

Minutes of Regular Meeting August 13, 2008

Present: Trustees Fred Abraham, Bill Habig and Wes Sargent, Fiscal Officer Kennedy

Guests: Travis Binckley
Brian Miller, Sentinel
Roger Dunifon, 3464 Loudon ST

The meeting was called to order at 7:00 PM following the Pledge of Allegiance.

On a motion by Trustee Sargent and a second by Trustee Habig, by a unanimous affirmative vote the minutes of the July 23, 2008 minutes were approved as previously presented.

F.O. Kennedy reported that he attended the Ohio Township Association summer conference in Cincinnati. He attended a number of educational seminars and provided information to the trustees about legislation to study local government units in Ohio (townships, school districts, villages and any other small units that levy taxes) with an eye toward consolidation. He also met with Rob Schaadt of the Land Management Committee to go over the township's farm leases and review Schaadt's recommendations for use of the various township farm properties.

Trustee Habig reported on the following items:

1. Owens Corning and the Village of Granville continue to have negotiations regarding possible sewer service. There are more details to resolve.
2. Poggemeyer Design Group has started work on the updating of the township's zoning resolution as part of implementation of the community comprehensive plan. There will be a meeting with PDG and our zoning commission board in early September. Zoning Inspector May should be invited to attend.
3. The Zoning Commission has received an application from Doug Mill for an empty nester condo project on the Stinson Estate property along SR16 across from the Longaberger property. The Z.C. will be scheduling its hearing for this rezoning request to create a PRO District in an Agricultural area.
4. He is still waiting on an opinion from the Prosecutor's Office with respect to the interaction and funding of the Licking Land Trust with the Township's Open Space program.

Trustee Sargent reported that he attended the local Chamber of Commerce meeting and that they continue to try and attract business people to the organization. He also indicated he that he met with Craig McDonald who is the chair of the Land Management Group. At the present time the group feels it is in limbo. Once it is determined what role the Licking Land Trust could play in the management of present township owned property, Trustee Sargent plans to attend a Land Management Committee meeting and discuss the future of their committee with the members. Trustee Sargent further reported that he and F.O. Kennedy met earlier in the evening for an advertised meeting of the township's records commission. At the meeting they approved an RC3 and a subsequent RC2 for submission to the Ohio Historical Society and the Auditor of State.

The following matters were discussed with respect to the roads department:

1. Trustee Abraham reported that the garage bids opened at the last meeting exceeded 110% of the architects cost estimate which is the limit established by the Ohio Revised Code. For this reason all of the bids must be rejected. On a motion by Trustee Habig and a second by Trustee Sargent, by a unanimous affirmative vote the trustees rejected all of the bids opened at the July 23rd meeting. Trustee Abraham further reported that it is necessary to reconfigure the building and recommended that the trustees engage the services of Gaber & Associates at a fee of \$10,000 to revamp the building plans and for the second round of bidding. On a motion by Trustee Sargent and a second by Trustee Habig, by a unanimous affirmative vote it was agreed to hire Gaber & Associates for \$10,000 to redo the plans and conduct the second round of bidding and to also approve a purchase order in the amount of \$11,000 to Atlas Blue Print Supply for the handling of the bid specification requests for the garage project and \$500 to Gannett Thompson for legal notice advertising. Trustee Abraham said that he hopes to have the plans redone in the next two weeks and ready for bidding. On a motion by Trustee Habig and a second by Trustee Sargent it was agreed to permit Trustee Abraham to move forward with the advertising for the next bidding. Trustee Abraham said that the Village Council passed legislation permitting the township to obtain water and sewer utilities for the garage.

2. F.O. Kennedy presented information received from Superintendent about the proposed paving and culvert replacement project for the north end of Burg St. He indicated it is necessary for the trustees to approve the project, the township's five year capital improvement plan and provide for application signatory authorization. On a motion by Trustee Habig and a second by Trustee Sargent, by a unanimous affirmative vote the following resolutions were passed with respect to the proposed Issue I project:

A) Project authorization: Burg Street safety/improvement/paving project - 2.35 miles, 19' width, 2 inch asphalt paving beginning at the McKean Township line and proceeding southward to Denbigh Rd. Replace three cross culverts of varying widths and lengths via force account.

B) Five Year Capital Improvement Plan: To accept as presented by F.O. Kennedy

C) Application Signatory authorization

WHEREAS, the State Capital Improvement Program and the Local Transportation Improvement Program both provide financial assistance to political subdivisions for capital improvements to public infrastructure, and

WHEREAS, the Board of Granville Township Trustees is planning to make capital improvements under the title of BURG STREET SAFETY IMPROVEMENT/ PAVING PROJECT, and

WHEREAS, the infrastructure improvement herein above described is considered to be a priority need for the community and is a qualified project under the OPWC programs,

NOW THEREFORE, BE IT RESOLVED by the Board of Granville Township Trustees: Section 1: Norman S. Kennedy, Granville Township Fiscal Officer, is hereby authorized to apply to the OPWC for funds as described above.

