

Minutes of Regular Meeting July 9, 2008

Present: Trustees Fred Abraham, Bill Habig and Wes Sargent, Fiscal Officer Kennedy

Guests: Travis Binckley  
Jeff Hussey  
James White, 2839 Loudon St  
Chris & Karen Cowie, 1826 Jones Rd  
Bill Conrad, 75 Pleasantview Dr  
Esther Boylan, 75 Pleasantview Dr  
Chris Hawkins, 2800 Raccoon Valley Rd, Alexandria OH 43001  
Roger Dunifon, 3464 Loudon St  
Kelly Swope, 378 Pleasantview Dr  
Brian Miller, The Sentinel  
Steve Mershon, E. College St

The meeting was called to order at 7:00 PM following the Pledge of Allegiance.

On a motion by Trustee Abraham and a second by Trustee Habig, by a unanimous affirmative vote the minutes of the June 4, 2008 minutes were approved as previously presented.

Mr. Hawkins was present to inquire about the Jobs Ready Site Grant filed by Granville Township in behalf of Owens Corning. He wanted to know how the grant came about, when it happened and what utility provider the trustees believe should be used for the project. Trustee Habig indicated that he had been approached by Owens Corning about providing assistance in preparing a JRSG for its location on SR16 in Granville Township. Habig brought this request up in the trustee's public meeting on April 9<sup>th</sup> and was authorized to serve as the township's representative working with OCF and Poggemeyer Design Group (the OCF consultant for the grant preparation). The trustees passed a resolution to file an application with the Ohio Department of Development as the local public sponsoring agency. It was noted during discussion that the utilities for the site could be provided by either the Village of Granville or South West Licking Water and Sewer. The deadline to file the application was May 15<sup>th</sup>. Habig said that all of the expenses incurred in preparing the grant were paid by OCF. His personal preference is that the Village provide the utilities but because of the competitive nature of these grants it is necessary to make sure that utilities are available. Trustee Sargent indicated that since the beginning of this process the trustees have wanted the utilities to be provided by the Village, however, the Village needs to be responsive because of the competitive nature of the grant. SWLW&S has already provided a utility commitment letter and a cost figure.

Mr. Hawkins also inquired as to when the trustees thought that discussions with a developer should become public. Mr. Habig indicated that when he was appointed to the open trustee position last fall the other trustees asked him to work on planning and development, focusing upon improving the commercial and industrial tax base of the community. A developer may make an inquiry about something but that does not necessarily become a public matter until the developer submits a written request or

document to begin the process of development. At that point the matter becomes public. Prior to that point the developer may not wish to have its plans disclosed.

Jim White stated that one of the reasons he voted for these elected township officials was because he believed they would work on the increasing commercial and industrial development in community and decrease the property tax burden on residential and agricultural property. He doesn't want to know every little detail of what's going on because he has confidence in the officials.

Roger Duniford indicated he is glad that the Trustees are trying to do something with the Owens site. He has been concerned about what will happen with all that acreage if Owens were to leave the area.

The Cowie's were present to discuss water crossing their Jones Road property. They believe the water flow was made worse when the township improved Jones Road several years ago. They think the water should be channeled somewhere else. The Trustees indicated that they would arrange with the County Engineer to meet with them and the Cowie's at their property to discuss the situation.

Fiscal Officer Kennedy indicated that several of the Open Space properties had been purchased by the township by issuing debt. He was approached by the holders of \$980,000 in debt that matures in June 2011. They requested that the debt be paid off early in January 2009. Kennedy stated that the township has 100% of the cash on hand to pay off all of the debt that has been issued over the years. As the rate of interest being paid on these notes is more than the expected average rates that can be earned on this money he recommended to the trustees that they agree to the early redemption of the \$980,000 in notes and presented the following resolutions to the trustees for approval:

Mr. Sargent moved the adoption of the following resolution:

WHEREAS, the Township made Promissory Notes on June 15, 2001 in the amounts of Three Hundred Ninety-Six Thousand Two Hundred Fifty and No/100 Dollars (\$396,250.00) and Ninety-Three Thousand Seven Hundred Fifty and No/100 Dollars (\$93,750.00) payable to James M. Kennedy as part of its purchase of open space property; and,

WHEREAS, in accordance with the terms of the aforementioned Promissory Notes, on April 12, 2006, James M. Kennedy choose to extend the Promissory Notes from June 15, 2006 to June 15, 2011; and,

WHEREAS, James M. Kennedy has approached the Township and requested that the terms of the Promissory Notes be modified to provide that they will be presented for payment (redemption) on January 15, 2009 (including the payment of interest through that date), and that the payment would not include a redemption premium; and,

WHEREAS, the Board of Granville Township Trustees has determined that it will be advantageous to the Township to modify the terms of the Promissory Notes to provide for an early payment (redemption) on January 15, 2009 (including the payment of interest through that date).

