

Minutes of Regular Meeting May 28, 2008

Present: Trustees Fred Abraham, and Wes Sargent, Fiscal Officer Kennedy

Absent: Trustee Habig

Guests: Travis Binckley  
Jeff Hussey  
Brian Miller, The Sentinel  
Warren May, Zoning Inspector

The meeting was called to order at 7:00 PM following the Pledge of Allegiance.

On a motion by Trustee Sargent and a second by Trustee Abraham, by a unanimous affirmative vote, the minutes of the May 14 2008 were approved as submitted.

The following matters were discussed with respect to the roads department:

1. F.O. Kennedy reported that the paperwork submitted by Shelly Company for its 2008 road paving bid was in order. Superintendent Binckley reported that he and Trustee Abraham had reviewed the bids and were recommending that the bid be awarded to Shelly Company as the lowest and most responsive bid. On a motion by Trustee Sargent and a second by Trustee Abraham, by a unanimous affirmative vote it was agreed to award the 2008 road paving bid to Shelly Company for the following lump sum prices: T1 \$51/ton; T2 \$46/ton and tact \$1.30/gallon, plus maintaining traffic and mobilization.
2. Trustee Abraham reported that the specifications for the garage are taking shape and should be ready for bidding in the near future. He has been having discussions with property owners in the area about alternative access to the site. He is also working with the utility companies for service to the site. On a motion by Trustee Abraham and a second by Trustee Sargent, by a unanimous affirmative vote, it was agreed to authorize Abraham or F.O. Kennedy to initiate discussions with the Village of Granville for the use of water and sewer utilities on the site.
3. Superintendent Binckley reported that the employees have begun mowing grass along township roads. A dead tree in the road right of way was cut down on Louise Dr. The toxic material drums from clean up week were hauled away by a Dayton vendor.

The following matters were discussed with respect to cemeteries:

1. Superintendent Binckley reported that a new flagpole was installed outside the meeting room in time for Memorial Day. Since the last meeting three funerals have taken place. Sawyer Tree service completed removal of miscellaneous deadwood, trees and stumps in Maple Grove.
2. F.O. Kennedy reported that there were several thank you letters and calls received with respect to the condition of the cemetery for Memorial Day and the assistance the township employees have provided for funeral services.

The following matters were discussed with respect to the fire department:

1. Chief Hussey reported that there have been a number of runs. The department is conducting training drills at Denison and working with the recently delivered SCBA equipment in order to put it in service. There is additional money available from the grant which may be spent on additional equipment. He will present a purchase plan to the trustees for the next meeting.

2. Chief Hussey present information with respect to the specifications for the Rescue Pumper as designed by the fire department. Initially there were two companies interested in providing the unit; however, one withdrew from consideration. The cost of the Rescue Pumper state bid items is \$514,304 (92.5% of the net cost of the proposed equipment). The remaining non-state bid items is \$40,502 (7.5%). Hussey indicated that Pierce offers a prepayment discount, which would be \$19,088 for prepayment of the entire unit. F.O. Kennedy stated that the township would receive a completion bond for the entire cost of the unit in the event Pierce was unable to finish the unit. On a motion by Trustee Abraham and a second by Trustee Sargent, by a unanimous affirmative vote, it was agreed to purchase a Pierce Arrow XT 1500 GPM Rear Mount Rescue Pumper, from Pierce Manufacturing Inc., using state contract pricing for 92.5% of the net cost, and 7.5% for non state contract pricing, less the prepayment discount for a total of \$535,718.

