

Minutes of Regular Meeting June 10, 2009

Present: Trustees Habig and Mason, F.O. Norman Kennedy

Absent: Trustee Abraham

Guests: Travis Binckley
Jeff Hussey
Brian Miller, Sentinel
Roger Dunifon, 3464 Loudon St

The meeting was called to order at 7:00 PM following the Pledge of Allegiance.

On a motion by Trustee Mason and a second by Trustee Habig, by a unanimous affirmative vote the minutes of the May 27, 2009 meeting were approved as previously submitted.

Trustee Mason indicated that he had received complaints about tall grass and weeds growing on various properties on River Rd owned by individuals with whom the township has had difficulty in the past. He contacted OSU Extension agent Howard Siegrist about the matter and subsequently received a letter from Siegrist, that there were noxious weeds growing on the properties. He contacted the County Prosecutor and received the following resolution which he moves:

WHEREAS, in accordance with Ohio Revised Code Section 5579.05, upon written information that noxious weeds are growing on lands in a township and are about to spread or mature seeds, the Board of Township Trustees of Granville Township shall cause a written notice to be served upon the owner or tenant having charge of such land notifying him/her that the weeds must be cut or destroyed within five (5) days after service of the notice, or show the Board why there is no need for doing so; and

WHEREAS, the Board of Township Trustees of Granville Township, having been informed in writing by Howard Siegrist, The Ohio State University Extension Educator, that noxious weeds, particularly Canada thistle, are growing on the lands of Peter Benson and Jodie Gjessing in Granville Township, described as follows: 1161 River Road (adjacent to township garage), 1188 River Road (large lot with residence), and the unnumbered lot between 1090 and 1116 River Road; and

WHEREAS, per the written notice of Howard Siegrist, The Ohio State University Extension Educator, in order to avoid seed dispersal the weeds/property should be destroyed/mowed by June 15, 2009.

NOW, THEREFORE, be it resolved:

That Peter Benson and Jodie Gjessing be notified by serving on each a written copy of this resolution that the noxious weeds are growing on the lands and must be cut and

destroyed within five (5) days after service of notice, or show the Board why there is no need for doing so in accordance with Ohio Revised Code Section 5579.05; and

Be it further resolved: If the property owners fail to comply with the notice herein, the Board of Township Trustees of Granville Township are authorized pursuant to Ohio Revised Code Section 5579.06 to cause the weeds to be cut or destroyed and may employ the necessary labor and materials to perform the task with all expenses paid out of the Township General fund; and

Be it further resolved: Any expense incurred by the Board of Township Trustees of Granville Township in taking action under Ohio Revised Code Sections 5579.05 and 5579.06, when allowed, shall be entered upon the tax duplicate and shall be a lien upon the subject properties in accordance with Ohio Revised Code Section 5579.07.

Trustee Habig seconded the Motion which was passed by a unanimous affirmative vote.

Trustee Mason reported that he attended a National Pollution Discharge Elimination System (NPDES) meeting sponsored by the County Soil & Water Conservation Department and the County Commissioners. Jobses and Henderson has been the countywide consultant and is responsible for the preparation of an annual report which must be filed with the EPA. Granville Township assists in dissemination of information about this matter by having links to materials regarding NPDES on its website. The township also has its annual fix-up cleanup week for township residents and in addition installed an oil interceptor unit in its new township garage to prevent hazardous materials from reaching the environment which is what NPDES is all about. Mason encouraged the township to continue these activities.

F.O. Kennedy indicated that he received a letter of resignation from Jim Murr who is a member of the township's Board of Zoning Appeals. Mr. Murr stated that he is planning to move into the Village and can therefore, by law, no longer be a member of the township's Board of Zoning Appeals. On a motion by Trustee Habig and a second by Trustee Mason, by a unanimous affirmative vote it was agreed to accept Mr. Murr's letter of resignation. Trustee Habig will talk with the BZA Chair and the alternate members of the board to see about replacing Mr. Murr.

