Intellectual Property/Trade Secret** (records which derive independent value because not generally known and reasonable efforts taken to maintain confidentiality. See *O.R.C. 149.43(A)(1)(m)* and *(5)* and *O.R.C. 1333.61(D)*; and *State ex rel. Besser v. Ohio State Univ.* (2000), 87 Ohio St.3d 535.

\_\_\_\_\_ **Not a Record Kept by Township** (or are records not kept in a manner/medium that you requested). See *Ohio Revised Code Section 149.43(A)(1)*

\_\_\_\_\_ **Not a Public Record ORC 149.011(G)** Record has been lawfully been transferred or disposed of (See *Ohio Revised Code Section 149.39*)

\_\_\_\_\_ **Other:** \_\_\_\_\_

Please contact the Township if you have any questions or have additional requests. Thank you.

Respectfully submitted,

\_\_\_\_\_  
Township Records Custodian

CC: Licking County Prosecutor's Office, Civil Division

On a motion by Trustee Sargent and a second by Trustee King, by a unanimous affirmative vote the following appropriation transfers from November 15 to November 28 were approved:

From	2021-330-420-0000	Gas Operating Supplies	1,000.00
To	2021-330-310-0000	Gas Prof & Tech Serv	1,000.00
From	2191-220-599-0000	Fire Miscellaneous	2,000.00
To	2191-220-323-0001	Fire R&M all other	2,000.00
From	1000-110-599-0000	General Miscellaneous	2,500.00
To	1000-110-222-0001	General Life Insurance	2,500.00

On a motion by Trustee Sargent and a second by Trustee King, by a unanimous affirmative vote the following warrants, debit memos and EFT's and any related Then and Now Certificates, were approved for payment:

E1019	Annarino	89.29	E1020	Barnhill	385.41
n/a	Baucher	.00	E1021	Binckley	1248.13
E1022	Borden	1380.42	E1023	Bowman	1850.38
E1024	Butt	640.41	E1025	Coyle	411.36
E1026	Curtis, C	1660.97	E1027	DuBeck	401.52
E1028	Essick	452.12	E1029	Giles	951.42
n/a	Gottfried, B	.00	n/a	Gottfried, N.B.	.00
E1031	Hall	1228.18	n/a	Hill	.00
E1032	Huhn	631.35	E1033	Hussey	2273.48
E1034	Jones,A	226.23	E1035	Jones, B	312.47
E1036	Lynn	608.44	E1037	May	
E1038	Meisenhelder	566.97	E1039	Polk	368.34
E1040	Principe	78.36	E1041	Reece	915.31
E1042	Riley	88.80	E1043	Smith, D	230.81
E1044	Thomas	228.05	E1045	Thompson	1710.65
4602	Anthem BC/BS	9078.78	4603	Standard Insurance Company	349.16
4604	Licking Cty Twp Assoc	260.00	4605	Nextel Communications	304.00
4606	E D Stone	75.00	4607	Wendy Lewis	60.00
4608	Ohio Technical Services	1966.00	4609	Curtis Ufert Trucking	400.00
4610	Preferred Management LLC	290.00	4611	EMH&T Inc	2543.55
4612	Capital Consulting	815.00	4613	Circuit Rider Mgt Group	1125.00
4614	Fred Abraham	2000.00	4615	Enviro Kleen	157.41
4616	Erie Insurance Company	70.00	4617	Workmen's	149.00
4618	Ice Mountain Water	128.82	4619	Fire House	77.50
4620	Conam Insp & Engineering	1282.00	4621	Flora's Diesel Repair	150.00
4622	B & C Communications	31.78	4623	Sub-Aquatics	695.00
4624	EMSAR Columbus	371.10	4625	Sir Speedy	41.00
4626	James Kennedy	2450.00	4627	Ben Rader	2450.00
4628	Deferred Comp	555.00	4629	PNB – IRS	11191.40
4630	OIT	2586.67	4631	SDIT	73.49
4632	AFLAC	485.45	4633	PNB – OPERS	4144.98
4634	OP&FPP	10318.36	4635	Fire Safety Media	904.80

I hereby certify that the funds were on hand or in process of collection and properly appropriated for payment of the aforementioned warrants.

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Norman S. Kennedy, Fiscal Officer

On a motion by Trustee Sargent and a second by Trustee King, with King yes, Habig yes and Sargent yes it was agreed to move the meeting into executive session for the purpose of discussing the possible establishment of a new township position.

After a period of discussion the meeting was returned to regular session.

Superintendent Binckley reported that the road/cemetery department is short an employee. He requested that the trustees consider hiring a laborer for \$8.75 per hour. There was discussion about the overall staffing of the road and cemetery departments. Mr. Binckley is going to work with Trustee-elect Fred Abraham regarding this organization of these departments. On a motion by Trustee King and a second by Trustee Sargent, by a unanimous affirmative vote it was agreed to hire a new full-time laborer for between \$8.75 and \$10.00 per hour to fill the open employee slot in the combined roads/cemetery department.

The meeting was adjourned at 9:05 PM.