

Minutes of Regular Meeting June 14, 2006

Present: Trustees Lyle King, James Havens, Fiscal Officer Kennedy

Absent: Trustee Wes Sargent

Guests: Frank Annarino
Don Andrews, Louise Dr
Dave Dicks, 4545 Goose Ln
Doug Plunkett, Circuit Rider Management Group

The meeting was called to order at 7:00 PM following the Pledge of Allegiance.

On a motion by Trustee Havens and a second by Trustee King, by a unanimous affirmative vote the minutes of the May 28, 2006 meeting were approved as previously submitted.

Mr. Dicks indicated he has an interest in a number of the planning items on the agenda and wanted to observe the meeting. He wondered if there might be a possibility of collaborating on the delivery of fire services but did not expand upon this statement. He indicated that St. Albans Township has begun the process of updating its comprehensive plan which was last done in 1995. The township updated its zoning resolution last year. Mr. Dicks also stated he noticed the Senior Citizens Community Center item on the agenda. He feels there could be better involvement and coordination among the senior citizen groups in the county and there is a need for more senior services in the western part of the county. He thinks that while the Alexandria Buckeyes organization offers fewer programs, it has many more participants in its senior programs than the Granville Fellowship and hopes there is an opportunity for collaboration between the organizations. Trustee Havens indicated that the Trustees want to see what the Village Council is going to recommend with respect to a community center. Preliminary discussions have been for a small community wide levy to fund operation of a community center at the Mansion.

Mr. Plunkett was present to discuss a proposal submitted by his firm to consult with the township on the transition from the delivery of fire and ems by a private corporation to delivery by a township fire department. Trustee Havens commented that the Trustees have satisfactorily used Plunkett's company on several other occasions for projects such as the development of Raccoon Valley Park, work on the Spring Valley Pool Levy and most recently the study of salaries, benefits, personnel policies and the hiring of the new superintendent to replace Dave McDaniel who retired. F.O Kennedy outlined the work to be done as follows: 1) Assistance to determine what numerous steps must be followed in converting from the providing of fire and emergency medical services by the existing not-for-profit corporation (Granville Volunteer Fire Department Inc) to the township. 2) conducting a salary and benefit survey for existing employees and a new paid fire chief and 3) determine the job qualifications and requirements for the new fire

chief. Develop the criteria for a new fire chief, determine the necessary pay scale to attract qualified candidates and assist in the entire hiring process.

Trustee Havens indicated that the members of the fire department are pleased that Doug is becoming involved in the transition process. Mr. Plunkett indicated that Bob Leonard who is a career Lt. with Pleasant Valley Fire District could not be in attendance at tonight's meeting. He and Plunkett both plan to attend the every three week conversion meetings as their respective schedules permit. Trustee Havens stated that the Trustees are very concerned about the hiring of a fire chief as this is a new position for the township. Mr. Plunkett indicated that Mr. Leonard has just finished a job assignment locating a new fire chief for the City of Delaware. On a motion by Trustee Havens and a second by Trustee King, by a unanimous affirmative vote it was agreed to accept the proposal from Circuit Rider Management Group, in the amount of \$12,150, for the work to be performed as outlined in the proposal.

Trustee King indicated he is still attempting to negotiate a price for the demolition of the Benson property on River Road. On a motion by Trustee Havens and a second by Trustee King, by a unanimous affirmative vote it was agreed to permit Trustee King to negotiate with Lothes Construction Company for the demolition of the residence as long as the price is below the minimum threshold required for bidding.

Trustee Havens reported that Village Councilperson Constance Barsky is planning to meet with the representatives of Owens Corning regarding their latest thoughts about participation in the JEDD being proposed by the Township and the Village. Trustee Havens also reported that he attended a special Village Council meeting on May 31st at which time the proposed Section 201 Plan service areas were discussed. The following are portions of the minutes from Village Council pertaining to this discussion inserted in these minutes at the request of Trustee Havens:

“Resolution No. 06-30, A Resolution Authorizing The Village Manager To Submit The Granville 208 Plan And Service Area Boundaries To The Licking County 208 Planning Committee was introduced by Councilmember Barsky. Seconded by Councilmember O’Keefe.

Discussion: Jerry Turner, presented maps of the overall planning area for discussion. Councilmember Barsky noted that Granville Township had presented a proposal to the Planning & Zoning Committee which discussed the ability of Southwest Licking Water & Sewer District (SLWSD) to extend services along the corridor of SR 16 (specifically the Owens property). She referenced the last Comprehensive Plan, which noted that the SR 16 corridor is likely to experience some type of commercial or manufacturing development in the future. During recent discussions, concern was voiced that developers may not be willing to take a chance on developing that area along SR 16 given the current Village Ordinance that says that the extension of water and sewer outside the boundaries of the Village may be subjected to referendum.