3. Chief Hussey also presented information with respect to the FEMA SAFER (Staffing for Adequate Fire and Emergency Response) grant program. It was created to provide funding directly to fire departments and volunteer firefighter interest organizations in order to help them increase the number of trained, "front-line" firefighters available in their communities. Hussey has calculated that if the grant request is successful the township will receive \$325,000 toward the five year cost of hiring three additional full-time personnel. This would enable the department to have four paid people on duty 24 hours a day. The funding percentage is phased out over the initial four years and the township would be required to fill these three positions for the five year scope of the grant. The application period for the 2008 SAFER Grant funding is about to begin and it is necessary for the Trustees to be supportive of the application. He believes there is sufficient funding available in the fire department budget to support this program. If the department receives approval for the grant there is still an opportunity to review finances and make a final decision as to whether or not to accept the grant. On a motion by Trustee Sargent and a second by Trustee Abraham, by a unanimous affirmative vote it was agreed to support the filing of the 2008 SAFER grant application as proposed by Chief Hussey.

Trustee Sargent reported that Trustee Habig was unable to attend this evenings meeting but had asked him to report on several matters in his absence.

1) With respect to the Jobs Site Ready Grant - Trustees Habig and Sargent, along with F.O. Kennedy provided information to Poggemeyer Design Group, which was retained by Owens Corning to develop the detailed application for the Job Site Ready Grant. Throughout the process Mr. Habig reviewed various items and discussed their questions

2) With respect to the need to update the township's zoning resolution for the new comprehensive plan - Poggemeyer Design Group has prepared a proposal to assist Granville Township's Zoning Commission in the meshing of the new Comprehensive Plan and the existing township zoning resolution. Trustee Sargent pointed out there are

a number of segments in the resolution that must be updated and that a complete legal review of the revamped zoning resolution was to be performed. The proposal has been given to the Chair of the Zoning Commission and Trustee Habig was designated to coordinate the work to be performed by Poggemeyer. Trustee Abraham requested that a deadline be established in any proposed contract. On a motion by Trustee Abraham and a second by Trustee Sargent, by a unanimous affirmative, it was agreed subject to the comments made above, to have Trustee Habig enter into an agreement with Poggemeyer Design Group in the amount of \$20,000 to prepare a draft amended township zoning resolution updating the entire resolution as well as incorporating the proposals in the comprehensive plan update. After the draft is prepared it will be submitted to the township's Zoning Commission to begin the amendment process and the County Prosecutor for a legal review.

3) With respect to the acquisition of new development rights and properties with Open Space Funds, as well as the management of existing properties – Trustee Habig proposed working with the Licking Land Trust organization to facilitate this project. The Trustees agreed and asked Habig to prepare a formal proposal for their evaluation.

On a motion by Trustee Sargent and a second by Trustee Abraham, by a unanimous affirmative vote the following appropriation transfers were approved:

From 1000-110-599-0000 General – Other 650.00  
 To 1000-110-319-0002 General – COBRA Admin 650.00

From 1000-110-599-0000 General – Other 5,001.00  
 To 1000-610-319-0000 General, parks – SV mowing 5,001.00

On a motion by Trustee Abraham and a second by Trustee Sargent, by a unanimous affirmative vote the following warrants, debit memos, EFT's and if applicable, then and now purchase order certificates were approved for payment and processing:

n/a	Abraham	.00	E1430	Barnhill	494.02
n/a	Baucher	.00	E1431	Binckley	1623.87
E1432	Borden	1086.08	E1433	Bowman	1784.15
E1434	Butt	454.57	E1435	Coyle	282.1
E1436	Curtis	1488.97	n/a	DuBeck	.00
E1437	Duncan	457.15	n/a	Engle	.00
E1438	Essick	213.25	E1439	Gottfried	256.92
n/a	Habig	.00	E1440	Hall	1322.28
E1441	Henry	620.49	E1442	Hill	253.35
E1443	Huhn	692.23	E1444	Hussey	2371.57
E1445	Jones, A	491.06	E1446	Jones, B	175.10
n/a	Kennedy	.00	E1447	Lynn	224.08
n/a	May	.00	E1448	Meisenhelder	564.84
n/a	Moore	.00	E1449	Polk	662.31
E1450	Principe	289.68	E1451	Reece	862.55
E1452	Riley	258.89	n/a	Sargent	.00
E1453	Smith, D	113.84	E1454	Thomas	235.70
E1455	Thompson	1471.86	E1456	Ufert	576.84
5130	PNB - IRS	3550.98	5131	OIT	2791.69
5132	SDIT	188.41	5133	GIT	1006.42
5134	Deferred Comp	875.00	5135	AFLAC	600.18

