

Granville Township
Minutes of Regular Meeting September 23, 2009

Present: Trustees Abraham, Habig, and Mason, Fiscal Officer Kennedy
Guests: Travis Binckley, Jeff Hussey, Chuck Peterson, Paul Jenks, and Mr. and Mrs. Robb.

The meeting was opened at 7:00PM with the Pledge of Allegiance.

Minutes:

On a motion by Trustee Abraham and a second by Trustee Mason, by a unanimous affirmative vote, the September 9, 2009 meeting minutes were approved as presented.

Correspondence:

F. O. Kennedy stated that annually the Township is required to approve a Certificate of Rates and Amounts for submission to the County Auditor. He proposed that the Trustees approve a Resolution Accepting the Rates and Amounts to be collected in 2010, subject to dropping the present 1-mil levy for the Rec Commission if the new Joint Recreation District Levy passes in November.

On a motion by Trustee Mason and a second by Trustee Abraham, by a unanimous affirmative vote the Resolution Accepting the Amounts and Rates for 2010 was approved as recommended by F.O. Kennedy, deleting the 1.0 mill Parks & Rec Continuing Levy.

F.O. Kennedy stated that the Rec Commission is requesting electric service to Raccoon Valley Park. Trustee Abraham indicated that he emailed everyone on this and he is working with AEP to install the service at no charge. F.O. Kennedy questioned if the line could be installed underground where crosses the driveway to prevent a downed line from stopping access to the park because of the sole access road. Trustee Abraham stated that he couldn't guarantee that portion of the line could be put underground because the installation is being done for free. F.O. Kennedy asked Abraham to obtain a price for underground installation at the driveway which could perhaps be paid by the Township or Rec Commission.

On a motion by Trustee Abraham and a second by Trustee Mason, by a unanimous affirmative vote, a motion was made to execute the utility line easement and work with AEP to have electric lines installed at Raccoon Valley Park.

F.O. Kennedy stated that the Township newsletter - The Record – was recently mailed to all registered voters in the Township. He stated that he has received a number of compliments on the publication. Trustee Mason stated that he too has had a number of positive responses. F.O. Kennedy stated that the publication is also available on the Township website under The Record.

PUBLIC COMMENTS:

Paul Jenks, Pinehurst Drive, stated that he is a board member of the newly created Granville Recreation District (GRD) who has been asked to meet with various other boards and entities to explain what the upcoming GRD levy encompasses. Mr. Jenks stated that the levy would bring in \$110,000 more than the present Granville Recreation Commission (GRC). The increased amount comes from the new boundaries being those of the Granville School District which is larger than just the Township (which includes its incorporated and unincorporated areas). This will allow for them to merge in the operations of the present GRC. He went on to say that Lesa Miller and Janet Gordon are overwhelmed with their present responsibilities and it is hoped that creating the new entity will permit this situation to be resolved. Mr. Jenks stated that there have been lots of questions on why the GRC and the GRD need to merge and what benefits there are to such a merger. He sees the main benefit as being able to engage professionals to run the operation as opposed to relying mostly volunteers with only a few paid personnel. Mr. Jenks stated that it is important to note that the new levy will replace a tax already being collected by Granville Township and it is not a new tax in those places. There will be a small incremental \$3.48 increase per every \$100,000 of residential, owner occupied market value in those areas in Granville Township. Those areas in the School District, but outside the Township, will pay an additional \$30.63 per \$100,000 of market value.. The GRC is presently collecting a fee from those individuals in the School District, but outside the Township. That fee would be discontinued if the levy is passed. Mr. Jenks stated that the GRD Board is seeking the Trustees' support and encouraged the Trustees' to direct any questions to him or other GRD Board members

Mr. & Mrs. Patrick Robb were present to talk about a recent auto accident on Raccoon Valley Road involving some members of their family and others in the community. Mr. Robb stated that they received some wonderful help from the Township fire department, Village police department, and others. The outcome could have been much worse if it weren't for that assistance. Trustee Habig stated that he lives across the street from where the accident took place and it was amazing to watch the scenario unfold and how all the various emergency services came together to work at the accident scene. The Trustees' collectively thanked Mr. and Mrs. Robb for coming to the meeting.

Elected Officials Reports:

Trustee Abraham stated that he met with the Pathway Advisory Committee which is preparing a final draft that they intend to present to Village Council and the Township Trustees. Trustee Habig asked if they have chosen a date to come to a Township meeting. Trustee Abraham stated that there is not yet a date, but he believes it will be soon because of the school schedules of the two interns working on the project. Trustee Habig stated that there are several path ideas that they are presenting.