NOW THEREFORE BE IT RESOLVED, that the Board of Trustees hereby resolves to modify the terms of the June 15, 2001 Promissory Notes to James M. Kennedy in the amount of Three Hundred Ninety-Six Thousand Two Hundred Fifty and No/100 Dollars (\$396,250.00) and Ninety-Three Thousand Seven Hundred Fifty and No/100 Dollars (\$93,750.00) to provide that James M. Kennedy will present the Promissory Notes for early payment on January 15, 2009 without any penalty or premium payment.

BE IT FURTHER RESOLVED that the modification to the terms of the June 15, 2001 Promissory Notes to James M. Kennedy in the amount of Three Hundred Ninety-Six Thousand Two Hundred Fifty and No/100 Dollars (\$396,250.00) and Ninety-Three Thousand Seven Hundred Fifty and No/100 Dollars (\$93,750.00) will also provide that the Township will have the option to pay the principal (including interest through January 15, 2009) should James M. Kennedy fail to present the Promissory Notes for payment on that date.

Mr. Habig Seconded the Motion which was then passed by a unanimous affirmative vote.

Mr. Sargent moved the adoption of the following resolution:

WHEREAS, the Township made Promissory Notes on June 15, 2001 in the amounts of Three Hundred Ninety-Six Thousand Two Hundred Fifty and No/100 Dollars (\$396,250.00) and Ninety-Three Thousand Seven Hundred Fifty and No/100 Dollars (\$93,750.00) payable to Benjamin W. Rader as part of its purchase of open space property; and,

WHEREAS, in accordance with the terms of the aforementioned Promissory Notes, on April 12, 2006, Benjamin W. Rader choose to extend the Promissory Notes from June 15, 2006 to June 15, 2011; and,

WHEREAS, Benjamin W. Rader has approached the Township and requested that the terms of the Promissory Notes be modified to provide that they will be presented for payment (redemption) on January 15, 2009 (including the payment of interest through that date), and that the payment would not include a redemption premium; and,

WHEREAS, the Board of Granville Township Trustees has determined that it will be advantageous to the Township to modify the terms of the Promissory Notes to provide for an early payment (redemption) on January 15, 2009 (including the payment of interest through that date).

NOW THEREFORE BE IT RESOLVED, that the Board of Trustees hereby resolves to modify the terms of the June 15, 2001 Promissory Notes to Benjamin W. Rader in the amount of Three Hundred Ninety-Six Thousand Two Hundred Fifty and No/100 Dollars (\$396,250.00) and Ninety-Three Thousand Seven Hundred Fifty and No/100 Dollars (\$93,750.00) to provide that Benjamin W. Rader will present the Promissory Notes for early payment on January 15, 2009 without any penalty or premium payment.

BE IT FURTHER RESOLVED that the modification to the terms of the June 15, 2001 Promissory Notes to Benjamin W. Rader in the amount of Three Hundred Ninety-Six Thousand Two Hundred Fifty and No/100 Dollars (\$396,250.00) and Ninety-Three Thousand Seven Hundred Fifty and No/100 Dollars (\$93,750.00) will also provide that the Township will have the option to pay the principal (including interest through

January 15, 2009) should Benjamin W. Rader fail to present the Promissory Notes for payment on that date.

Mr. Habig Seconded the Motion, which was then approved by a unanimous affirmative vote.

Trustee Sargent reported that it will be necessary for the trustees to take action with respect to HB385 after it takes effect in September. He is going to follow up with the Prosecutor's Office.

