

Minutes of Regular Meeting April 25, 2007

Present: Trustees Havens, King and Sargent, Fiscal Officer Kennedy

Guests: Frank Annarino; Jeff Hussey

Nancy Wolfe, 3181 Loudon St; Christa & Rod Milner, 1770 Welsh Hills Rd

Mark Blackburn, 8828 North Street Rd; Don Andrews, 177 Louise Dr

The meeting was called to order at 7:00PM followed by the Pledge of Allegiance.

On a motion by Trustee Sargent and a second by Trustee King, by a unanimous affirmative vote it was agreed to accept the April 11, 2007 minutes as previously submitted.

Christa Milner indicated that she and her husband, as well as Ms. Wolfe and Mr. Blackburn were present to talk about an educational school for autistic students that they were proposing for a property on Loudon St. Nancy Wolfe stated that she had erroneously applied for a day-care facility and discovered during the Zoning Board of Appeals hearing process that she should have applied for a school which is a conditionally permitted use in an agricultural district. After making application the applicants became aware that a day-care facility was not a conditionally permitted use in an Agricultural District and withdrew that application when it became obvious the application was going to be rejected. Ms. Wolfe has gone to the Ohio Department of Education about the school. Their plan is to form a 501(C)(3) corporation to operate a school and become licensed before re-applying. Mr. Blackburn indicated that he used to live in Granville. He believes a special school like this is needed in this area. There are so many students and the regular school district is not able to handle the situation. Ms. Milner stated that a number of the local teachers see the need for a special school for autistic students. Ms. Wolfe said that these children are over stimulated in a large classroom setting.

Trustee Sargent stated that in accordance with the Revised Code this is an Appeals Board matter and does not come before the Trustees. He wished them the best.

Trustee Havens asked if they understood the process. Ms. Milner indicated they went back through the Zoning Resolution. They know that they need local approval before they go back to the Ohio Department of Education. They are also waiting on a 501(C)(3) not-for-profit designation for the Internal Revenue Service. Trustee Havens indicated that the township recently sent out a mailer to all the residents explaining how the zoning procedures worked. He further indicated that he has confidence in the people who have been appointed to these boards and that an appeal of a BZA ruling goes to the Common Pleas Court, not the Trustees.

The property they wish to rezone belonged to grandparents of the applicants. Ms. Milner stated that all of the surrounding neighbors on Loudon Street are supportive.

Don Andrews asked if the township trustees would support a bill that under certain circumstances, would give property owners more rights with respect to work done within

utility easements. Mr. Andrews was referred to the Ohio Township Association and their legislative resource people to assist him with his goal for having legislation introduced on this topic.

Trustee Sargent reported that he wished to offer a Resolution of Recognition for Marilyn and Michael Frazier who have lived in Granville for a number of years, participated in a number of community organizations and who will be moving back to Illinois. On a motion by Trustee Sargent and a second by Trustee Havens, the following Resolution was unanimously adopted:

**RESOLUTION OF RECOGNITION**

WHEREAS, the Elected Officials of Granville Township have recently learned that Marilyn and Michael Frazier, who have lived in the Granville community for the past 22+ years, are going to be relocating to their hometown in Sterling Illinois, and

WHEREAS, both of the Frazier's have been employed in Granville - as well as active in various community organizations and activities as follows:

Marilyn Frazier: Has worked for the Park National Bank for 15 years; Has been active in the Granville Schools as part of the PTOs and worked on various events such as the prom; has been active in the Philanthropic Education Organization to raise money for educational scholarships to enable female school dropouts to complete their education and has worked hard at assisting the elderly with their day to day activities – a contribution that makes Granville a special place.

Michael Frazier: Has worked for Denison University for 22 years; Has been a past member, treasurer, vice president and president of the Granville Business and Professional Association; Is currently on the board of the Granville Chamber of Commerce, Has been on the Granville Library board and its president since 2002; Has been the Clerk/Treasurer of the Union Cemetery Board since 1991 and overseen the finances and restoration of the Old Colony Burying Ground; Is presently a board member of the American Red Cross; Is the co-chair of the Denison United Way annual giving campaign; Has been active in support of the Granville Schools and Granville Township working on tax levies and planning/steering committees, now

THEREFORE BE IT RESOLVED, that the Elected Officials of Granville Township wish to recognize both Marilyn and Michael Frazier for their contributions to the Granville Community, as they will be missed when they move from Granville, and

BE IT FURTHER RESOLVED, that this Resolution of Recognition be recorded in the minutes of the April 25, 2007 minutes of the Board of Granville Township Trustees.