Trustee Abraham indicated due to a conflict the Granville Area Chamber of Commerce will be attending the October Trustee's meeting instead of this evening. F.O. Kennedy noted that there is only one Trustee meeting in October. Trustee Abraham stated that he is still waiting on the Prosecutor's Office to let him know whether or not the Trustees are

legally able to give money to the GACC for improvements to a building to house a local visitor's center.

Trustee Mason reported that progress is being made with respect to the Raccoon Valley Road the junk car complaints.

Trustee Mason stated that he would like to recognize individuals who provide assistance to the Township at the beginning of each quarter. Trustee Habig asked Mason to propose the next person to be recognized.

Trustee Mason stated that they had a meeting regarding the emergency calling system reviewing a total of thirteen finalists/companies who had submitted bids. Trustee Mason stated that Travis Binckley, Paul Jenks, Fred Abraham, the Sentinel, and some Village employees attended the meeting. He stated that they are about ready to move to next step at this point and the background check for the proposed company has been done.

Paul Jenks stated that they discussed a "spillover area" at the meeting and how this area falls outside the Village and Granville Township. Mr. Jenks explained that the cost is \$1.91 per household, whether one participates or not. He went on to say that this cost includes unlimited minutes for \$6,000 total which would be split with the Village. Mr. Jenks stated that Windstream is also investigating issues whether its equipment would accommodate making such a large volume of calls in a short period of time. He stated that Windstream would meet with the potential vendor, City Connect, to see how its switch would handle the calls. Mr. Jenks indicated it is assumed that the telephone switching equipment will handle the volume. He stated that they will provide a map to the vendor defining the Village and Township boundaries to determine how exactly many households there are in the community. Mr. Jenks stated that a third map would be given to the vendor with certain Union Township and McKean Township boundaries (the Township fire department contract service areas). He stated that it will later be determined if those areas will be added as part of the notification contract.

Trustee Habig questioned if the potential vendor has previous encountered this switch problem with Windstream equipment in other locations. Mr. Jenks stated no, and he had came away from the meeting with a feeling that this should be a non-issue.

F.O. Kennedy inquired about whether the emergency call system would be expected to contact Denison students as part of the community notification system. Trustee Abraham stated that there will be one call placed to the University which will be responsible for notifying the students and faculty.

F.O. Kennedy asked if the school district will share in paying part of the \$6,000 cost. Mr. Jenks stated that the committee hasn't talked to them yet and including the entire school district could incorporate a new population larger than the Township and Village. Mr. Jenks explained that Lesa Miller is working to determine if the school district is interested and what it would add to the cost.

Trustee Mason indicated that delivery of the Whitepoint (BiCentennial Park) property environmental report has been delayed one week.

Trustee Habig stated that LCAT has agreed to provide some funding for the cost of the engineering study for a new Cherry Valley Road interchange. Unfortunately, LCAT has no money for the actual construction of the project.

Trustee Habig stated that the Comprehensive Plan meeting will be October 27, 2009 and he is unable to attend. Trustee Abraham stated that he will be able to attend this meeting.

Land Management Committee Appointment

Trustee Habig stated that Grace Gordon has returned to the community and indicated an interest in being on the Township's Land Management Committee. Based upon a resignation there is an opening on the Committee. He talked with the Chair who indicated he thought Ms. Gordon would be a good addition. On a motion by Trustee Habig and a second by Trustee Mason, by a unanimous affirmative vote, Grace Gordon was appointed to the Land Management Committee.

Kiwanis Property on Old River Road

F.O. Kennedy stated that this issue is still being discussed and he suggested that the Trustees' might want to accept public comment on the Kiwanis organization request to have the Trustees forego a possible future interest in a property owned by Kiwanis on Old River Road. On a motion by Trustee Mason and a second by Trustee Habig, by a unanimous affirmative vote, F.O. Kennedy was asked to schedule a public hearing for the first meeting in October regarding the Kiwanis request.

Roads Department:

Superintendent Binckley reported that paving portion of Granview Road Issue 1 project, along with the paving of parts of James Road in conjunction with Union Township and the Village of Granville has been finished. There is still striping and berming to be completed. The employees have been working to mow the roadsides one more time before winter.