F.O. Kennedy explained to the Trustees that in 2003 the township acquired the .5 acre property at the intersection of Raccoon Valley Road and Cty Rd 539 which was commonly known as the Whitepoint property. This property had been used as a filling station for a number of years. This use was apparently discontinued in the late 1970's with the underground fuel tanks being removed in 1994. At that time it was determined that there had been some fuel leakage from the tanks but the matter was not resolved and BUSTR could not determine who the "responsible party" was that caused the problem. When the township acquired the property in order to tear down the dilapidated structure and make a small park the trustees had a Phase 1 environmental study done. This study also determined that there was a limited amount of contamination left at the site but it was thought that the materials were not migrating and thus not a hazard. However, no

letter or statement of closure was ever received from BUSTR. Kennedy indicated that he had run into Dennis Smalley, the environmental consultant who had performed the Phase 1 work and asked what it would take to finalize the work and obtain a letter of closure. Mr. Smalley met with Mr. Kennedy and Trustee Mason at the site and explained the nature of the work he felt needed to be performed in order to obtain the closure letter. Mr. Smalley has submitted a proposal for work to be initially performed and contingency steps which might be necessary depending on the results obtained from each of the previous steps. On a motion by Trustee Habig and a second by Trustee Mason, by a unanimous affirmative vote, it was agreed to have Mr. Smalley and his firm Rockmill Environmental LLC perform the initial step of a Tier 1 source investigation for \$3,671. The ultimate goal of this work is to submit the appropriate data to BUSTR in order for the township to obtain a letter of closure with respect to any possible contamination at the site.

The following matters were discussed with respect to the roads department:

1. Superintendent Binckley reported that he had received a response from the Prosecutor's Office that in accordance with ORC 5575.01(A) the trustees are permitted to enter into a contract for maintenance and repair of roads for the same price as previously bid by a contractor without having to re-do competitive bidding as long as cost of the additional work is \$45,000 or less. Binckley presented a list of three additional roads (Joy, Brecon and Pembroke) which run off Burg St but were not included in the original bid package. The estimate to include these roads using the same bid amount is \$25,813.30. On a motion by Trustee Habig and a second by Trustee Mason, by a unanimous affirmative vote it was agreed to request that the three additional roads be included in the contract amount previously awarded to Kokosing for 2009 paving.
2. Superintendent Binckley further reported that the employees have been installing cross culverts, drainage tile and driveway culverts in different areas of the township.
3. F.O. Kennedy reported that he filed the two Round 23a Issue 1 project grant applications (New Burg St and the north end of Granview Rd) with District 17. Granville's applications were numbers 68 and 69 with a \$500,000 pool for Licking County. It is anticipated that something will be known in the next month.
4. Township garage project – work progresses on various aspects of garage, with completion still scheduled for July 31st. On a motion by Trustee Habig and a second by Trustee Mason, by a unanimous affirmative vote it was agreed to ask the landlord of the present rented garage facility to extend the lease for the term thru July 31, 2009.
5. The 2009-10 State of Ohio salt contract was awarded for Licking County at \$60.59 per ton delivered. F.O. Kennedy noted that this is a \$5.00 per ton increase over last year, but is still lower than what would be paid in the spot market.

The following matters were discussed with respect to cemeteries:

1. Superintendent Binckley reported that there have been two funerals and two graves sold.
2. Computer data input work has been completed for Section 5 and Section 4 is in process.
3. The Fannin's will be in town for the tombstone restoration projects at Old Colony and Philipps Cemeteries beginning on the 12th.

The following matter was discussed with respect to parks:

1. F.O. Kennedy reported that there will be a follow-up meeting at SVP on June 11th to discuss the management/supervision at the park. He anticipates the township, the GRC, the LMC and the LLT will have representatives in attendance.

The following matters were discussed with respect to the fire department:

1. Chief Hussey reported that the fire and ems personnel had been busy with some significant incidents. Two cars were on fire inside of an attached garage and a rapid response enabled the fire to be extinguished before it could spread to the house. There was a serious head on automobile accident on SR37 west of town. Three occupants had to be flown to Columbus and one subsequently died. There was a significant problem with dispatching because the callers did not know whether they were on SR161, SR37 or even SR16. The Chief hopes to work with ODOT to have better signage to assist callers.
2. Chief Hussey also reported that he just submitted a 2009 AFG grant request for \$100,000 of support equipment for the fire department.
3. The Chief attended a recent community emergency alerting system meeting conducted by the Village. The participants had a number of good questions and are probably looking to create a joint venture between the Village and the Township.
4. Chief Hussey indicated that he hoped to have the new employees hired under the SAFER grant program start on July 5, 6 and 7 which would be before the next township meeting on July 8th. These start dates would be the beginning of a calendar quarter and would simplify bookkeeping and payroll processing. F.O. Kennedy concurred with this statement. Hussey indicated that the prospective employees are still undergoing physicals and background checks but he does not anticipate any problems will be disclosed. On a motion by Trustee Habig and a second by Trustee Mason, by a unanimous affirmative vote it was agreed to provisionally hire the three new full-time fire-fighter/paramedics (Aaron Webb, Brianne Hill and Brady Monroe) to start on July 5, 6 and 7 subject to satisfactory completion of the remaining open employment items. They will be employed at \$13.98 per hour for a 2,912 hour year.
5. Chief Hussey requested approval to purchase 6 sets of structural fire-fighting gear in the amount of \$13,626 from Finley Fire Equipment. On a motion by Trustee Habig and a second by Trustee Mason, by a unanimous affirmative vote it was agreed to approve this purchase request.