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James Havens, Trustee

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Lyle King, Trustee

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Wes Sargent, Trustee

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Norman Kennedy, Fiscal Officer

Fiscal Officer Kennedy reported that the Phase 2 environmental study has been satisfactorily completed for the Spring Valley property. It is now necessary to submit the OPWC paperwork for its approval in order to obtain its grant funding. Up until this point the Licking Land Trust has been extensively and almost exclusively involved in preparing the grant and negotiating the terms of the purchase agreement with the Spring Valley Company. The trustees expressed their gratitude to Don Wiper and the other members of the Licking Land Trust for writing the grant and working with the Spring Valley Company owners to structure the terms of the sale as well as solicit donations from Amy Chamberlin (one of the owners), Denison University and Park National Bank. The trustees will work with its legal counsel, Bryan Vensey of Squire Sanders and Demsey to review the legal documents and complete the survey and title matters. On a motion by Trustee Havens and a second by Trustee King, by a unanimous affirmative vote it was agreed that either Board Chair Wes Sargent or Fiscal Officer Norman Kennedy, each individually, are authorized to execute any and all documents necessary to effect the purchase of the 43 +/- acre Spring Valley property located in Granville Township, including the Conservation Easement document for the benefit of both the Ohio Public Works Commission and the Licking Land Trust.

Trustee Sargent reported that: a) he met with a group of River Road property owners who were concerned about the delay of the Village Council in considering their request to annex to the Village. He indicated to them that he had confidence what the Village Council will work through this situation with a satisfactory solution for the betterment of the community. The Village plans to hire a consultant to assist with the project and the owners should give the consultant 60 days to see what happens.

b) he met with the township's land management committee to review their thoughts on goals for individual properties.

c) He participated in the April 21<sup>st</sup> Spring Valley property trail work session along with about 50 other people. A great deal of work was accomplished.

Trustee Havens discussed the fact that the SR161 Planning Accord meetings have started up again and Bill Habig is the township's representative. Habig had approached the trustees since the last trustees meeting about developing a list of goals from Granville Township's perspective for the Accord group. On a motion by Trustee Havens and a second by Trustee Sargent, by a unanimous affirmative vote the statement of goals for the SR161 Planning Accord was ratified:

"The trustees goals for the SR 161 Planning Accord are to achieve quality development of the SR 161 corridor while, at the same time, protecting its natural environmental assets and farmland. Special emphasis should be placed on minimization of surface runoff that would pollute both the Raccoon Creek aquifer and creek water quality. This should be done in conjunction with our neighboring townships and villages as well as with the Licking County commissioners.

This freeway corridor will be the front door and central access point to our community. Its traffic capability and visual character should be safeguarded as a major asset to the entire county. It can also serve as an economic development focal point for the village, township and our school district."

The following matters were discussed with respect to the roads department:

1. Superintendent Annarino reported that he and F.O. Kennedy met to discuss the upcoming road work and possible equipment purchases for the year. He recommended the purchase of a new roadside mower which is available under State Bid Pricing and a new 550 truck. Both of these would be less trade-in of existing used equipment. F.O. Kennedy indicated that the funds are available for these purchases. On a motion by Trustee Havens and a second by Trustee Sargent, by a unanimous affirmative vote it was agreed pursue the purchase of this equipment after evaluation by Trustee King. Superintendent Annarino then reported that he is working with the County Engineer to work up cost estimates to pave the Mill Race Subdivision. However, he has been unable to get with Trustee King to determine what work must be done on Battee Rd to repair the soft spots and therefore unable to estimate the costs of this project. In addition, there are projects on Jones Road and Sunset Drive that must be considered. The Trustees asked that Trustee King meet with Annarino to determine what must be done on Battee and permit Annarino to work up estimates. The total of all these projects must be compared to the amount available for work in 2007. F.O. Kennedy reminded the Trustees that funds must also be retained for the upcoming Issue I project when the State finally releases the money.
2. F.O. Kennedy presented a plat map of the Sunset Drive properties. It appears that the Plaza Financial Group owns the property at 51 Sunset, coming out around both sides of the Messick property to Columbus Road. Trustee King indicated that the drainage culvert crosses SR16 through the northern portion of the Plaza Financial property. Phase 1 of improving the drainage along Sunset is to improve the drain tile from the catch basin in front of 51 Sunset to the SR16 cross culvert which means that an easement will be needed from Plaza Financial.
3. Superintendent Annarino reported that the employees have been patching areas on Welsh Lane and Rees Road.

