

Minutes of Regular Meeting October 10, 2007

Present: Trustees Jim Havens and Lyle King, Fiscal Officer Kennedy

Absent: Trustee Wes Sargent

Guests: Jeff Hussey, Travis Binckley  
Brian Miller, The Sentinel  
Roger Dunifon, 3464 Loudon St  
Fred Abraham, 1901 James Rd  
Bill Mason, 465 Llanberis Dr  
Melissa Hartfield, 220 S. Pearl St  
Monie Havens, 3587 Loudon St  
Tim Hughes, 630 Newark-Granville Rd

The meeting was called to order at 7:00 PM following the Pledge of Allegiance.

On a motion by Trustee Havens and a second by Trustee King, by a unanimous affirmative vote the minutes of the meetings held August 22, 2007 and September 12, 2007 were approved as previously presented

Several members of the audience indicated they were in attendance to recognize Trustee Havens for his past work as a Trustee. They stated he had worked hard to make the Township's Open Space Program a reality. It was that program that assisted the Village in completing the annexation of the 514 acres down through the southeast quadrant of the township along its border with the City of Newark. Others indicated that Havens was involved in many facets of the township and accomplished a number of things. F.O. Kennedy read a letter from Trustee Sargent thanking Trustee Havens for his leadership and work in behalf of the township. F.O. Kennedy also read a Resolution of Recognition pertaining to Havens activities for the benefit of the community.

F.O. Kennedy indicated that he was aware that the township Zoning Commission had recommended the proposed amendment of the zoning resolution to change the property at 1893 Columbus Rd from Residential to Commercial. He has not yet received the paperwork but asked that the Trustees set either 10/24 or 11/14 as the date for the Trustees Public Hearing regarding the matter. On a motion by Trustee Havens and a second by Trustee King, by a unanimous affirmative vote it was agreed to set the date for the public hearing to consider the Zoning Commission recommendation to rezone the property at 1893 Columbus Rd from Residential to Commercial. The actual date will be set by F.O. Kennedy upon receipt of the paperwork.

F. O. Kennedy reported that the Open Space Committee has designed a web based survey to be completed by the community. He has put several links on the township's website to enable people to access the survey. Responses are to be submitted by November 16<sup>th</sup>. Paper copies will also be available at the library and Village offices.

F.O. Kennedy reported that since the last meeting Trustee Sargent had obtained a listing of CAUV properties in Granville Township from the County Auditor. He sent letters to

each of the large tract property owners encouraging them to open their land for legal deer hunting. They were asked to contact the Village to obtain the names of bow hunters on its list. He also encouraged those who had crops to obtain nuisance permits to take deer throughout the year.

The following matters were discussed with respect to the roads department:

1. Acting Superintendent Binckley reported that all of the 2007 paving work has had the asphalt segment completed with the laying of 9,300 tons of asphalt. The employees are working primarily on the Issue 1 roads so billings may be submitted to OPWC and have put down a total of 725 tons of #2 and #411 lime stone berm material to date. The Issue 1 roads are scheduled to be striped the week of the 17<sup>th</sup>. He indicated he has had the opportunity to learn paving with direct hands on experience.
2. He also reported that as time permits the employees have been mowing, filling in potholes on Llanberis, Pleasantview, Brecon and Burg St. as well as repairing bad spots in roads.
3. Fiscal Officer Kennedy indicated that he has had discussions with the two families living on the north side of Worthington Road who will be living on a newly constructed extension of 539A once the limited access roadway is completed. He has also talked to the family living on the south side of the road. They were all concerned about what their new access roads were going to be named. He talked with the County Engineer and apparently the County is going to assume responsibility for newly constructed roads in Granville Township on both sides of the new limited access. The Engineer is leaning toward naming the north side "West Broadway" which would be an extension of the road leaving the Village and the south side as "General Griffin Road". The families were all in agreement with these names. On a motion by Trustee Havens and a second by Trustee King, by a unanimous affirmative vote it was agreed to support the names "West Broadway Road" and General Griffin Road" for the new north and south access roads in Granville Township, respectively.
4. Fiscal Officer Kennedy further indicated that he also talked with the Granville Postmaster about picking up the north side families for delivery from Granville instead of Alexandria. She indicated that a letter of support from the Township would be helpful. On a motion by Trustee Havens and a second by Trustee King, by a unanimous affirmative vote it was agreed to support changing the mail delivery for the Martin's and Watts' from Alexandria to Granville Post Offices.
5. F.O. Kennedy also indicated that he has not yet had a response from Union Township regarding the proposed lowering of the James Rd speed limit. He will talk with Jack Justice regarding their thoughts about making the roadway speed limit in the unincorporated area 35 MPH instead of 45 MPH.