Trustee Habig reported that he has had initial discussions with the Licking Land Trust president Candi Moore about the possibility of the LLT working with the township trustees on the expenditure of the Open Space Funds held by the township. The LLT has a similar purpose to the township's - that is to protect open space through the acquisition of property or development rights. They have an organization in place and have been doing to good job throughout the county. He hopes that through a joint effort the two organizations could do a good job of acquiring additional property or easements and also maintaining those easements. He is also thinking that the township Open Space and Land Management Committees could be folded into this new partnership. He has not talked to anyone on these committees about this idea. He thinks perhaps some members of the Land Management Committee could become members of the LLT Board. F.O. Kennedy pointed out that the Open Space Committee is not actually a standing committee. It acts only when established by the Trustees and ceases to function after they have completed their report. He is concerned that the Land Management Committee members should be contacted before they read about this possibility in the newspaper. Trustee Habig indicated that this is not a done deal, and in addition to negotiating terms with the LLT he must also get a satisfactory opinion from the County Prosecutor about the legality of using Open Space Funds for administrative purposes.

F.O. Kennedy presented a copy of the contract with Poggemeyer Design Group for work to be done by PDG in updating the township's zoning resolution and to incorporate suggestions from the latest Community Comprehensive Plan. The agreement is to be executed by the township chairman, the fiscal officer and the township's legal counsel. F.O. Kennedy indicated that \$20,000 is available to pay for this work. On a motion by Trustee Sargent and a second by Trustee Abraham, by a unanimous affirmative vote it was agreed to enter into this contract with PDG for a maximum of \$20,000.

The following matters were discussed with respect to the roads department:

1. Trustee Abraham reported that he has been working closely with the architect on the plans for the building and in conjunction with Fiscal Officer Kennedy placed the bid notices in the paper for opening at the July 23<sup>rd</sup> township meeting. On a motion by Trustee Sargent and a second by Trustee Habig, by a unanimous affirmative vote it was agreed to ratify the actions of Trustee Abraham placing the bid notices in the paper for the township garage project to open them on July 23<sup>rd</sup> at 7:00PM.
2. Trustee Abraham also reported that there will be a site meeting tomorrow for the bidders to ask questions about the project. He is also working with the Village regarding the use of Village water and sewer for the building. He and Chief Hussey have been

working on the possibility of installing fire hydrants on the property to provide better fire protection for the facility.

3. F.O. Kennedy reported that he verified the township's salt purchasing paperwork has been received by ODOT and has been included in the 2008-09 bid program. He hopes this will save the township money over purchasing salt in the open market. He also reported that he worked with the FEMA disaster recovery people regarding a claim for blizzard costs in early March. Based upon information provided by Superintendent Binckley he prepared a claim for \$13,958.32 which means the township should receive back approximately \$10,500.

4. Superintendent Binckley reported the employees have almost completed the berming of newly paved roads. It is important to berm to both support the edges of the pavement and to stabilize car tires that might go off the edge of the road. They have also worked on replacing cross culverts and several driveway culverts as well as patching roads.

The following matters were discussed with respect to the cemetery department:

1. Superintendent Binckley reported there have been six funerals since the last meeting. The employees have been working with the Fannin's on their tombstone restoration programs and poured foundations and trimmed trees at Philipps Cemetery.
2. The cemetery data entry effort continues.

The following matters were discussed with respect to the fire department:

1. Chief Hussey reported that the used laptop computers with the mapping program have been installed in various pieces of fire equipment. The software enables the user to map out where they are going. Different levels of information provide locates of fire hydrants and dry hydrants along with ponds. Additional information can be linked to an address including preplans and photos. He believes this will provide a significant improvement in emergency responses. He also reported that work continues on the new rescue. He anticipates that there will be a pre-build conference in Wisconsin in early August. The new command vehicle will be ready after he gets back from vacation.
2. F.O. Kennedy reported that he just received the appraisal cover sheet from appraiser Scott Kennedy (no relation to F.O. Kennedy) indicating that he believes the Heim property appraises at \$240,000. The complete report should be received in a week. Chief Hussey indicated that there were several things that need to be done before the township could close on the transaction. He and F.O. Kennedy toured the Heim property with architect Philip Claggett to determine what needed to be done in terms of seeking approval for change of use and construction work that needed to comply with code requirements. He also needs to file applications with the Village of Granville for change of use and a new sign. On a motion by Trustee Sargent and a second by Trustee Habig, by a unanimous affirmative vote it was agreed to engage the services of architect Philip Claggett for a change of use feasibility study and preparation of construction documents, as well as give Hussey authority to file with the Village of Granville.
3. Chief Hussey stated that the township has been authorized for a \$5,000 Ohio EMS training grant. On a motion by Trustee Habig and a second by Trustee Abraham, by a unanimous affirmative vote it was agreed to accept this \$5,000 grant.
4. Chief Hussey presented a request to pay \$4,000 to Medtronic for annual heart monitor and AED maintenance. On a motion by Trustee Abraham and a second by

