

Minutes of Regular Meeting June 27, 2007

Present: Trustees King and Sargent, Fiscal Officer Kennedy

Absent: Trustee Havens – out of town

Guests: Travis Binckley
Don Andrews

For the first part of the meeting –

Bill Holloway and Laura Main

Later in the meeting –

From the Licking County Prosecutors Office –Ken Oswalt & Tony Stocco
Frank Annarino, Michael and Frederick Moses

The meeting was called to order at 7:00PM followed by the Pledge of Allegiance.

On a motion by Trustee Sargent and a second by Trustee King, by a unanimous affirmative vote it was agreed to accept the June 13, 2007 and the June 18, 2007 special meeting minutes as previously submitted.

Trustee Sargent indicated that he attended a meeting at Denison along with representatives of the Village regarding a plan to monitor possible flooding of the Raccoon Creek. Presenters at the meeting indicated that the 161/37 widening project may change the flood patterns of Raccoon Creek and Denison is concerned about needing advanced noticed of possible flooding at its steam heating plant. If the cost is shared among the three entities the township's share of the monitoring equipment would be around \$9,500 plus annual maintenance. As it was decided more information was needed the Trustees reached no conclusion as to the proposal and possible participation by the township.

Trustee Sargent also indicated that he has visited the two properties in the northeast quadrant of the township that are in need of clean up. It appears that both of the owners have begun the clean up but there is still a long way to go.

Trustee Sargent further indicated that he received appointment recommendations from the school board, village council and chamber of commerce for the township's newest Open Space Community Advisory Committee. On a motion by Trustee Sargent and a second by Trustee King, by a unanimous affirmative vote it was agreed to appoint the following individuals to the township's open space advisory committee: by the township - Leonard Hubert, Kim Miles, Douglas Wagner and Bill Wernet, the village – Deb Tegtmeyer, the school board – Scot Prebles and the chamber of commerce – Ben Barton. The first meeting of this committee will be in July with a report due at the end of summer, or early fall. Trustee Sargent and Fiscal Officer Kennedy will attend the first meeting of this committee.

The following matters were discussed with respect to the roads department:

1. F.O. Kennedy presented information regarding the need to purchase a new hi-band walkie for the roads department. On a motion by Trustee Sargent and a second by Trustee King by a unanimous affirmative vote it was agreed to open a

purchase order in the amount of \$550 to purchase a new walkie, charger, spare battery and programming software.

2. Trustee Sargent indicated that he had met with representatives of the gas company regarding the pipeline boring project under New Burg Street. The roadway has started to settle and he believes it will continue to do so even after the gas company has completed the pipeline project. The gas company offered three solutions: a) they keep fixing the problem as it occurs, b) they give the township a check for possible future repair costs and it becomes the township's responsibility or c) the township will fix problems as they occur and bill the gas company. On a motion by Trustee Sargent and a second by Trustee King, by a unanimous affirmative vote it was agreed to accept choice (c) and continue to bill the gas company as long as the problem continues to occur.
3. F.O. Kennedy reported that the bid notices will appear in the paper tomorrow for the 2007 roadwork and the purchase of a new dump truck, dump body, snowplow and controls. Bids will be opened at the next township meeting on July 11th. He is still awaiting word from the Ohio Public Works Commission regarding the availability of funding for the township's Issue 1 project which was approved earlier this year.

The following matters were discussed with respect to the cemetery department:

1. Fiscal Officer Kennedy indicated that he contacted Jeremy VanOstrand at Jobes Henderson regarding the need to consolidate all of the parcels making up Maple Grove Cemetery property into one legal description. This combined legal description would be filed with the county recorder and become the reference document for the contract to be entered into with the Village of Granville to return ownership of the Maple Grove Cemetery to the township after the 514 acre annexation is finalized. On a motion by Trustee Sargent and a second by Trustee King, by a unanimous affirmative vote it was agreed to: a) have the new legal description filed with the county recorder when it is prepared and b) to authorize either Trustee Wes Sargent or Fiscal Officer Kennedy execute a contract with the Village of Granville to return ownership of the Maple Grove Cemetery to the township from the village.
2. Bill Holloway was present to discuss the status of his cemetery record digitization project. He indicated that Phase 1 has been completed and that he has scanned and digitized approximately 6,000 pages of records. He gave the Trustees two notebook copies with the information he accumulated, plus one for the Granville Historical Society and one for himself. The documents are in PDF on the DVD's. He recommended that special storage boxes be purchased for the documents and that they stored at the Historical Society. Phase 2 will involve his creating searchable PDF files. Newly created forms will need to be appended to the files using Adobe Writer. He is going to be out of town for the remainder of the summer, but plans to report back to the Trustees in November.

The following matter was discussed with respect to the fire department:

1. At the request of Chief Hussey F.O. Kennedy reported that since the last meeting the fire department has been involved in several MacGyver Bomb incidents in the Denison Biological Preserve. The Sheriff's Office and State Fire Marshall have been called in

help in the investigation. The perpetrators can be charged with a felony if they are caught. Fortunately no one has been injured so far.

Fiscal Officer Kennedy indicated that since the last meeting he entered into an agreement with the township's insurance agent to provide COBRA Administration services for the township. The contract is for a twelve month period ending June 30, 2008 in the amount of \$650. It includes notifying all existing employees of their rights under COBRA along with any new employees. They will also notify and assist any terminated employees with their rights under COBRA. F.O. Kennedy asked that the Trustee ratify this contract. On a motion by Trustee King and a second by Trustee Sargent, by a unanimous affirmative vote it was agreed to ratify the actions of F.O. Kennedy entering into a contract with Ohio Insurance Services Agency to provide the township with administrative services for complying with COBRA.