The following matter was discussed with respect to the cemetery department:

1. Acting Superintendent Binckley reported that there have been two funerals and several plots sold. The employees also moved the fence in the NE corner of Maple Grove in an effort to keep deer from entering through the opening and causing erosion problems at that location.

The following matters were discussed with respect to the fire department:

1. Chief Hussey reported that he and F.O. Kennedy evaluated the bids that were opened at the last meeting. The lowest dollar cost bidder did not meet the gear specification requirements as requested. Therefore the contract was awarded to Finley Fire which was the next lowest bidder that met all of the bid specifications. On a motion by Trustee Havens and a second by Trustee King, by a unanimous affirmative vote, it was agreed to ratify the contract entered into by Chief Hussey and F.O. Kennedy with the lowest and most responsive bidder, Finley Fire in the amount of \$44,148, for the purchase of 26 sets of structural fire fighting gear.

2. Chief Hussey further reported that last week he attended the next session of his Ohio Fire Executive Program at Ohio State. He continues to be pleased with the program and feels the time and financial commitment is worthwhile. The new employees started last week and are a good addition to the career staff.

3. It was also reported that the 15 year old station air conditioning unit failed last week. Martin Heating and Cooling submitted a quote of \$2,450 to replace the unit. After evaluating the situation and discussions with F.O. Kennedy it was decided to have the entire unit replaced rather than spending \$1,400 on a new compressor and still having the remainder of the unit be 15 years old. On a motion by Trustee Havens and a second by Trustee King, by a unanimous affirmative vote it was agreed to ratify the actions of Chief Hussey and F.O. Kennedy purchasing a new air conditioning unit for the fire station, in the amount of \$2,450.

4. The Chief also reported that in conjunction with fire safety week the department will be holding an open house this coming Saturday from 1-3:00 PM. The department's equipment will be on display along with demonstrations of auto extrication and a smoke safety/escape trailer that is being borrowed from Pleasant Township in Fairfield County.

5. Chief Hussey reported to the Trustees that when the budget was established at the beginning of the year \$10,000 was included for the purchase of a radio communication repeater system. At the present time the fire department is having difficulty communicating on the existing low-band FM system. He has had meetings with the County Communications Committee, Denison University personnel and B&C Communications regarding the cost to install a high-band repeater system at Denison to significantly improve the fire department's radio communications. He believes that the purchase of a high-band system will fit into the County's long range communication plan and improve current department communication. On a motion by Trustee Havens and a second by Trustee King, by a unanimous affirmative vote, it was agreed to support Chief Hussey's plan to install a high-band radio repeater system and appropriate \$10,000 for this project. The Chief indicated that he would have a more formal presentation for the Trustees in the near future.

6. Chief Hussey further reported that he wished to discuss the establishment of a college tuition credit bank for use by fire department members. He was an instructor at Columbus State and they have a program whereby they will provide tuition credits for providing educational opportunities for other C.S. students. Earlier this year he permitted several C.S. students to attend a training fire held at the houses being demolished for the SR161/37 widening project. C.S. gave the fire department 12 tuition credits that he would like to "bank" for use by department members. On a motion by Trustee Havens and a second by Trustee King, by a unanimous affirmative vote it was

agreed to establish a tuition credit bank for the use of department members. Chief Hussey will determine who can use these credits and make a periodic report to the Trustees.