Trustee Habig, by a unanimous affirmative vote it was agreed to pay \$4,000 to Medtronic for annual maintenance of fire department electronic monitor equipment.

The following was discussed with respect to the parks department:

1. Work was done at Bi-Centennial Park prior to July 4<sup>th</sup>.
2. The old playground equipment has been removed from the Spring Valley Property.

F.O. Kennedy presented the June 30, 2008 bank reconciliation for the Trustees review and approval. He also presented a cash flow report for the first six months of 2008. He also presented the 2006/07 bi-annual audit report for the Union Cemetery which was just received from the Auditor's Office. The auditor has just begun work on the township's 2006/07 audit.

Fiscal Officer Kennedy presented a report from Zoning Inspector Warren May of zoning permits issued during the first half of 2008:

Permit No.	Date	Issued to	Address	Purpose
08-01	02/22	T. Oduoye	105 Sunset Dr	Occupancy
08-02	02/22	S.Heugebart	4089 Burg St	Addition
08-03	03/05	A. Jagares	323 Potters Ln	deck
08-04	03/06	L. Curtis	3492 Loudon St	Garage
08-05	03/16	R. Nobles	3415 Hankinson	Access Bldg
08-06	03/23	P. Stelzer	3413 Canyon Rd	Garage
08-07	03/23	A. Huddleston	1893 Cols Rd	Occupancy
08-08	03/23	A. Huddleston	1893 Cols Rd	Comm'l Parking
08-09	03/23	A. Huddleston	1893 Cols Rd	Comm'l Structure
08-10	04/07	D. Wolfe	379 Orchard	Pool/Deck
08-11	04/27	K. Klatt	58 Rose Dr	Addition
08-12	05/01	D. Bingham	1925 River Rd	Addition
08-13	05/09	T. Hollinger	151 Highgate	Deck
08-14	05/13	S. Priano	101 Roseview	Dwelling
08-15	05/13	S. Priano	101 Roseview	Occupancy
08-16	05/16	B. Maselli	2750 Hankinson	Dwelling
08-17	05/16	B. Maselli	2750 Hankinson	Occupancy
08-18	05/25	Packard&Willis	1116 River Rd	Comm'l Bldg
08-19	05/25	Packard&Willis	1116 River Rd	Hard Surface
08-20	05/25	Packard&Willis	1116 River Rd	Occupancy
08-21	06/03	F. Graf	2021 Burg St	Garage
08-22	06/12	M. Nieto	38 Falmouth	Pool
08-23	06/12	S. Horwarth	1125 Jones Rd	Covered Porch
08-24	06/18	D. Hodgson	168 Vill-Edge	Deck
08-25	06/29	M. Murphy	1805 Cols Rd	Sign
08-26	06/29	M. Murphy	1805 Cols Rd	Swing Set

On a motion by Trustee Sargent and a second by Trustee Habig, by a unanimous affirmative vote the following other appropriation transfers were approved:

From 2191-220-599-0004 Fire – General	5,001.00
To 2191-110-311-0000 Fire – Acct & Legal Fees	5,001.00
From 1000-110-599-0000 General – General	1,000.00
To 1000-610-190-0000 General – Parks Wages	1,000.00
From 2191-220-599-0004 Fire – General	255,000.00
To 2191-760-720-0000 Fire – Buildings	255,000.00
From 2031-330-360-0000 R&B - Contract Paving	10,001.00
To 2031-330-599-0005 R&B Fuel	10,001.00
From 2191-220-599-0004 Fire – Other	6,000.00
To 2191-220-599-0003 Fire Fuel	6,000.00
From 1000-760-720-0000 Gen – Buildings	6,515.85
To 1000-760-730-0005 Gen – SV Paving	6,515.85