Jim Havens, Township Trustee, spoke to Council about the importance of the 208/201 Plan process. Mr. Havens noted that development is important because of the need for a tax base for the school system. He noted that the school district has no voice and is dependent upon the Township and Village’s land planning decisions. He also noted that the Township wishes to maintain its working partnership with SLWSD. Mr. Havens

suggested that partnering with both the SLWSD and the Village is the most desirable. He noted that the 201/208 Plan process is to identify the current sewer/water tributaries for the next 20 years. There is a positive relationship between the Township and SLWSD and it was suggested that the Village work towards a similar relationship.

Engineer Jerry Turner stated that this plan would be preliminary at this time, and subject to change. He advised that if a plan is not submitted for implementation with the County wide plan, the EPA would be responsible for making a decision as to the boundaries of the Plan.

Village Planner Chris Strayer noted that the 208/201 Plan does not obligate the Village to extend water/sewer services and land use decisions will be based on development applications. He also stated that the plan simply means that no other water/sewer district can enter into the service area. The 208 Plan is state mandated.

Councilmember Mershon feels that it is important for the Village to find a way to service the Owens property. He feels that making a decision about the Owens property at this time may harm future endeavors. He feels the fallback option is to provide service outside the JEDD.

Vice Mayor Herman noted that although there had been issues concerning water and sewer extension in the past, surely there is no way to predict the future in terms of this Council, or the Township Trustees. He feels comfortable indicating that the Township's best commitment is to work with this current Council to make the JEDD work out there. Mr. Havens noted that the Trustees are giving a continued effort to try to complete the JEDD.

Engineer Turner will present a preliminary version of the 201 Plan to the County along with a copy of the map, as revised this evening, and preliminary declarations. It is noted that the preliminary declarations relate to the entire plan and not any specific areas at this time.

It is further noted that the map includes the requested areas west of Silver Street and that the Owens site will be further discussed as necessary.

Engineer Jerry Turner, Village Planner Chris Strayer and Township Trustee Jim Havens will work on specific prescriptions.

Ms. Barsky reiterated that the extension of water and sewer outside of residential boundaries would include annexation. It was also noted that the decisions that come from the Comprehensive Plan will reflect how to move forward. Motion carried.

Resolution No. 06-26 is adopted (7-0).

It was requested that Manager Holycross notify Bill Habig and Jim Murr of future 208 Planning meetings.”

After a further period of discussion, on a motion by Trustee Havens and a second by Trustee Sargent, by a unanimous affirmative vote it was agreed that the Granville Township Trustees support the 201 Plan to be submitted by the Village of Granville for it to provide future utility services to all of Granville Township with the exception of a small area along SR16 in the southwest quadrant of the Township.

Trustee Havens reported there has been no contact by the School District's legal counsel regarding the township's possible participation in the community authority. School Board member Ron Sheldon told Trustee Havens that the District is still interested in having all local governments with land in the school district participate in the

community-authority. Trustee Havens indicated to him that the next step must come from the School Board by providing suggestions as to how this could be accomplished.

Trustee Havens indicated that he continues to talk with Mr. Kraner regarding the proposed property transaction. Trustee Havens asked him to provide his thoughts regarding a possible timeline as there will be considerable lead time to inform the voters and to place the issue on the ballot. Trustee Havens also indicated that he met with most of the former members of the township's Open Space Recommendations Committee to use them as a sounding board, bring them up to speed and determine their interest in assisting in a levy campaign to support the bond issue to acquire the Kraner property or property rights.

Trustee Havens also indicated that work is progressing on the Comprehensive Plan Update. The committee is negotiating with the firm selected to prepare the plan to drop some items and include others in the survey segment. Fortunately Bill Habig is a member of the committee and he has extensive experience in surveys and methodology necessary to obtain statistically valid results. On a motion by Trustee Havens and a second by Trustee King, by a unanimous affirmative vote it was agreed to commit an additional \$2,000 for the township's 50% share of anticipated extra costs to have the survey work done in a manner to obtain good results.

The following matters were discussed with respect to the roads department:

1. Superintendent Annarino reported that he is still attempting to reach Chris Hill at the Health Department regarding the storm and waste water problem on Sunset Dr. The employees have begun the second pass a roadside mowing and a culvert was replaced on Old Columbus Road. The cross culvert installation on Maplewood has been completed and is awaiting the letting on an asphalt contract to have the ditch paved.
2. F.O. Kennedy presented a petition he received from residents along Jones and Pleasantview Roads expressing concern about the condition of Jones Road at its intersection with Pleasantview. It was discussed that over the years the Trustees have spent a lot of time working in the area cutting back trees to open the roadway to sunlight, and creating adequate ditches to carry the water away. The problem is that the section of Jones Road which is broken up and potholed is the low point of the area and all the ground water settles in that area creating a mushy base below the road surface. Merely paving over the rough spot will not resolve the water issue and the road will eventually breakup again. Superintendent Annarino indicated he has met with Jeff Preston (from the County Engineer's Office) at the site and is waiting for a design and specification to drain the water further north along the west side of the road so that it can be carried under the road. This solution is a major project beyond the scope of the township staff. On a motion by Trustee King and a second by Trustee Havens, by a unanimous affirmative vote it was agreed to include this project and the New Burg Street project in the bid specifications being prepared for the township by the County Engineer. F.O. Kennedy indicated if the specifications are received before the end of June the work can be bid by early July.

