

Minutes of Regular Meeting May 9, 2007

Present: Trustees James Havens, Lyle King and Wes Sargent, Fiscal Officer Kennedy

Guests: Frank Annarino
Jeff Hussey

The meeting was called to order at 7:00 PM following the Pledge of Allegiance.

On a motion by Trustee Sargent and a second by Trustee King, by a unanimous affirmative vote the minutes of the Public Hearing held on April 12, 2007 and the Board meeting on April 25, 2007 were approved as previously submitted.

Fiscal Officer Kennedy reported that he attended the annual Frank Gates Company workers' compensation seminar in Columbus.

Fiscal Officer Kennedy presented financial data regarding the pending Spring Valley Property acquisition. After deduction for various closing costs there will be a positive cash balance from the contributions from OPWC, Granville Township, Denison University and the Licking Land Trust of about \$5,000. According to Don Wiper Park National Foundation will be providing \$25,000. Estimated non-recurring expenses to be paid are: 1) for demolition of the pool - \$28,000; 2) Required recognition sign \$1,500; 3) planting of trees \$5,000; 4) Roof replacement \$3,800; 5) New asphalt for driveway and parking lot \$15,000; 6) relocation of utility services and demolition of concession structure \$2,000; 7) septic pumping \$300; 8) Payment of first year real estate taxes (\$13,600 net of pro-rata taxes paid at closing. Recurring expenses will be: 1) \$2,000 for mowing; 2) \$600 for trash pickup; 3) Porta-John service \$400. There will be some income from lease of the platform tennis area and the residential rental property. It was agreed that for the first year the township would assume responsibility for the aforementioned expenses however there was discussion about the need to establish a management contract with an individual to oversee the operation of the SV Property.

Trustee Sargent reported that he was informed by LCEMA assistant director Steve Smith that the tornado siren at the Intermediate School has been repaired and is working again.

The following matters were discussed with respect to the roads department:

1. Superintendent Annarino reported that the employees replaced a culvert on Canyon Road, repaired the cul-de-sac on Beechtree, installed 40 MPH speed limit signs on Granview Rd (south of Silver St.) and Goose Lane, completed the asphalt repair of the culvert wash out on Welsh Lane and cut down a tree on Beechwood Dr.
2. Superintendent Annarino reported that he used four community service people from the Municipal Court to pick up trash along Jones and Burg St.
3. Superintendent Annarino presented quotation information from Muskingum Tractor & Equipment for the purchase of a New Holland Tractor (TL80A) under the state bid program. After a short period of discussion, on a motion by Trustee King and a second by Trustee Havens, by a unanimous affirmative vote it was

- agreed to purchase a New Holland Tractor, with various options and a ZMT offset mower, less the trade in of the 6600 Ford Tractor at a cost of \$26,890.
4. Superintendent Annarino also reported that he is working on the specifications for the purchase of the new truck discussed at the last meeting. On a motion by Trustee Havens and a second by Trustee King, by a unanimous affirmative vote it was agreed to put the purchase of the new dump truck with snow plow and spreader equipment out for bid. Superintendent Annarino is going to work on Fiscal Officer Kennedy on the bid package.\
 5. There was discussion about the rutting problem in the Bi-Centennial Park property caused by vehicles cutting over the property to turn right into 539A from Raccoon Valley Road. The roads that were put into the ruts are not holding. Trustee King suggested that the area could be covered by a layer of asphalt. It was decided that Trustee Sargent will contact the County Engineer to try and have this problem resolved.
 6. Trustee Sargent reported that the township had another successful cleanup week. Enough trash was dropped off to fill three of the large roll-off dumpsters. In addition 550 gallons of mostly paint was collected.

The following matters were discussed with respect to the cemetery department:

1. Superintendent Annarino reported that he is seeking another flower/plant quotation because last years vendor has increased prices by 33%. He anticipates that all of the mulching and planting will be done in time for Memorial Day.
2. Trustee Sargent reported that he and a representative of the Village Council will be co-emcees of the Memorial Day services. He further reported that he will be working at Old Colony planting flowers with several other volunteers.

The following matter was discussed with respect to the parks department:

1. Superintendent Annarino reported that he has purchased various materials from township vendors for use at Raccoon Valley Park and McPeck Lodge. The cost of these materials is to be reimbursed by the Recreation Commission.