On a motion by Trustee Sargent and a second by Trustee Habig, by a unanimous affirmative vote the following warrants, debit memos and EFT's and any Then and Now Certificates included herein, were approved for payment:

E1457	Abraham	877.20	E1458	Barnhill	186.42
n/a	Baucher	.00	E1459	Binckley	2445.29
E1460	Borden	1262.09	E1461	Bowman	1841.55
E1462	Butt	705.27	E1463	Coyle	119.24
E1464	Curtis	1516.06	E1465	DuBeck	707.80
E1466	Duncan	302.41	n/a	Engle	.00
E1467	Essick	528.45	n/a		.00
E1468	Gottfried, N.B.	372.11	E1469	Habig	558.00
E1470	Hall	1343.46	n/a		.00
E1471	Henry	582.43	E1472	Hill	102.77
E1473	Huhn	692.23	E1474	Hussey	2371.57
E1475	Jones, A	349.89	E1476	Jones, B	349.89
E1477	Kennedy	35.48	n/a	Lynn	.00
E1478	May	594.72	n/a		.00
E1479	Meisenhelder	564.85	E1480	Moore	43.52
E1481	Polk	625.67	E1482	Principe	125.09
E1483	Reece	903.07	E1484	Riley	129.74
E1485	Sargent	491.47	E1486	Smith, D	235.70
n/a	Thomas	.00	E1487	Thompson	1529.43
E1488	Ufert	1159.92	n/a		.00
n/a	Abraham	.00	E1489	Barnhill	296.68
E1490	Baucher	97.71	E1491	Binckley	1734.51
E1492	Borden	1091.07	E1493	Bowman	1442.93
E1494	Butt	709.49	E1495	Coyle	282.01
E1496	Curtis	1488.97	E1497	DuBeck	398.11
E1498	Duncan	396.81	n/a	Engle	.00
E1499	Essick	528.45	n/a		.00
n/a	Gottfried, N.B.	.00	n/a	Habig	.00

E1500	Hall	1322.28	n/a		.00
E1501	Henry	599.16	E1502	Hill	224.39
E1503	Huhn	935.62	E1504	Hussey	2371.57
n/a	Jones, A	.00	E1505	Jones, B	198.47
n/a	Kennedy	.00	E1506	Lynn	336.68
E1507	May	482.87	n/a		.00
E1508	Meisenhelder	564.85	n/a	Moore	.00
E1509	Polk	564.85	n/a	Principe	.00
E1510	Reece	862.55	E1511	Riley	515.24
n/a	Sargent	.00	E1512	Smith, D	345.61
n/a	Thomas	.00	E1513	Thompson	1471.86
E1514	Ufert	621.96	5210	PNB – IRS	5237.29
5211	PNB – IRS	3523.84	5212	OIT	2058.21
5213	SDIT	133.01	5214	GIT	630.87
5215	AFLAC	400.12	5216	Deferred Compensation	2150.00
5217	Deferred Comp	300.00	5218	Granville Township	2458.91
5819	NIT	89.68	5220	HIT	111.45
5821	PNB – OPERS	5608.74	5222	OP&FPP	10379.40
5823	Waste Management	915.64	5224	Newspaper Network	65.60
5225	Kuhn Turf Equip	30.73	5226	Wendy Lewis	60.00
5227	Hains Topsoil	560.00	5228	Hope Timber	62.50
5229	Anthem BC/BS	7950.60	5230	Columbus Builders Supply	51.65
5231	Shelly Materials	60.82	5232	Kokosing Materials	662.84
5233	United Aggregates	815.71	5234	Standard Insurance Company	159.60
5235	KPS/NAPA	355.13	5236	AEP	85.75
5237	Travis Binckley	28.20	5238	Lake’s End	389.89
5239	Cintas Corporation	299.53	5240	Reese Pyle Drake & Meyer	104.50
5241	Lifelink	200.00	5242	Wince Welding	66.60
5243	CVS Pharmacy	66.60	5244	S&S Spring Shop	721.30
5245	ResponseSoft LLC	500.00	5247	Warren Fire Equipment	5720.00
5247	Mobiletek Consulting	14734.00	5248	Jan’s In Stitches	355.50
5249	Work Health	200.00	5250	Ohio Health	122.40
5251	Office Equip Fin Serv	99.00	5252	Johnson Electric Supply	39.60
5253	USPO	42.00	5254	Time Warner	44.95
5255	James Kennedy	2450.00	5256	Benjamin Rader	2450.00
DM48	Windstream	404.50	DM49	AEP	490.20
DM50	Village of Granville	24.80	DM51	Columbia Gas	1738.13
E1515	Abraham	877.20	E1516	Barnhill	377.98
n/a	Baucher	.00	E1517	Binckley	1415.32
E1518	Borden	1110.97	E1519	Bowman	1530.98
E1520	Butt	709.49	E1521	Coyle	269.53
E1522	Curtis	1678.60	E1548	DuBeck	201.62
E1523	Duncan	189.25	E1524	Engle	39.58
E1525	Essick	528.45	n/a		.00
E1526	Gottfried, N.B.	256.92	E1527	Habig	558.00
E1528	Hall	1470.55	E1529	Harrison	234.27
E1530	Henry	599.16	E1531	Hill	224.39
E1532	Huhn	729.68	E1533	Hussey	2371.57
E1534	Jones, A	660.85	E1535	Jones, B	194.93
E1536	Kennedy	35.48	E1537	Lynn	429.32
E1538	May	504.35	n/a		.00
E1539	Meisenhelder	564.84	E1540	Moore	43.52
E1541	Polk	625.67	E1542	Principe	267.44