5136	Anthem BC/BS	7758.84	5137	Ohio Insurance Services	650.00
5138	Waste Management	836.59	5139	Nextel	182.22
5140	Ace Express Print Shop	26.44	5141	MT Business Tech	22.95
5142	Licking Cty Comm.	484.00	5143	TR Sawyer Tree	4443.00
5144	Mini-Mix Inc	537.87	5145	Hope Timber	700.00
5146	Curb Appeal Lawns	600.00	5147	Pat Peters	230.00
5148	Rite Rug	2875.93	5149	John Klauder Assoc	315.00
5150	Standard Insurance Co	196.00	5151	Dorothy Lavender	2500.00
5152	Dorothy Lavender	2500.00	5153	Dorothy Lavender	2500.00
5154	Dorothy Lavender	2500.00	5155	Dorothy Lavender	2500.00
5156	Morrow, Gordon, Bryd	253.17	5157	Johnson Electric Supply	68.57
5158	C-Tec	595.00	5159	Acuity Specialty Products	379.64
5160	Fire House	537.00	5161	Jan's in Stitches	667.50
5162	Office Equip Fin	99.90	5163	Verizon Wireless	44.58
5164	P. J. DuBeck	200.00	5165	Newspaper News Network	23.00
5166	Newspaper Network	24.15	5167	Finley Fire	103615.00
5168	John Edward Price Flow	2965.02	5169	VOID	.00
5170	VOID	.00	5171	OP&FPP	10716.81
5172	PNB – OPERS	4950.17	DM38	Windstream	402.66
DM39	AEP	799.00	DM40	Village of Granville	53.00
DM41	Columbia Gas	2723.41			

I hereby certify that the funds were on hand or in process of collection and properly appropriated for payment of the aforementioned warrants.

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Norman S. Kennedy, Fiscal Officer

On a motion by Trustee Abraham and a second by Trustee Sargent, with Trustee Abraham yes and Trustee Sargent yes, the meeting was moved into Executive Session to discuss employee personnel matters in accordance with ORC Section 122(G)(1).

After a period of discussion on a motion by Trustee Sargent and a second by Trustee Abraham, by a unanimous affirmative vote it was agreed to return to regular session.

Trustee Abraham reported that one of the employees had been working to input cemetery data into the state supported software system obtained by F.O. Kennedy. Several of the sections have been completed and he and Superintendent Binckley are satisfied that the software will provide access to the information needed by the township to operate the cemeteries. Zoning Inspector May is retired from his primary position and indicated he has time to devote to performing the data entry necessary to build the data base. On a motion by Trustee Abraham and a second by Trustee Sargent, by a unanimous affirmative vote it was agreed to employ Warren May as of May 27, 2008 for the purpose of cemetery information data entry at a rate of \$10 per hour. Mr. May is to work an average of 15 hours per week as he determines.

Trustee Sargent reported that he was talking with Zoning Inspector May regarding the activity taking place in the zoning department. May had indicated that the volume of permits being issued has declined based upon the state of the economy. On the other hand the number of non-fee based activities in the zoning department has continued to

increase. In addition, fuel costs for him to travel for his duties have increased dramatically. For the past four or five years he has received a flat fee of \$50 per month to compensate him for non-permit activities. After a short period of discussion, on a motion by Trustee Abraham and a second by Trustee Sargent, by a unanimous affirmative vote, it was agreed to increase Zoning Inspector May's non-permit flat payment per month to \$400.

The meeting was adjourned at 9:10 PM.