F.O. Kennedy presented the 5/31/09 bank reconciliation for the trustees review and approval.

On a motion by Trustee Habig and a second by Trustee Mason, by a unanimous affirmative vote the following appropriation transfers were approved:

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|---|-----------|
| From 2021-330-420-0000 Gas – Operating Supplies | 300.00 |
| To 2021-330-230-0001 Gas – DFWP Program | 300.00 |
| From 2031-330-360-0000 R&B – Contracts | 500.00 |
| To 2031-330-230-0001 R&B – DFWP Program | 500.00 |
| From 2041-760-710-0000 Cem – Land | 500.00 |
| To 2041-410-230-0001 Cem – DFWP Program | 500.00 |
| From 2191-220-599-0000 Fire – Misc | 1,000.00 |
| To 2191-110-230-0001 Fire – DFWP Program | 1,000.00 |
| From 2191-220-599-0004 Fire – C/O | 1,500.00 |
| To 2191-220-323-0004 Fire – M&R Ins Reimb | 1,500.00 |
| From 2031-330-360-0000 R&B – contracts | 1,000.00 |
| To 2031-330-360-0008 R&B – Cross Culverts | 1,000.00 |
| From 1000-110-319-0000 Gen – Prof & Tech Serv | 946.00 |
| To 1000-110-319-0004 Gen – NPDES Cost | 946.00 |
| From 2191-220-599-0004 Fire – C/O | 100.00 |
| To 2191-220-342-000000 Fire – Postage | 100.00 |
| From 1000-110-599-0000 Gen – Misc | 400.00 |
| To 1000-110-330-0000 Gen – Travel Exp | 400.00 |
| From 2193-110-599-0000 Opera House – Misc | 20,000.00 |
| To 2193-110-360-0000 Opera House – Cont Ser | 20,000.00 |

On a motion by Trustee Habig and a second by Trustee Mason, by a unanimous affirmative vote the following warrants, debit memos, EFT's and if applicable, then and now purchase order certificates were approved for payment and processing:

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|-------|-----------------|---------|-------|----------|---------|
| E2269 | Abraham | 833.42 | E2270 | Barnhill | 212.25 |
| n/a | Baucher | .00 | E2271 | Binckley | 1832.33 |
| E2272 | Borden | 1409.75 | E2273 | Bowman | 2076.31 |
| E2274 | Bryan | 1128.83 | E2275 | Butt | 744.55 |
| E2276 | Coyle | 553.76 | E2277 | Curtis | 1727.41 |
| E2278 | DuBeck | 226.51 | n/a | Duncan | .00 |
| n/a | Engle | .00 | E2279 | Essick | 729.87 |
| E2280 | Gottfried, N.B. | 133.16 | E2281 | Habig | 821.53 |
| E2282 | Hall | 821.53 | n/a | Harrison | .00 |
| E2283 | Henry | 662.41 | n/a | Hill | .00 |