The following matters were discussed with respect to the cemetery department:

1. Trustee Sargent reported that today was Laura Main's last day at the cemetery. Fiscal Officer Kennedy indicated that he has ordered an OP Extension for the cemetery telephone so that Superintendent Annarino can relocate the fax machine/answering machine and cemetery computer in the road department office so they can be used without having to be at the cemetery.
2. Superintendent Annarino indicated that mulching has been completed throughout the cemetery and the employees are actively mowing.
3. Trustee Sargent was asked to contact Jim Welsh of the American Legion regarding the upcoming Memorial Day program.
4. Trustee Sargent reported that he attended a meeting of the Union Cemetery Board. Carter Polk has begun his part-time work at the cemetery and Jim Patin

will be nominated during the May 2<sup>nd</sup> joint meeting as the new Union Cemetery Board Treasurer replacing Mike Frazier who will be relocating from the community.

The following matters were discussed with respect to the fire department:

1. Chief Hussey reported that he attended his first Ohio Fire Executive Training session. There are 25 people in this class. The only other similar program in the country is held at the National Fire Academy in Emmitsburg MD.
2. Chief Hussey also reported on the FEMA grant for personal gear. Based on discussions he has had this is a reimbursement grant after the funds have been expended. The grant calls for purchase of 26 sets of both High Visibility EMS Coats and Fire Fighting Gear. He presented a purchase request for \$8,148 to the Fire House for the purchase of the EMS Coats. The purchase of the fire gear will need to be bid and he is working on the specifications. On a motion by Trustee Havens and a second by Trustee Sargent, by a unanimous affirmative vote it was agreed to purchase 26 EMS coats as proposed by the Chief for \$8,148.
3. There will be an upcoming article in the newspaper regarding improved emergency response times because of three person 24 hour staffing at the fire station. The Chief is pleased with the improvement and is looking at other ways to improve the operation. He participated in several meetings over the past two weeks regarding the issue of mutual aid and run card assignments of the various fire departments in the county. Earlier in the year the Chief used a mathematical based system that was in place in Franklin County for mutual aid determination when he updated Granville's run cards. The 911 emergency dispatch center is just beginning to input changes to run cards that he submitted and he expects them to be in place shortly. He thinks there is a good relationship between Granville and all its contiguous departments.

Fiscal Officer Kennedy presented the following:

1. a copy of the PUD application filed by William Kraner for the development of the approximately 100 acres of his property in Granville Township. This information has been submitted to the Zoning Commission and chair Habig has begun the process of scheduling hearings and requesting a review by the County Planning Commission. The first public hearing should be held toward the end of May.
2. several flyers from the Licking County Recycling and Litter Prevention Department. It has established a household hazardous waste day for August 25<sup>th</sup> at OSU Newark from 8:00 to 13:00. A variety of hazardous items were listed. They will not be accepting paint, tires or appliances. On May 5<sup>th</sup> they will be accepting tires in Johnstown at fees ranging from \$2.00 to \$10.00 each, plus an addition \$1.00 if the tire is on a rim. A maximum of ten tires will be accepted. On May 10<sup>th</sup> they will be accepting appliances at the Licking County Garage on E. Main St. in Newark. The fee is \$5.00 to \$10 per appliance with a limit of three.
3. A copy of comments that he submitted to the County Planning Commission regarding its proposed revisions to the County Subdivision Regulations. These comments covered the assignment of street names, the matter of cul-de-sac centers, the creation of drainage ditches, the paved area for street intersections, the matter of fees-in-lieu of land set-

asides, the responsibility for street lighting maintenance and cost, and comments regarding Section 5.20 Fire Protection.

4. A delinquent taxpayer list received from the County Treasurer. Trustee Havens indicated that he had also received a copy and noted that several of the taxpayers were listed as delinquent because of errors made in the Treasurer's office. He has concerns that the Treasurer should to a better job of verifying delinquent status before publishing a taxpayers name on this list.

Fiscal Officer Kennedy reported that he applied to the County Auditor for an Amended Certificate of Estimated Resources for the following amounts:

General Fund – 1000-531-0000 Estate Taxes	149,000.00
Fire Fund - 2191-511-0000 Federal Funds	61,380.00

Representing received but non-budgeted estate taxes and a FEMA grant awarded to the fire department to purchase personal gear for members.