E1543	Reece	881.61	n/a	Riley	.00
E1544	Sargent	491.47	n/a	Smith, D	.00
E1545	Thomas	235.70	E1546	Thompson	1498.94
E1547	Ufert	1073.69	5257	VOID	.00
5258	Deferred Comp	1575.00	5259	Mary Taylor – AOS	1050.00
5260	Clean Water Ltd	987.95	5261	Nextel	165.86
5262	MT Business Tech	22.95	5263	USPO	42.00
5264	Leaderprinting	119.60	5265	Stacey Engle	14.25
5266	Lawson Flag Co	631.30	5267	Wright Bros	122.72
5268	Hope Timber	125.00	5269	Curb Appeal Lawns	800.00
5270	DANR Electric	166.93	5271	Gaber & Associates	19238.00
5272	United Aggregates	7344.75	5273	Shelly Materials	435.68
5274	KPS/NAPA	1053.69	5275	Environmental Specialists	159.00
5276	Lawson Products Inc	139.90	5277	Muskingum Tractor	363.66
5278	Shelly Company	340071.91	5279	ELM Recycling	244.00
5280	Hankinson Excavating	4091.00	5281	Edwards Sheet Metal	3147.00
5282	Granville Milling	140.24	5283	Waste Management	193.42
5284	Cintas Corporation	128.00	5285	Granville Lumber	29.73
5286	Granville Village Market	63.01	5287	Certified Oil	4385.67
5288	C-Tec	448.00	5289	Lifelink	200.00
5290	CVS Pharmacy	25.32	5291	Bound Tree Medical	292.19
5292	Zep Sales & Service	181.11	5293	Ohio Dept of Admin Serv	100.00
5294	Ohio Health	124.95	5295	Howell Rescue Systems	535.00
5296	Finley Fire	89.24	5297	Industrial Scientific	398.77
5298	Verizon Wireless	44.58	5299	Boehm Inc	272.37
5300	Bowes & Bows	37.76	5301	B&C Communications	28.00
5302	Warren fire Equip	4588.00	5303	Statewide Ford Lincoln Merc	21033.50
5304	State Wide Emer Prod	4599.00	5305	PNB – IRS	5118.70

I hereby certify that the funds were on hand or in process of collection and properly appropriated for payment of the aforementioned warrants.

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Norman S. Kennedy, Fiscal Officer

On a motion by Trustee Sargent and a second by Trustee Abraham, with Trustee Abraham yes, Trustee Habig yes and Trustee Sargent yes, the meeting was moved into Executive Session to discuss possible property acquisition in accordance with ORC Section 122(G)(2).

On a motion by Trustee Sargent and a second by Trustee Abraham, with Trustee Abraham yes, Trustee Habig yes and Trustee Sargent yes, the meeting was returned to regular session.

The meeting was adjourned at 9:40 PM.