The following matters were discussed with respect to the fire department:

- a. Chief Hussey reported that the department has been busy with runs. He is pleased to report that the medics have had another successful resuscitation. The department was also called to a fully involved barn fire on Dutch Lane that was actually in Monroe's coverage area.
- b. Trustee Sargent indicated that he has a copy of Denison's emergency plan and will give it to Chief Hussey. Hussey has Gahanna's emergency plan and will utilize all of these plans, including Licking County's to develop a plan for Granville Township.
- c. Chief Hussey presented information to the Trustees regarding his thoughts regarding the process to be used for hiring of additional full time firefighters/paramedics. Fiscal Officer Kennedy indicated he thinks the recommendations should be reviewed by legal counsel before they would be implemented. After a short period of discussion on a motion by Trustee Havens and a second by Trustee Sargent, by a unanimous affirmative vote it

was decided to refer the information submitted by Chief Hussey to the firm of Hurst & Downes for review and recommendations.

- d. Chief Hussey also presented information about the sale of the two surplus equipment 1997 Braun emergency squads. He believes from talking to sales people, other fire departments in Central Ohio and looking on the internet that the squads should bring around \$29,000 each. He plans to advertise these medics throughout Central Ohio. On a motion by Trustee Havens and a second by Trustee Sargent, by a unanimous affirmative vote, it was agreed to give Chief Hussey, with the concurrence of F.O. Kennedy, the authority to negotiate the sale of these two medics to another political subdivision. The sale price to be subsequently ratified by the Trustees.
- e. Chief Hussey presented the resignation of former volunteer member Megan Nemeth who recently graduated from Denison. On a motion by Trustee Havens and a second by Trustee Sargent, by a unanimous affirmative vote, it was agreed to accept the resignation of Megan Nemeth.

Fiscal Officer Kennedy reported that earlier this week he received the first half 2007 real estate tax settlement sheet from the County Auditor. Included within these figures was information regarding the payment of the Kendal TIF Service Payments (in lieu of property taxes) in the amount of \$182,996.72 and Auditor Collection Fees in the amount of \$2,216.71. He had received no information from the Department of Taxation (DOT) or the County Auditor prior to receiving these figures. Apparently Kendal had received notification from the DOT regarding approval of the TIF application but assumed that the Township would receive its own copy. Kennedy indicated that he discussed the figures with the Bob Fitch at the Auditor's Office and determined the basis for calculation and allocation of the Service Payments and Auditor Collection Fees between the Granville Exempted Village School District and Kendal. He then contacted the township's TIF legal counsel, Price Finley at Bricker & Eckler, to verify the information and his allocations to be distributed. Finley reviewed the information and agreed with Kennedy's figures.

F.O. Kennedy further reported that he had to request a new Amended Certificate of Estimated Resources from the County to reflect the Service Payments being received for payment of the non-school (GEVSD) Kendal TIF. He presented the new Certificate as follows:

Fund 2901 – Special Revenue Fund – other income \$366,000.00

He also requested that the Trustees approve the following appropriations for this fund in order to disperse the funds:

Tax Collection Fees 2901-760-314	\$ 4,500.00
Capital Outlays 2901-760-700	361,500.00

On a motion by Trustee Sargent and a second by Trustee Havens, by a unanimous affirmative vote it was agreed to establish new fund 2901 to record the Kendal TIF

revenue, and accept F.O. Kennedy's recommendations for the amounts of anticipated 2007 revenue and proposed appropriations.

Fiscal Officer Kennedy presented the April 30, 2007 bank reconciliation for review and approval by the Trustees.