Section 2: Norman S. Kennedy, Granville Township Fiscal Officer, is further authorized to enter into any agreements as may be necessary and appropriate for obtaining this financial assistance.

3. Superintendent Binckley reported that the employees have been working on various roadway projects including drainage improvements, ditching, patching and tree trimming. They have also been trimming weeds around signs, bridges and poles in the township's right of way.

4. The three full-time road employees attended a four day ODOT conducted back-hoe operation class conducted on site in the township.

The following matters were discussed with respect to the cemetery department:

1. Superintendent Binckley reported there were three funerals.
2. Mr. May has begun work on data installation for Section 6.

The following matters were discussed with respect to the parks department:

1. Trustee Sargent reported that he, Trustee Abraham, Craig McDonald and a community service person spent a long work day cleaning up around the Spring Valley bath house structure to improve its appearance.
2. F.O. Kennedy indicated that ODNR was going to be sending a playground equipment grant addendum to provide additional funding for ADA compliant parking. On a motion by Trustee Habig and a second by Trustee Abraham, by a unanimous affirmative vote it was agreed to authorize F.O. Kennedy to execute the addendum.
3. Trustee Abraham reported that he thinks the brown Spring Valley rental house will be rented beginning September 1st for one year.
4. F.O. Kennedy presented a report submitted by the Land Management Committee outlining its activities from January 13, 2007 thru August 2008. The members of this committee plan to attend a future Township Trustees meeting.

The following matters were discussed with respect to the fire department:

1. F.O. Kennedy presented a report submitted by Chief Hussey who is in Wisconsin on a pre-build trip to the Pierce Manufacturing Plant for the rescue engine which has been placed on order. There have been several fires since the last meeting. One was a piece of farm equipment about 6,000 feet off the road which was extinguished using the ODNR grant provided skid unit on the four wheel drive pickup. Mutual aid was also provided to the City of Newark on a multi-alarm apartment building fire.
2. There has been ongoing fire and ems training. One of the trainings was a victim rescue fire suppression scenario in a smoke filled Denison dormitory.
3. Personnel matters – Resignation by volunteer member Joe Warner and new appointment of Andy Saunders. On a motion by Trustee Abraham and a second by Trustee Habig, by a unanimous affirmative vote it was agreed to accept the resignation submitted by Joe Warner and appoint Andy Saunders as a new probationary volunteer member.

Trustee Habig reported that he is pleased that the Village Council passed a resolution authorizing the providing of sewer utility services to Owens Corning and has now provided the estimated cost of such service. The Village Manager indicated that the Village wanted to have the township amend the application for the JRSG to remove Southwest Licking Water and Sewer as a provider of sewer and show only the Village.

Trustee Habig indicated that while the Township is the public applicant for the grant the application is really for the Township's constituent Owens Corning. Owens' representative has indicated that as the application as filed shows both SWL and the Village as possible providers of service they do not wish to make any amendment at the present time. For this reason the Trustees took no action on this request.

F.O. Kennedy presented the July 31, 2008 bank reconciliation for the Trustees review and approval.

F.O. Kennedy presented information regarding a vision program from vendor VSP for township employees and officials that was originally approved by the trustees at their meeting on December 31, 2007. He explained the nuances of the program and proposed that the cost sharing be \$1.25 and \$2.71 for bi-weekly and monthly pays. On a motion by Trustee Sargent and a second by Trustee Habig, by a unanimous affirmative vote it was agreed to implement the vision program, previously approved on December 31, 2007 with vendor VSP and cost sharing amounts of \$1.25 and \$2.71 for bi-weekly and monthly pays, respectively.

On a motion by Trustee Abraham and a second by Trustee Sargent, by a unanimous affirmative vote the following other appropriation transfers were approved:

From 2191-220-599-0004	Fire, Other	1,501.00
To 2191-220-420-0000	Fire, Operating Supplies – Fuel	1,501.00
From 2031-330-360-0000	R&B, Contracts	2,000.00
To 2031-330-360-0006	R&B, Culvert Installation	2,000.00
From 2191-220-599-0004	Fire, Other	25,000.00
To 2191-760-720-0000	Fire, Buildings	25,000.00

On a motion by Trustee Habig and a second by Trustee Abraham, by a unanimous affirmative vote the following warrants, debit memos and EFT's and any Then and Now Certificates included herein, were approved for payment:

E1579	Abraham	877.20	E1580	Barnhill	188.42
n/a	Baucher	.00	E1581	Binckley	1415.32
E1582	Borden	1201.21	E1583	Bowman	1426.00
E1584	Butt	709.49	n/a	Coyle	.00
E1585	Curtis	1516.06	E1586	DuBeck	517.61
E1587	Duncan	286.51	n/a	Engle	.00
E1588	Essick	213.25	n/a		.00
E1589	Gottfried, N.B.	150.23	E1590	Habig	558.00
E1591	Hall	1343.46	E1592	Harrison	234.27
E1593	Henry	599.16	n/a	Hill	.00
E1594	Huhn	692.23	E1595	Hussey	2371.57
E1596	Jones, A	238.56	E1597	Jones, B	527.10
E1598	Kennedy	35.48	E1599	Lynn	440.09
E1600	May	641.76	n/a		.00
E1601	Meisenhelder	564.84	E1602	Moore	43.52
E1603	Polk	662.31	E1604	Principe	137.10

E1605	Reece	1088.26	E1606	Riley	376.77
E1607	Sargent	491.47	E1608	Smith, D	652.28
E1609	Thomas	217.01	E1610	Thompson	1783.47
E1611	Ufert	1020.17	DM64	Windstream	444.72
DM65	AEP	1045.90	DM66	Village of Granville	111.80
DM67	Columbia Gas	197.68	5347	PNB-IRS	5227.40
5348	Deferred Comp	1575.00	5349	PNB-VISA	268.52
5350	Downes, Hurst & Fishel	40.00	5351	Poggemeyer Design Group	1536.56
5352	Norman Kennedy	254.24	5353	Nextel	173.65
5354	MT Business Tech	22.95	5355	Newark Winnelson	192.00
5356	Thomas Gallant	810.00	5357	Wright Bros	106.57
5358	Hains Topsoil	540.00	5359	Granville Lumber	542.81
5360	Curb Appeal Lawns	1000.00	5361	Newspaper News Network	853.90
5362	Muskingum Tractor	611.42	5363	Richardson Glass	200.00
5364	KPS/NAPA	1297.54	5365	Hankinson Excavating	1470.00
5366	Glidden Paint	993.40	5367	Granville Milling	351.15
5368	Cintas	294.00	5369	Waste Management	193.57
5370	Granville Village Mkt	124.23	5371	Certified Oil	4560.91
5372	Southeastern Equip	27156.36	5373	Southeastern Equip	5320.00
5374	United Aggregates	4067.59	5375	Shelly Materials	182.36
5376	Nat'l Fire Sprinkler	99.00	5377	Lifelink	200.00
5378	CVS Pharmacy	106.14	5379	Boundtree Medical	1016.70
5380	Fire House	370.00	5381	Jan's in Stitches	156.62
5382	Ohio Health	108.00	5383	Ours Garage	460.68
5384	DataTalk Telecom	785.40	5385	Emergent Respiratory	125.00
5386	Physio-Control	3637.00	5387	Verizon	44.60
5388	Bishop Scovell Ins	168.00	5389	Time Warner	44.95
5390	Quality Fire Protection	278.50	5391	Kennedy Appraisal Serv	375.00
5392	Mifflin Township	2600.00	5393	James Kennedy	2450.00
5394	Ben Rader	2450.00	5395	Auto Trim Design	750.00
5396	VOID	.00	5397	BullEx Digital Safety	10819.60
n/a	Abraham	.00	E1489	Barnhill	296.68
E1490	Baucher	97.71	E1491	Binckley	1734.51
E1492	Borden	1091.07	E1493	Bowman	1442.93
E1494	Butt	709.49	E1495	Coyle	282.01
E1496	Curtis	1488.97	E1497	DuBeck	398.11
E1498	Duncan	396.81	n/a	Engle	.00
E1499	Essick	528.45	n/a		.00
n/a	Gottfried, N.B.	.00	n/a	Habig	.00
E1500	Hall	1322.28	n/a		.00
E1501	Henry	599.16	E1502	Hill	224.39
E1503	Huhn	935.62	E1504	Hussey	2371.57
n/a	Jones, A	.00	E1505	Jones, B	198.47
n/a	Kennedy	.00	E1506	Lynn	336.68
E1507	May	482.87	n/a		.00
E1508	Meisenhelder	564.85	n/a	Moore	.00
E1509	Polk	564.85	n/a	Principe	.00
E1510	Reece	862.55	E1511	Riley	515.24
n/a	Sargent	.00	E1512	Smith, D	345.61
n/a	Thomas	.00	E1513	Thompson	1471.86
E1514	Ufert	621.96			

I hereby certify that the funds were on hand or in process of collection and properly appropriated for payment of the aforementioned warrants.

Norman S. Kennedy, Fiscal Officer

On a motion by Trustee Abraham and a second by Trustee Sargent, with Trustee Abraham yes, Trustee Habig yes and Trustee Sargent yes, the meeting was moved into Executive Session to discuss possible property acquisition in accordance with ORC Section 122(G)(2).

After a period of discussion, on a motion by Trustee Habig and a second by Trustee Abraham, with Abraham yes, Habig yes and Sargent yes the meeting was returned to regular session.

The meeting was adjourned at 8:55 PM.