F.O. Kennedy further requested that the following appropriations be established:

General Fund	1000-110-230 Workers' Compensation	2,000.00
	1000-110-599 Other Expenses	45,000.00
	1000-110-599-0004 Other	5,000.00
	1000-110-599-0005 Other	10,000.00
	1000-130-230 Workers Compensation	1,000.00
	1000-410-230 Workers Compensation	2,000.00
	1000-410-319 Other Professional Serv	40,000.00
	1000-410-353 Natural Gas	2,000.00
	1000-610-190 Salaries	15,000.00
	1000-610-211 OPERS	1,500.00
	1000-610-316 Engineering Services	5,000.00
	1000-760-740-0000	15,000.00
	1000-760-740-0004 M&Equip	5,500.00
Fire Fund	2191-760-740-0004 Personal Gear	61,380.00

On a motion by Trustee Havens and Trustee Sargent, by a unanimous affirmative vote it was agreed to accept the additional estimated revenues for 2007 as reflected on the Amended Certificate of the Estimated Resources and to establish the additional appropriations as recommended by F. O. Kennedy.

On a motion by Trustee Sargent and a second by Trustee King, by a unanimous affirmative vote the following appropriation transfers were approved:

From 1000-110-599-0000 Other	2,000.00
To 1000-110-599-0003 Newsletter	2,000.00
From 2031-330-599 Other	1,000.00
To 2031-330-420 Oper Supp	1,000.00

On a motion by Trustee Sargent and a second by Trustee King, by a unanimous affirmative vote the following warrants, debit memos and EFT's and any related Then and Now Certificates, were approved for payment:

E506	Annarino	1557.79	E507	Barnhill	484.33
E508	Binckley	1120.09	E509	Bowman	1720.09

E510	Butt	640.41	E511	Coyle	389.59
E512	DuBeck	405.81	E513	Essick	274.30
E514	Giles	932.91	E515	Gottfried, A	248.56
E516	Gottfried, B	230.68	E517	Gottfried, N	360.62
E518	Hall	1641.98	E519	Harrison	89.42
E520	Hill	123.44	E521	Huhn	640.41
E522	Hussey	2273.48	E523	Johnson	219.69
E524	Jones, A	754.20	E525	Jones, B	341.68
E526	Kenneally	102.94	E527	Lynn	398.40
E528	McDonald	100.45	E529	Meisenhelder	579.44
E530	Polk	238.60	E531	Principe	317.15
E532	Reece	90.80	E533	Riley	497.89
E534	Simmons	72.94	E535	Smith, D	338.77
E534	Thomas	228.05	E537	Thompson	1455.08
4025	Anthem BCBS	6873.36	4026	Anthem Life	220.97
4027	PetroLiance LLC	156.50	4028	Nextel	269.23
4029	USPO	84.00	4030	Granville American Legion	25.00
4031	Kessler Sign	935.00	4032	Pogeymeyer Design	437.26
4033	N Kennedy – mailer postage	542.16	4034	Eyethink	6401.76
4035	H&W Office	75.00	4036	Laura Main	3.83
4037	Mini-Mix	418.75	4038	Wendy Lewis	60.00
4039	ICI Dulux Paint	140.48	4040	Fred Abraham	2000.00
4041	Enviro Kleen	159.00	4042	Kimball-Midwest	25.06
4043	NGO Propane	15.00	4044	Lawson Products	155.40
4045	Maybold's Shoes	153.00	4046	Ice Mountain Water	36.33
4047	Work Health	200.00	4048	Johnson Electric	27.06
4049	Newspaper Network	24.70	4050	Adelphia	44.95
4051	Sub-Aquatics Inc	15.00	4052	Vince Catalogna	189.00
4053	United Aggregates	1389.97	4054	Peck Shaffer	10734.50
4055	Ben Rader	2450.00	4056	James Kennedy	2450.00
4057	Cty Comm Assoc of Ohio	40.00	4058	Deferred Comp	505.00
4059	PNB – IRS	9442.65	4060	OIT	1702.03
4061	SDIT	58.30	4062	VIT	521.55
4063	OPERS – buyback	250.00	4064	PNB – OPERS	5169.57
4065	OP&FPP	6562.54			

I hereby certify that the funds were on hand or in process of collection and properly appropriated for payment of the aforementioned warrants.

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Norman S. Kennedy, Fiscal Officer

On a motion by Trustee Sargent and a second by Trustee Havens, with King yes, Havens yes and Sargent yes it was agreed to move the meeting into executive session for the purpose of discussing an employee evaluation.

After a period of discussion the meeting was returned to regular session and the meeting was adjourned at 9:20 PM.