

Minutes of Regular Meeting March 11, 2009

Present: Trustees Fred Abraham, Bill Habig and Bill Mason, Fiscal Officer Norman Kennedy

Guests: Travis Binckley  
Jeff Hussey  
Doug Moreland, 2057 River Rd  
Roger Dunifon, 3464 Loudon St  
Rob Schaadt, 2523 Burg St  
Chuck Peterson, Sentinel  
James White, 2831 Loudon St

The meeting was called to order at 7:00 PM following the Pledge of Allegiance.

On a motion by Trustee Abraham and a second by Trustee Mason, by a unanimous affirmative vote the minutes of the February 25, 2009 meeting were approved as previously submitted.

Trustee Mason indicated that he has received less than ten communications (either by telephone, email or letter) with respect to the implementation of the sole residential trash hauler program which is scheduled to begin on April 2. He has attempted to respond to each of these inquiries. F. O. Kennedy reported that he has received the performance bond from Big O and returned its cash bid bond.

Trustee Abraham indicated that he attended the Comprehensive Plan steering committee meeting held on March 3<sup>rd</sup>. The proposed map must be updated to reflect the fact that the township's property along SR16 is a combination of Commercial and Rural Residential Zoning. The map shows it as Open Space which is the property to the west of this parcel.

He also reported that he had received a complaint about continuing power outages in the Beechtree area because of what the caller believed is inadequate tree trimming on a neighbor's property. The power company is looking into the situation.

F.O. Kennedy reported that the township closed on the acquisition of a Conservation Easement on the approximately 44.5 acre Row Farms Inc farm property on Loudon St. The closing was held on March 4<sup>th</sup>. This easement, acquired by use of Open Space Levy Funds, is designed to prevent development of the property in the future.

F.O. Kennedy also reported that he received a letter from the County Health Department regarding its annual fee for service mosquito fogging program. Kennedy indicated that several telephone calls have been received about the special assessment that appeared on the 2009 property tax bills from the Granville Sanitary District. This district was formed approximately 30 years ago by the order of the Licking County Common Pleas Court and is a stand alone entity. The Township Trustees do not have anything to do with its

operation and the administrator of the district determines when tax funding is necessary. This year the administrator placed a .1 (1/10) mill Special Assessment on the tax duplicate which will raise approximately \$30,000 from the Granville Community. There was discussion about the need to meet with the Administrator of the District and F.O. Kennedy indicated he would set something up after the County Prosecutor reports on its status.

Trustee Abraham reported that he, Superintendent Binckley and F.O. Kennedy met to develop the details of this year's fix up clean up week. As in prior years there will be large dumpsters located south of the bike path in the yard between Abe's Body Shop and the Village waste water plant. Residents may place items in these dumpsters during daylight hours from Monday May 4 thru Saturday May 9, 2009. In a change from prior years the following items will no longer be accepted: Paint, motor oil, batteries, any toxic materials, tires and appliances. Paint should be permitted to dry out. When in solid form paint may be placed in a regular trash pickup. The Licking County Recycling and Litter Prevention Department will be taking tires and appliances on Saturday May 16 from 9:00AM to 1:00PM at the Licking County Highway Garage, 775 E. Main ST, Newark. There are some fees for their drop-off – Freon appliances \$5.00; non-Freon appliances \$3.00 and tires – various from \$1 to \$10, ten tire limit

The following matters were discussed with respect to the roads department:

1. Superintendent Binckley reported that the employees have been working on multiple projects. They have completed tree trimming along Burg and New Burg Streets. In anticipation of the moving of the dirt pile on the township's James Road property the employees have also completed the installation of 600' of drain tile to dry out the major wet area of the property.
2. F.O. Kennedy reported that the 2009 roadwork advertisements have been put in the paper. Bids will be opened at the next meeting. Superintendent Binckley indicated the employees have begun work on Burg and Miller to replace deteriorated cross culverts in anticipation of this paving.
3. F.O. Kennedy reported that ODOT has sent out a new set of paperwork bid documents for its 2009/10 program. For this reason it is necessary to pass a new resolution for the same quantities as submitted earlier. On a motion by Trustee Abraham and a second by Trustee Habig, by a unanimous affirmative vote the following resolution was passed for participation in the upcoming ODOT cooperative salt purchasing program:

Whereas, Section 5513.01(B) of the Ohio Revised Code provides the opportunity for Political Subdivisions including Counties, Townships, Municipal Corporations, Port Authorities, Regional Transit Authorities, State Colleges/Universities and County Transit Boards and others to participate in contracts of the Ohio Department of Transportation for the purchase of machinery, material, supplies, or other articles;

**Now Therefore, Be it Ordained, Intending to Be Legally Bound That – Norman S. Kennedy Hereby Requests Authority in The Name of Granville Township (Licking County**

To participate in the Ohio Department of Transportation’s Contract for Rock Salt and Agrees:

- 1) To purchase an estimated salt tonnage, indicated below, exclusively from the vendor awarded the rock salt contract for the county in which said political subdivision is located;
- 2) To be bound by the terms and conditions of the contract;
- 3) To be responsible for payment directly to the vendor for the quantities purchased under the contract; and
- 4) To be responsible for resolving disputes arising out of participation in the contract and, to the extent allowable under Ohio law, hold the Director of Transportation and the Ohio Department of Transportation harmless for any claim or dispute arising out of participation in the contract pursuant to Ohio Revised Code Section 5513.01(b).

