

Minutes of Regular Meeting April 11, 2007

Present: Trustees Lyle King and Wes Sargent, Fiscal Officer Kennedy

Absent: Trustee James Havens

Guests: Frank Annarino
Jeff Hussey
Ryan Hussey,

The meeting was called to order at 7:00 PM following the Pledge of Allegiance.

On a motion by Trustee Sargent and a second by Trustee King, by a unanimous affirmative vote the minutes of the March 14 and 28 meetings were approved as previously submitted.

Trustee Sargent reported that he attended a joint community meeting with the Village, School District and Denison. He also talked with the Licking County EMA regarding the failure of the tornado siren located at the Intermediate School on Burg St. to work. The LCEMA is to have the siren repaired.

Fiscal Officer Kennedy reported that a phase 2 study has been ordered for the Spring Valley property. The title agent continues to work on the paperwork for the closing. In conjunction with the closing a new form of insurance is being offered to provide coverage in the event the Licensed Agent (title agent) is involved in theft, misappropriation, fraud or failure to disburse funds or failure to comply with applicable written closing instructions. At a cost of \$15 F.O. Kennedy ordered this coverage and asked that the Trustees ratify his actions. On a motion by Trustee Sargent and a second by Trustee King, by a unanimous affirmative vote it was agreed to ratify F.O. Kennedy's actions in ordering this insurance coverage for the benefit of the township.

Trustee Sargent indicated that he contacted the county health department regarding its testing of septic systems for properties on Sunset Drive. The testing is done except for one residence. Superintendent Annarino was asked to contact the department about one other property. It appears that drainage improvement project should be done in two phases with a third if necessary. The first is the installation of a larger discharge line (tile) going from Sunset to the cross culvert under SR16. This phase requires private property owner permission to cross their property. The second phase is the installation of drain tile along the north side of Sunset. Both of these tiles will require the installation of catch/collection basins. The third phase, if necessary, will require installation of a tile on the south side of Sunset.

The following matters were discussed with respect to the roads department:

1. Superintendent Annarino reported that Columbus Gas finally fixed the settling problem on New Burg Street where it had bored under the roadway last year. The company indicated that they will be working in the field to the north of the road and will be installing a temporary access road into the field.
2. The employees are continuing the ditch project along Cambria Mill.

3. F.O. Kennedy reported that he has been in contact with both the County Engineer and the Planning Commission regarding the status of the Issue 1 project which was approved earlier in the year. Apparently the Granville Township project is number 2 in the 115% category which means that the OPWC does not presently have enough money to fund this project and must wait for other projects to be turned down by the recipients or “excess” project funds returned before money is available. It could be October before money is available. There was discussion about not being able to pave so late in the year, disruption of school bus traffic, and high costs for a project bid at the time. F.O. Kennedy inquired if the township could perform its force account portion of the project and was informed by the OPWC that any work done prior to the signing of a contract would not be reimbursed or counted by OPWC toward the project.
4. Superintendent Annarino is going to meet with Trustee King to determine what should be done about Battee Road. He is also pricing the cost to pave in the Mill Race subdivision and the entrance roads in the Spring Valley property.

The following matters were discussed with respect to the cemetery department:

1. Superintendent Annarino reported that the employees have begun mowing in the cemetery and that Laura Main’s last day will be April 25th.
2. Superintendent Annarino inquired if it would be possible to have the cemetery telephone also ring in at the township garage and move the recorder to that location. F.O. Kennedy indicated that he would call the telephone company regarding either installation of an off-premise extension or possibly relocating the telephone and recorder to the township garage office.
3. Superintendent Annarino distributed a report from Bill Holloway regarding the Maple Grove Cemetery Document Archiving Project. Mr. Holloway is planning to attend the May 9th meeting.
4. F.O. Kennedy reported that he had been contacted by the Village regarding the possibility of having the annual joint Union Cemetery on May 2nd during the regular council meeting. On a motion by Trustee King and a second by Trustee Sargent, by a unanimous affirmative vote it was agreed to hold the annual joint Union Cemetery meeting on May 2nd at 7:30PM.
5. Superintendent Annarino reported that he has continued discussions with Jobs & Henderson regarding the cemetery surveying/mapping/ information recording projects. He and F.O. Kennedy will discuss the proposals.

The following matter was discussed with respect to the parks department:

1. Superintendent Annarino reported that he has purchased various materials from township vendors for use at Raccoon Valley Park and McPeck Lodge. The cost of these materials is to be reimbursed by the Recreation Commission.

The following matters were discussed with respect to the fire department:

1. Chief Hussey reported that he and F.O. Kennedy conducted the organizational meeting for the Volunteer Firefighters Dependency Board on April 9th. All of the members were in attendance with Jan Packard being elected Chair and Mike Duncan being elected Secretary. The appropriate

paperwork along with a check for \$500 has been sent to the State Fire Marshall. Absent any claims the next meeting of the Board will be in December.