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|--------|------------------------|----------|-------|---------------------------|-----------|
| E2284 | Huhn | 844.30 | E2285 | Hussey | 2483.41 |
| E2286 | Jones, A | 691.29 | E2287 | Jones, B | 461.21 |
| E2288 | Kennedy | 72.08 | E2289 | Lynn | 251.52 |
| E2290 | Mack | 574.03 | E2291 | Mason | 800.91 |
| E2292 | May | 583.97 | E2293 | Meisenhelder | 580.64 |
| E2294 | Moore | 43.52 | n/a | | .00 |
| E2295 | Pack | 552.55 | E2296 | Principe | 133.44 |
| E2297 | Reece | 904.88 | E2298 | Riley | 256.49 |
| n/a | Smith, D. | .00 | n/a | Thomas | .00 |
| E2299 | Thompson | 1422.26 | 6174 | Robertson Construction | 213052.46 |
| 6175-7 | VOID | .00 | 6178 | PNB –IRS | 5333.41 |
| 6179 | Deferred Comp | 2050.00 | 6180 | Ohio Insurance Services | 3204.34 |
| 6181 | Downes & Hurst | 1815.00 | 6182 | Licking Cty Commissioners | 946.00 |
| 6183 | PNB – VISA | 1625.03 | 6184 | MT Business Systems | 26.39 |
| 6185 | Old Colony | 10000.00 | 6186 | Curb Appeals | 1000.00 |
| 6187 | Shelly Materials | 128.94 | 6188 | Environmental Specials | 159.00 |
| 6189 | Muskingum Tractor | 92.50 | 6190 | Wince Welding | 17.95 |
| 6191 | KPS/NAPA | 216.81 | 6192 | Time Warner | 9.99 |
| 6193 | Columbia Gas | 104.12 | 6194 | ELM Recycling LLC | 876.00 |
| 6195 | Wright Bros | 543.31 | 6196 | TCI | 1071.95 |
| 6197 | Granville Milling | 438.55 | 6198 | Granville Lumber | 271.13 |
| 6199 | Granville Village Mkt | 63.88 | 6200 | Cintas Corp | 309.32 |
| 6201 | Certified Oil | 1890.71 | 6202 | Newark Winnelson | 422.09 |
| 6203 | LE King & Son | 2441.40 | 6204 | Auto Trim Design | 700.00 |
| 6205 | Wendy Lewis | 60.00 | 6206 | John Edward Price | 2462.00 |
| 6207 | Ohio Fire Academy | 2975.00 | 6208 | Lifelink | 200.00 |
| 6209 | CVS Pharmacy | 24.58 | 6210 | Acuity Spec (Zep) | 489.88 |
| 6211 | Jan's in Stitches | 62.00 | 6212 | Fire House | 1006.00 |
| 6213 | Ohio Health/Beh Health | 117.30 | 6214 | Richardson Glass | 45.00 |
| 6215 | Fackler Cty Gardens | 99.25 | 6216 | USPO | 44.00 |
| 6217 | I/O Solutions | 1572.00 | 6218 | Finley Fire Equipment | 139.20 |
| 6219 | Claggett & Sons | 350.00 | 6220 | Granville Rec Commission | 40000.00 |
| 6221 | Bricker & Eckler | 264.00 | 6222 | John Klauder & Assoc | 18932.00 |
| 6223 | AEP | 15.65 | 6224 | Dorothy Lavender | 2500.00 |
| DM47 | Windsteam | 443.91 | DM48 | AEP | 844.25 |
| DM49 | Village of Granville | 77.80 | DM50 | Columbia Gas | 658.04 |
| DM51 | Anthem BC/BS | 5182.66 | | | |

I hereby certify that the funds were on hand or in process of collection and properly appropriated for payment of the aforementioned warrants.

Norman S. Kennedy, Fiscal Officer

On a motion by Trustee Mason and a second by Trustee Habig, with Habig yes and Mason yes the meeting was moved into executive session under ORC 121.22(G)(2) with respect to possible property acquisition.

After a period of discussion on a motion by Trustee Mason and a second by Trustee Habig with Habig yes and Mason yes the meeting was returned to regular session.

F.O. Kennedy presented a proposed Purchase Contract with David and Jean Goss for the township to acquire a Conservation Easement (C.E.) on 72.612 acres south of Silver Street. The C.E. precludes the owners from subdividing the property and requires that it continue to be used for agricultural purposes with no development being permitted. This property comprises most of the existing Granville Orchard. The property has been owned by the Goss family since 1954 and is believed to have been an orchard as far back as 1880. There are some 2,000 apple trees on the property as well as two acres of peaches and multiple acres used for corn, beans and wheat. There is a large scenic pond on the property and a portion is wooded. The price per acre for the development rights to be set aside in the Conservation Easement, based upon an independent appraisal is \$8,069.87. On a motion by Trustee Habig and a second by Trustee Mason, by a unanimous affirmative vote, it was agreed to enter into the Conservation Easement Purchase Agreement presented by F.O. Kennedy to acquire the development rights on the 72.612 acre Goss Orchard property.

The meeting was adjourned at 8:10 PM.