3. F.O. Kennedy reported that he has talked with the Treasurer of the School District who indicated that the School Board may consider putting the cost of the New Burg street walkway into the cost of the new school building bond issue as the walkway is being constructed primarily for the use of the school children. Kennedy has obtained an estimate from the County Engineer for the anticipated 2009 cost to construct the walkway at the same time as the New Burg Street project is done when the building construction is completed. On a motion by Trustee Havens and a second by Trustee King, by a unanimous affirmative vote it was agreed to forward this information along to the School Treasurer.

The following matters were discussed with respect to cemeteries:

1. A satisfactory backflow preventer test was conducted and submitted to the Village water department.
2. Trustee Havens is to contact Mr. Harmon regarding the lack of process on the surveying work his firm is supposed to be doing for the cemetery.

The following matters were discussed with respect to the fire department:

1. See hiring of consulting firm discussed above.

Fiscal Officer Kennedy presented the May 31, 2006 bank reconciliation for review and approval by the Trustees.

F.O. Kennedy also presented the information from the Frank Gates Company regarding the township's ability to again participate in the 2007 Bureau of Workers' Compensation group rating program even though the township has experienced a significant amount of medical only payments because of an injury at the fire department. Frank Gates estimates the 2007 premium would be \$49,245 without participation in the group rating program. By participating the township will save roughly 55% or \$28,000. The fee for participation is \$4,009. On a motion by Trustee Havens and a second by Trustee King, by a unanimous affirmative vote it was agreed to participate in the Ohio Township Group Rating Program for 2007 and to pay the Frank Gates fee of \$4,009.

F.O. Kennedy further presented information about the Drug Free Workplace Program sent to him as a result of his attending the Frank Gates seminar in April. There are safety grants available from the BWC to assist in the costs of establishing a DRWP. On a motion by Trustee King and a second by Trustee Havens, by a unanimous affirmative vote, F.O. Kennedy was authorized to look into establishing such a program for Granville Township.

A flyer was received from OPERS that the 2007 employer and employee contribution fees have been set at 13.85% and 9.50% respectively.

A quarterly report was received from CareWorks indicating that no workers' compensation payments were charged to the township's account during the first quarter 2006.

On a motion by Trustee Havens and a second by Trustee King, by a unanimous affirmative vote the following appropriation transfers were approved:

From 1000-110-382 Liab Insurance	280
To 1000-110-230 Workers' Comp	280
From 1000-410-599 Other	320
To 1000-410-230 Workers' Com	320
From 1000-610-381 Liab Ins	8
To 1000-610-230 Workers' Comp	8
From 2031-330-360 Contract Services	1,360
To 2031-330-230 Workers' Com	1,360

On a motion by Trustee Havens and a second by Trustee King, by a unanimous affirmative vote the following warrants, debit memos and EFT's were approved for pymt:

3350	Frank Gates Company	4009.00	3351	Licking County Treasurer	111.46
3352	Kuhn Turf Equipment	180.33	3353	Newark Winnelson	3856.10
3354	Hains Topsoil	450.00	3355	Alpha Link	85.00
3356	Laura Main	44.99	3357	Hope Timber Garden Center	836.00
3358	Granville Milling	80.09	3359	Granville Lumber	45.57
3360	Old Colony	2000.00	3361	Shelly Materials	921.19
3362	Ohio Dept JFS	820.00	3363	Waste Management	106.60
3364	Wright Bros	131.97	3365	Fackler Country Gardens	27.82
3366	Cellular Connections	71.90	3367	Enviro Kleen	159.00
3368	Lawson Products	242.62	3369	KPS/NAPA	735.02
3370	Cintas Corporation	401.84	3371	Charles Metzger	135.00
3372	Frank Annarino	48.80	3373	Timothy Giles	43.00
3374	Certified Oil Company	1666.26	3375	Granville Vol Fire Dept	100000.00
3376	Granville Rec Comm	25000.00	DM	Alltel	179.71
DM	AEP	13.26	DM	AEP	106.76
DM	Village of Granville	91.80	DM	Columbia Gas	459.62
3377	PNB – IRS	3519.66	3378	Deferred Comp	1042.00

I hereby certify that the funds were on hand or in process of collection and properly appropriated for payment of the aforementioned warrants.

Norman S. Kennedy, Fiscal Officer

After a period of discussion the meeting was returned to regular session and adjourned at 9:05 PM.