Superintendent Binckley presented his request to purchase a berm box attachment for the back of one of the dump trucks. He explained that after completing road paving it was necessary to berm the sides to provide support for the road edges and to provide a more stable level surface for motorists to hit if their tire drops off the road. The employees presently dump the berm material on the newly paved surface and use a tractor with grader blade to guide the material in place. Use of a berm box would permit the material to be put directly where it is to go for compaction. It would speed up the process, reduce possible damage to the road surface and labor cost to perform the process. On a motion by Trustee Abraham and a second by Trustee Mason, by a unanimous affirmative vote, it was agreed to purchase a berm box, as recommended by Superintendent Binckley, from Ace Truck Equipment for \$7,000.

Superintendent Binckley presented a request for TR Sawyer Tree Service to trim trees along the west side of north Granview Road. Shading causes snow and ice to remain on the roadway in the wintertime as the tree trunks keep the sun from reaching the road. The trees also keep the road from drying out and cause the road to deteriorate sooner than would be expected. On a motion by Trustee Abraham and a second by Trustee Mason, by a unanimous affirmative vote, it was agreed to engage the services of TR Sawyer Tree Service for \$3,000 as recommended by Superintendent Binckley.

Superintendent Binckley indicated that the Township's 1984 International Dump Truck (along with a plow and salt spreader), which is being replaced by the 2001 Licking County dump truck, has been appraised for \$1,500. As the dealer would not accept a trade-in for the used County truck he requested permission to sell this truck and attachments for a number to approach its appraised value. On a motion by Trustee Abraham and a second by Trustee Mason, by a unanimous affirmative vote, the Trustees declared the 1984 truck to be surplus and no longer needed. Further, Superintendent Binckley, along with F.O. Kennedy were authorized to negotiate the sale of the truck as well as execute the vehicle title for the Township.

Chief Hussey stated that the fire department also has some miscellaneous unneeded surplus items that could be sold. He asked if the Township has ever used the Gov Deals website. F.O. Kennedy stated that the County often uses this website to sell surplus and obsolete equipment and it is advertised nationally. Superintendent Binckley stated that he will have to look into this, but it would probably not be appropriate for the obsolete truck. Chief Hussey stated that if anyone has any ideas or thoughts of how to go about disposing of surplus items to let him know. He stated that he will also research the website. Trustee Abraham agreed that this would be a good idea and he asked Chief Hussey to get back to them on what he finds out.

Cemetery Department

Superintendent Binckley stated that the employees replaced several hydrants in the cemetery. Information data entry as been completed for section 4 and section 3 will be started soon. There have been two funerals since the last meeting.

F. O. Kennedy stated that he received a letter requesting the use of the one handicapped parking space at the Cemetery offices for a motorized golf cart to be permanently parked in that location. There are a number of questions regarding responsibility for the cart and access when the cemetery gates are closed. Superintendent Binckley recommended not fulfilling this request due to liability concerns and the need to have this parking space available as a required handicapped space.

On a motion by Trustee Abraham and a second by Trustee Habig, by a unanimous affirmative vote, F.O. Kennedy was asked to draft a letter to the individual requesting permanent use of the handicapped parking space at the Cemetery and explain that the Township is unable to fulfill his request.

Fire Department

Chief Jeff Hussey reported that he has been working on several administrative projects. The first is the Licking County GIS mapping project which should help improve the map information in the laptops in the fire department equipment.

The second is an inter-operability communications program for emergency services. Licking County could benefit from improved communications if grant money can be found to pay for the necessary equipment. He hopes that the County Fire Chief's can work with the local Emergency Management Agency on this project.

Chief Hussey stated that he received a letter from the Ohio Department of Natural Resources approving his grant application for \$2,400 to purchase additional wildfire fighting tools. This is a 50% match grant. Trustee Habig asked if these tools were in this year's budget. Chief Hussey stated that the tools are this year's budget and as a result of the grant will now cost one-half the budgeted amount. On a motion by Trustee Habig and a second by Trustee Mason, by a unanimous affirmative vote, Chief Hussey was authorized to purchase up to \$2,400 of wildfire tools with one-half the cost being reimbursed by the grant.

Chief Hussey stated that he has two more purchase requests for items planned and budgeted for this year. The first is to purchase three thermal imaging cameras which use new technology, for \$24,800. F.O. Kennedy stated that when TICs were introduced the initial camera purchased by the former private corporation fire department was \$25,000. Now the Township is able to acquire three TICs for the same price. The second is to purchase three gas monitors capable of measuring five different gases for \$4,455. Chief Hussey explained that the fire department currently has two monitors that are fifteen years old and expensive to maintain. A third monitor was donated to the former private corporation several years ago but it is not reliable. After a short period of discussion, on a motion by Trustee Abraham and a second by Trustee Habig, by a unanimous affirmative vote, Chief Hussey was authorized to purchase of three thermal imaging cameras from Finley Fire Equipment Company for \$24,800; and three gas monitors from Fire Safety Services for \$4,455.