Fiscal Officer Kennedy presented the following:

On a motion by Trustee Sargent and a second by Trustee King, by a unanimous affirmative vote the following appropriation transfers were approved:

From 2191-220-380-0000 Fire - Insur 5,000.00
 To 2191-220-323-0001 Fire – EMS R&M 5,000.00

From 1000-110-599-0000 Other Misc 20,001.00
 To 1000-110-599-0001 Other – 161 Accord 20,001.00

On a motion by Trustee Sargent and a second by Trustee King, by a unanimous affirmative vote the following warrants, debit memos and EFT's and any related Then and Now Certificates, were approved for payment:

E676	Annarino	1450.33	E677	Barnhill	178.74
E678	Baucher	196.76	E679	Binckley	1187.25
E680	Bowman	1934.11	E681	Butt	640.41
E682	Coyle	275.62	E683	DuBeck	366.85
E684	Essick	715.25	E685	Giles	962.53
E686	Gottfried, A	371.92	E687	Gottfried, B	19.03
E688	Gottfried, N	248.21	E689	Hall	1663.20
E690	Harrison	193.53	n/a	Hill	.00
E691	Huhn	640.41	E692	Hussey	2273.48
E693	Johnson	445.54	E694	Jones, A	460.51
E695	Jones, B	326.80	E696	Lynn	425.41
E697	McDonald	321.91	E698	Meisenhelder	579.44
E699	Polk	567.90	E700	Principe	534.79
E701	Reece	234.93	E702	Riley	125.37
n/a	Simmons	.00	E703	Smith, D	447.94
4184	Swick	260.57	n/a	Thomas	.00
E704	Thompson	2003.31	4185	Deferred Comp	355.00
4186	PNB – IRS	12291.90	4187	PNB- IRS	1168.70
4188	OIT	2404.67	4189	OIT	273.65
4190	SDIT	134.45	4191	SDIT	2.16
4192	VGIT	740.38	4193	VGIT	62.11
4194	V Johnstown	6.79	4195	Heath Inc Tax – Non-recip	363.74

4196	Heath Inc Tax – Recip	14.96	4197	NIT- Non-recv	8.15
4198	NIT – Recip	2.42	4199	Granville Twp	2071.33
4200	PNB – OPERS	5242.33	4201	OP&FPP	7391.53
4202	Anthem BCBS	6873.36	4203	Anthem Life Ins Company	220.97
4204	Nextel	297.87	4205	Ohio Insurance Services	650.00
4206	Laura Main	19.99	4207	Wendy Lewis	60.00
4208	Shelly Materials	39.60	4209	Kokosing Materials	726.70
4210	United Aggregates	1287.83	4211	Fred Abraham	2000.00
4212	TCI	1343.89	4213	Workmen’s	159.00
4214	Ice Mountain Water	47.90	4215	Zee Medical Inc	124.60
4216	Bound Tree Medical	1354.90	4217	Licking Memorial Hospital	8.28
4218	USPO	40.00	4219	Fire House	499.00
4220	Jan’s In Stitches	101.00	4221	L&F Discount Muffler	70.00
4222	Verizon Wireless	44.77	4223	Columbia Gas	363.10
4224	Newspaper News Network	24.70	4225	AEP	363.10
4226	Columbia Gas	6.50	4227	Ben Rader	2450.00
4228	Jim Kennedy	2450.00	4229	VOID	.00
4230	OPERS – Buyback	613.11	4231	OPERS Buyback	250.00

I hereby certify that the funds were on hand or in process of collection and properly appropriated for payment of the aforementioned warrants.

Norman S. Kennedy, Fiscal Officer

On a motion by Trustee Sargent and a second by Trustee King, with King yes and Sargent yes it was agreed to move the meeting into executive session for the purpose of which is to consider the dismissal, discipline, demotion, or compensation of a public employee, or the investigation of charges or complaints against a public employee.

After a period of discussion the meeting was returned to regular session.

First Assistant Licking County Prosecutor Kenneth Oswald spoke to the Trustees. He indicated that the Licking County Sheriff’s Office has completed a thorough investigation of the allegations that have been made regarding Mr. Annarino’s conduct. He stated that he is of the opinion that evidence of criminal wrongdoing is lacking and that unless additional evidence is discovered his office will decline to prosecute Mr. Annarino due to insufficient evidence.

Mr. Sargent thanked Mr. Oswald for his comment.

Mr. Annarino addressed the Trustees and indicated he understood the situation the Trustees find themselves in. He asked that his employment status be converted from full-time to part-time effective immediately and that he be paid only for his already earned but unpaid (accrued) vacation with his voluntary resignation date to be effective as of the end of 2007.

Trustee Sargent indicated that conversion to part-time would eliminate any benefits earned by full-time employees such as insurance coverages and that he would no longer

accrue any additional leave time. Fiscal Officer Kennedy indicated that Annarino's insurance benefits would continue through the end of June and then terminate subject to the provisions of COBRA. Trustee Sargent further stated that the only time he would be compensated for would be his vacation time accrued and unpaid through today. He indicated that the township would enter into an agreement to this effect and that there would be no additional expense to the township as a result of this action.

Mr. Annarino stated he understood the broad terms of the proposed agreement and they are acceptable to him. On a motion by Trustee Sargent and a second by Trustee King, by a unanimous affirmative vote it was agreed to change Mr. Annarino's employment status to part-time and his resignation as of the end of 2007. The attorneys representing both parties are to solemnize the details and present an acceptable agreement in time for the next meeting.

At that point there being no further business to be conducted the meeting was adjourned at 9:05 PM.