On a motion by Trustee Havens and a second by Trustee Sargent, by a unanimous affirmative vote the following appropriation transfers were approved:

From	1000-110-599 Other	5000.00
To	1000-110-314 Tax collection fees	5000.00
From	1000-110-599 Other	1000.00
To	1000-110-312 Audit fees	1000.00
From	2191-220-599 Other	2000.00
To	2191-110-420 Operating Supplies	2000.00
From	2901-760-700 Capital Outlay	7952.73
To	2901-760-311 Legal fees	7,952.73

On a motion by Trustee Sargent and a second by Trustee King, by a unanimous affirmative vote the following warrants, debit memos, EFT's and any Then and Now Certificates included herein, were approved for payment:

E538	Annarino	1516.73	E539	Barnhill	285.66
n/a	Baucher	.00	E471	Binckley	1120.09
E541	Bowman	1537.25	E542	Butt	640.41
E543	Coyle	411.36	E544	DuBeck	473.10
E545	Essick	610.77	E546	Giles	932.91
E547	Gottfried, A	248.56	E548	Gottfried, B	99.75
E549	Gottfried, N.B.	124.40	E550	Hall	1408.46
E551	Harrison	395.72	E552	Havens	22.25
E553	Hill	143.95	E554	Huhn	640.41
E555	Hussey	2273.48	E556	Johnson	93.55
E557	Jones, A	539.51	E558	Jones, B	452.68
E559	Kenneally	102.94	E560	Kennedy	515.85
E561	King	331.50	E562	Lynn	218.74
E563	May	629.98	E564	McDonald	187.34
E565	Meisenhelder	579.44	E566	Polk	515.84
E567	Principe	273.80	E568	Reece	409.55
E569	Riley	503.02	E570	Sargent	266.06
E571	Simmons	181.99	E572	Smith, D	221.66
n/a	Thomas	.00	E573	Thompson	1428.96
E574	Westall	43.77	4066	Anthem BCBS	6873.36
4067	Anthem Life Ins	220.97	4068	PNB – Visa	330.49
4069	Licking Cty Comm	484.00	4070	Mary Taylor, AOS	143.76
4071	Wes Sargent	20.00	4072	Edward Jones Prof Educ Net	60.00
4073	Cty Treas Educ Fund	150.00	4074	Elizabeth Hullinger	83.70
4075	James Larimer	210.00	4076	John Gordon	280.00
4077	James Murr	280.00	4078	William Brady	210.00
4079	Jonathan Downes	105.00	4080	Glenn White	210.00
4081	Leonard Hubert	35.00	4082	Jobes Henderson	2550.00
4083	Granville Milling	95.40	4084	Newspaper Network	5.25
4085	Wendy Lewis	60.00	4086	Hope Timber Garden	1092.00

4087	Kokosing Materials	324.22	4088	RKE Management	340.00
4089	Fred Abraham	2000.00	4090	KPS/NAPA	89.76
4091	Abe's Body Shop	239.54	4092	Wright Brothers Power	160.01
4093	Kimball-Midwest	252.42	4094	Waste Management	115.99
4095	Cintas Corporation	446.25	4096	Certified Oil	2026.96
4097	C-Tec	735.00	4098	Casey Curtis	216.14
4099	Acuity Specialty Prod	187.66	4100	Wince Welding	15.25
4101	CVS Pharmacy	36.35	4102	Granville Lumber	17.65
4103	Granville Village Mkt	51.97	4104	Fire House	748.50
4105	Jan's IN Stitches	441.00	4106	Ours Garage	4063.25
4107	Auto Trim Design	780.00	4108	Alpha Link	85.00
4109	Medical Repair Inc	443.80	4110	DMO Security	165.00
4111	Verizon Wireless	42.38	4112	Adelphia	44.95
4113	Burgess Ambulance Sale	258616.00	4114	Granville Rec Commission	55000.00
4115	Benjamin Rader	2450.00	4116	James Kennedy	2450.00
4117	EMH&T Inc	5340.88	4118	Granville Township	7952.73
4119	Granville Ex Vill Sch D	128568.61	4120	Deferred Comp	652.00
4121	Kendal at Granville	44258.67	n/a		.00
DM	AEP	114.40	DM	Columbia Gas	1673.89
DM	Windstream	392.56	DM	Village of Granville	25.30

I hereby certify that the funds were on hand or in process of collection and properly appropriated for payment of the aforementioned warrants.

Norman S. Kennedy, Fiscal Officer

On a motion by Trustee Sargent and a second by Trustee King, with King yes, Havens yes and Sargent yes the meeting was moved into executive session for the purpose of discussing possible property acquisition.

After a period of discussion the meeting was returned to regular session.

The meeting was adjourned at 8:40 PM.