Chief Hussey has been asked to become the National Incident Management System (NIMS) compliance person for this community. The Township fire department personnel have taken the appropriate NIMS coursework, however, there are a number of local elected officials without NIMS training. He suggested that after the election he could hold a joint training session for Township and Village officials and appropriate staff. The federal government has developed NIMS to assist in the management of emergency situations and is beginning to require local official to complete NIMS courses in order to be eligible for certain grant funding.

Financial matters

Update Credit Card Policy:

F.O. Kennedy stated that the Township needs to update its credit card policy. He stated the present policy should be revised to reflect that both Superintendent Binckley and Chief Hussey also have Township credit cards. F.O. Kennedy asked for approval to update the existing policy. On a motion by Trustee Habig and a second by Trustee Mason, by a unanimous affirmative vote, F.O. Kennedy was authorized to update the existing credit card policy to reflect both Binckley and Hussey having a Township credit card.

On a motion by Trustee Abraham and a second by Trustee Habig, by a unanimous affirmative vote, the following appropriation transfers were approved:

From 2191-760-740-0200 Fire –SAFER gear 5,543.68
 To 2191-760-740-0004 Fire – Other capital purchases 5,543.68

From 2191-220-599-0004 Fire – C/O 300.00
 To 2191-220-251-0200 Fire – SAFER uniforms 300.00

On a motion by Trustee Abraham and a second by Trustee Habig, by a unanimous affirmative vote the following warrants, debit memos, EFT’s, along with then and now certificates if applicable, were approved for payment:

E2489	Abraham	833.42	E2490	Barnhill	126.54
n/a		.00	E2491	Binckley	1645.58
E2492	Borden	1250.77	E2493	Bowman	1541.91
E2494	Bryan	1013.75	E2495	Butt	744.55
E2496	Clemens	1155.38	E2497	Coyle	269.68
E2498	Curtis	1530.59	E2499	DuBeck	226.51
E2500	Duncan	285.84	n/a	Engle	.00
E2501	Essick	654.09	E2502	Gottfried, N.B.	397.12
E2503	Habig	821.53	E2504	Hall	1379.92
E2505	Harrison	254.49	E2506	Henry	714.93
E2507	Hill,J.	238.27	E2508	Hill, B	1158.76
E2509	Huhn	791.03	E2510	Hussey	2483.41
E2511	Jones, A	99.86	E2512	Jones, B	576.65
E2513	Kennedy	72.08	E2514	Lynn	251.52
E2515	Mack	574.03	E2516	Mason	800.91
E2517	May	830.91	E2518	Meisenhelder	580.63
E2519	Monroe	1237.94	E2520	Moore	43.52
E2521	Pack	614.78	E2522	Principe	537.09
E2523	Reece	1029.22	n/a	Riley	.00
E2524	Schott	65.28	E2525	Smith, D.	260.78
n/a	Thomas	.00	E2526	Thompson	1394.14
DM79	Windstream	439.21	DM80	AEP	817.83
DM81	Village Granville	542.30	DM82	Columbia Gas	133.38
DM83	Anthem BC/BS	5855.03	6447	PNB –IRS	5377.10
6448	Deferred Comp	2050.00	6449	Nextel	255.80
6450	Sir Speedy	983.00	6451	Deven Electric	850.00
6452	Shelly Materials	2202.25	6453	Ohio Public Entity Cons	311.02
6454	Standard Insurance Co	224.00	6455	Environmental Specialists	159.00
6456	TR Sawyer Tree Co	400.00	6457	Erie Insurance Company	13233.00
6458	Robertson Const Co	158769.26	6459	Haines Topsoil	255.00
6460	Lifelink	200.00	6461	The Fire House	339.00
6462	Jan’s in Stitches	365.00	6463	MISTRAS Group Inc	1370.20

6464	Work Health	290.00	6465	Office Equipment Financing	99.00
6466	Ours Garage	518.40	6467	NFPA	184.45
6468	Finley Fire	10666.00	6469	Berry's Equipment	2331.98
6470	Granville Twp – transfer	73323.00			

I hereby certify that the funds were on hand or in process of collection and properly appropriated for payment of the aforementioned warrants.

Norman S. Kennedy, Fiscal Officer

The meeting was adjourned at 7:45 PM.