2. Chief Hussey presented an application from Joshua Bow and recommended him for appointment as a probationary volunteer firefighter. On a motion by Trustee Sargent and a second by Trustee King, by a unanimous affirmative vote it was agreed to accept Joshua Bow as a probationary volunteer firefighter.
3. Chief Hussey presented the following requests for approval by the Trustees:
 - a. A purchase order in the amount of \$2,500 to Ours Garage for the annual maintenance check of the fire department vehicles. F.O. Kennedy suggested the P.O. be increased to \$3,500 to cover the cost of possible needed repairs.
 - b. A purchase order in the amount of \$4,182.50 to B&C Communications for the purchase of ten Minitor V pocket pagers.

On a motion by Trustee Sargent and a second by Trustee King, by a unanimous affirmative vote it was agreed to approve both of these purchase orders.

4. Chief Hussey also presented an analysis of Turnout Times (the time between dispatch and leaving the station) for various pieces of fire equipment comparing 2007 times to 2006 (prior to 24 hour staffing begun by the private corporation). He is pleased with the decreased times and feels there are several steps that can be taken to further improve turnout time. He has prepared a press release to be submitted to the local paper.

Fiscal Officer Kennedy presented the March 31, 2007 bank reconciliation for review and approval by the Trustees.

He also presented the March 31, 2007 statements of Pool Securities for deposit collateral from Park National Bank and Huntington National Bank.

On a motion by Trustee Sargent and a second by Trustee King, by a unanimous affirmative vote the following appropriation transfers were approved:

From	1000-110-311 Accounting & Legal	125
To	1000-110-312 Auditing Services	125

On a motion by Trustee Sargent and a second by Trustee King, by a unanimous affirmative vote the following warrants, debit memos, EFT's and any Then and Now Certificates included herein, were approved for payment:

E468	Annarino	1557.79	E469	Barnhill	176.48
E470	Baucher	88.55	E471	Binckley	1120.09
E472	Bowman	1850.54	E473	Butt	640.41
E474	Coyle	269.39	E475	DuBeck	580.23
E476	Essick	715.25	E477	Giles	932.91
E478	Gottfried, A	248.56	E479	Gottfried, B	139.83
E480	Gottfried, N.B.	124.40	E481	Hall	1620.75
E482	Harrison	90.80	E483	Havens	292.99
E484	Hill	118.32	E485	Huhn	640.41
E486	Hussey	2273.48	E487	Johnson	176.78
E488	Jones, A	443.74	E489	Jones, B	463.05

E490	Kenneally	311.76	E491	Kennedy	515.85
E492	King	331.50	E493	Lynn	323.59
E494	May	629.98	E495	McDonald	100.45
E496	Meisenhelder	579.44	E497	Principe	124.81
E498	Reece	509.51	E499	Riley	415.60
E500	Sargent	849.47	E501	Simmons	67.75
E502	Smith, D	230.81	E503	Thomas	334.63
E504	Thompson	1428.96	E505	Westall	43.77
3979	PNB- OPERS	7371.66	3980	OP&FPF	9862.92
3981	Mary Taylor	255.45	3982	Nextel	513.32
3983	PNB – VISA	67.69	3984	Compu-fax	128.31
3985	R. Erhard	140.00	3986	W. Habig	140.00
3987	G. Mulvey	175.00	3988	T. Ostser	140.00
3989	D. VanNess	140.00	3990	Burrowes Consulting	300.00
3991	Carl Hains Co LLC	480.00	3992	Newspaper Network	155.39
3993	Bill Holloway	46.15	3994	Irene Stevens	160.00
3995	Kokosing Materials	88.80	3996	Ohio Transport Inc	6.75
3997	Fackler County Gardens	381.36	3998	Brooke Johnson	60.00
3999	Aaron Jones	170.00	4000	John Principe	282.18
4001	Ohio Health	132.60	4002	Johnson Electric	103.00
4003	Alpha Link	85.00	4004	United Aggregates	2873.66
4005	Deferred Comp	527.00	4006	Mary Taylor	990.00
4007	Arwebb	130.40	4008	Eyethink	1560.00
4009	Granville Milling	212.40	4010	Enviro Kleen	157.41
4011	KPS/NAPA	990.50	4012	Cintas Corporation	351.72
4013	Granville Lumber	27.13	4014	Certified Oil	2532.54
4015	Boundtree Medical	405.04	4016	Granville Village Mkt	17.09
4017	West Coast Life Ins	53.75	4018	Jan's In Stitches	234.00
4019	Fire House	881.26	4020	Adelphia	44.95
4021	American Safety & HI	1154.34	4022	Hope Timber	850.00
4023	Granville Blders Supp	576.24	4024	Myers Surveying	13500.00
DM27	Windstream	245.42	DM28	AEP	301.08
DM29	Columbia Gas	4121.63	DM30	Village of Granville	27.70

I hereby certify that the funds were on hand or in process of collection and properly appropriated for payment of the aforementioned warrants.

Norman S. Kennedy, Fiscal Officer

The meeting was adjourned at 8:40 PM.