7. Chief Hussey indicated that he has a volunteer member that he would like to recommend for medic school. The cost of the training will ultimately be paid for by state EMS training grant funds. On a motion by Trustee King and a second by Trustee Havens, by a unanimous affirmative vote it was agreed to pay approximately \$3,500 for fire department volunteer Josh Bow to attend medic school and take the necessary prerequisite courses.

The following matters were discussed with respect to the parks department:

1. Fiscal Officer Kennedy reported that since the last meeting he, Trustees King and Sargent, Tod Froking (LLT), Doug Spiels (LLT) and Jim Gardner (Trucco Construction Co Inc) met at the Spring Valley Pool site to discuss demolition of the pool. Several additional requirements of the demolition project were identified. He has received a new quotation from Trucco in the amount of \$23,903.64. On a motion by Trustee King and a second by Trustee Havens, by a unanimous affirmative vote it was agreed to accept this quotation for the work to be performed demolishing and burying the concrete pool. It is anticipated that the cost of this work will ultimately be reimbursed by a donation from the Park National Foundation.

2. F.O. Kennedy presented a new agreement with EMH&T for the design work to be performed for the corrective plan to resolve the erosion problem at Raccoon Valley Park. On a motion by Trustee Havens and a second by Trustee King, by a unanimous affirmative vote it was agreed to open a purchase order for the \$6,000 for the design work.

Fiscal Officer Kennedy presented the September 30, 2007 bank reconciliation for review and approval by the Trustees. He also indicated that the quarterly pooled securities report was received from PNB.

F.O. Kennedy also reported that the township received a Workers' Compensation Premium rebate check in the amount of \$898.11 for participating in the Licking County Safety Council during the year 2006-2007.

On a motion by Trustee King and a second by Trustee Havens, by a unanimous affirmative vote the following appropriation transfers between September 12, 2007 and October 10, 2007 were approved:

From 1000-110-599-0000 General Miscellaneous	2,000.00
To 1000-110-319-0001 General	2,000.00
From 2191-220-599-0000 Fire Miscellaneous	3,000.00
To 2191-220-323-0002 Fire	3,000.00
From 2191-220-599-0000 Fire Miscellaneous	1,000.00
To 2191-110-599-0000 Fire Miscellaneous	1,000.00
From 2031-330-323-0000 R&B Main & Rep	3,600.00
To 2031-330-314-0000 R&B	3,600.00

From 2192-120-599-0001 Rec Comm 20.00  
 To 2192-120-314-0000 Rec Comm Tax Coll Fee 20.00

From 2191-220-599-0000 Fire Misc 6,000.00  
 To 2191-220-318-0002 Fire Repairs 6,000.00

On a motion by Trustee King and a second by Trustee Havens, by a unanimous affirmative vote the following warrants, debit memos, EFT's and any Then and Now Certificates included herein, issued since the last meeting, were approved for payment:

E868	Annarino	89.29	E869	Barnhill	385.41
E870	Baucher	98.89	E871	Binckley	1120.09
E872	Bowman	1938.27	E873	Butt	640.41
E874	Coyle	411.36	E875	DuBeck	678.86
n/a	Engle	.00	E876	Essick	481.39
E877	Giles	1078.47	E878	Gottfried, B	306.95
E879	Gottfried, N. B.	248.21	E880	Hall.	1408.39
E881	Hill	92.69	E882	Huhn	631.35
E883	Hussey	2273.48	E884	Jones, A	338.77
E885	Jones, B	282.38	n/a	Kennedy	.00
n/a	King	.00	n/a	Lynn	.00
n/a	May	.00	E886	McDonald	100.45
E887	Meisenhelder	566.97	E888	Polk	554.54
E889	Principe	283.99	E890	Reece	198.74
E891	Riley	526.17	n/a	Sargent	.00
E892	Smith,D	622.43	E893	Thomas	228.05
E894	Thompson	1420.06	n/a	Westall	.00
E895	Annarino	89.29	E896	Barnhill	385.41
E897	Baucher	196.76	E898	Binckley	1911.61
E899	Bowman	1729.56	E900	Butt	640.41
E901	Coyle	411.36	E902	Curtis, C	390.60
E903	DuBeck	678.86	E904	Essick	390.60
E905	Giles	951.42	E906	Gottfried, B	144.64
E907	Gottfried, N. B.	248.21	E908	Hall.	1490.00
E909	Havens	102.65	n/a		.00
E910	Hill	230.80	E911	Huhn	631.35
E912	Hussey	2273.48	E913	Jones, A	539.51
E914	Jones, B	442.63	E915	Kennedy	515.85
n/a	King	.00	E916	Lynn	425.41
E917	May	629.98	n/a	McDonald	.00
E918	Meisenhelder	566.97	E919	Polk	480.37
E920	Principe	253.32	E921	Reece	305.66
E922	Riley	497.89	E923	Sargent	377.15
E924	Simmons, N	110.80	n/a		.00
E925	Smith,D	439.55	E926	Thomas	228.05
E927	Thompson	1446.17	E928	Westall	43.77
4430	Deferred Comp	477.00	4431	PNB – IRS	8801.42
4432	OIT	1667.54	4433	SDIT	75.26
4434	GIT	565.11	4435	PERS – Buyback	613.11
4436	AFLAC	170.66	4437	Deferred Comp	355.00
4438	Granville Township	1656.34	4439	NIT	24.61

4440	HIT	157.70	4441	OP&FPP	10416.24
4442	PNB – OPERS	6174.25	4443	Anthem BCBS	6305.16
4444	Nextel	302.22	4445	Madison Collins	6558.00
4446	E. Hullinger	9.18	4447	W. Habig	80.02
4448	Bruce Schilling	650.00	4449	Travis Binckley	124.22
4450	Shelly Materials	3970.79	4451	Kokosing Materials	566.74
4452	Workmen’s	149.00	4453	Waste Management	167.49
4454	Ice Mountain Water	66.48	4455	Trevor Smith	250.00
4456	Ohio Fire Academy	200.00	4457	Lifelink	160.00
4458	American Messaging	379.53	4459	Work Health	1349.00
4460	Anthem Life Insurance	66.15	4461	Jan’s In Stitches	489.00
4462	Fire House	834.80	4463	Fackler County Gardens	8.26
4464	Verizon	44.52	4465	NFPA	862.97
4466	Fire Safety Media	904.60	4467	NEPM-ASI	278.25
DM82	Deluxe Deposit tickets	58.50	DM83	Deluxe Deposit Tickets	29.25
4468	Ohio Insurance Services	566.12	4469	Mary Taylor, AOS	990.00
4470	Sir Speedy	27.44	4471	Newspaper Network	33.00
4472	PNB – Visa	440.80	4473	USPO	82.00
4474	USPO	104.00	4475	Arwebb	125.83
4476	Jobes Henderson	693.00	4477	Hains Topsoil	480.00
4478	KPS/NAPA	136.08	4479	Shelly Company	7170.39
4480	Cintas Corporation	344.42	4481	Granville Milling	122.40
4482	Granville Lumber	97.23	4483	Certified Oil	2212.44
4484	CVS Pharmacy	19.24	4485	Granville Village Market	61.93
4486	Work Health	889.00	4487	Jan’s In Stitches	136.00
4488	Fire House	382.10	4489	Ohio Health	119.85
4490	MT Business Tech	166.20	4491	Steve Mercer	1044.35
4492	Ohio Fire Chiefs’ Assoc	75.00	4493	Time Warner	44.95
4494	Granville Rec Comm	12000.00	4495	JLW Services	600.00
4496	GEVSD	11814.72	4497	Kendal at Granville	4797.98
4498	Shelly Company	175565.49			

I hereby certify that the funds were on hand or in process of collection and properly appropriated for payment of the aforementioned warrants.

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Norman S. Kennedy, Fiscal Officer

The meeting was adjourned at 7:50 PM.