MINIMUM ORDER = 1 TRUCKLOAD / 22 TONS WITHOUT PILER OR 200 TONS WITH PILER

<b>STOCKPILE LOCATIONS REQUIRED (Estimated)<sup>1</sup></b>	<b>STOCKPILE CAPACITY</b>	<b>TONS</b>
1181 River Rd, Granville OH	175	Total tons requested <b><u>600</u></b>
1554 Columbus Rd, Granville OH	350	

Note: Granville Township is constructing a new garage facility which will included this second salt storage location.

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<sup>1</sup> **NOTE:** By executing this agreement and providing an estimated tonnage the Political Subdivision recognizes that Contract 18 will contain a min/max tonnage provision, as determined by the Director at the time of bid but will not exceed 80/120 respectively, for which the Political Subdivision will be responsible.

**Continued**

Participating Political Subdivisions are intended beneficiaries under this contract and are real parties in interest with the capacity to sue and be sued in their own name without joining the state of Ohio, Ohio Department of Transportation. By signing and returning this agreement, you will be bound to participate in this contract during the upcoming winter season, upon award of the contract to a successful vendor. A participating Political Subdivision cannot change its position during this contract period. Termination of participation is effective upon the expiration date of the contract. Failure of a Political Subdivision to purchase its requirements from the awarded vendor or comply with the terms of this contract may invalidate participation for the following winter season.

Political subdivisions will be required to submit a new participation agreement form every year, indicating storage capacity and stating salt needs for the contract period.

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<b><i>(Authorized Signature and Title)</i></b>	<b><i>(Date)</i></b>
<hr/>	
Norman S. Kennedy, Fiscal Officer	
<b><i>(Print Exactly as Signed Above)</i></b>	
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Licking County, 45	
<b><i>(County County Number)</i></b>	<b><i>Location)</i></b>
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Granville Township	
<b><i>(Political Subdivision)</i></b>	
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Box 315 [ Please use this address for mailing we do not receive mail at our salt barn – 1181 River Rd]	
<b><i>(Street P.O. Box)</i></b>	
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Granville, OH 43023-0315	
<b><i>(City)</i></b>	<b><i>(State) (Zip plus 4)</i></b>
Travis Binckley, Road Superintendent 740 587 0229	
<hr/>	
<b><i>(Contact Name Responsible for Ordering Salt)</i></b>	<b><i>(Phone Number)</i></b>

**Note:** This Participation Agreement must be received by the Ohio Department of Transportation, Office of Contracts, Purchasing Services prior to the mailing of Invitation 018 each year.

**Fax copy to 614-728-2078**

**Mail original to:**

The Ohio Department of Transportation  
Office of Contracts, Purchasing Services  
Attention, Jim Schurch, Purchasing Coordinator  
1980 West Broad Street, 1<sup>st</sup> floor  
Columbus, Ohio 43223

The following matters were discussed with respect to cemeteries:

1. The employees are beginning pre-Spring clean up work in the cemeteries.
2. A leak has been discovered under the Sexton's building and the water has been shut off until it can be repaired.

The following matters were discussed with respect to parks:

1. F.O. Kennedy reported that he received an email from a resident expressing concern about dogs running loose on the Spring Valley Property. There was discussion about the Rules and Regulations for operation of the various township facilities. Kennedy pointed out that the regulations must be approved by the Newark Law Director as his office is involved in prosecuting misdemeanor activity. Land Management Committee Chair Rob Schaadt indicated his group is willing to work on this project to continue the work which was done by the Denison Environmental Practicum class late last year. They are also working on a plan for informational signage at Spring Valley.
2. Superintendent Binckley reported that the employees have begun phase II of the Raccoon Park erosion control project. The plan is to build upon the weir rock base along the shoreline in an effort to slow down spring flood erosion. This is part of a coordinated project designed by the township's consultant.

The following matters were discussed with respect to the fire department:

1. Chief Hussey reported the department has been very busy with fire activity. He was asked if the thought is that the recent rash of major fires in the County were related and he indicated it did not appear so at the present time but that the State Fire Marshall's Office is involved in the various investigations.

2. Chief Hussey also reported that the new Rescue was picked up in Wisconsin and is the process of being outfitted at the station. He wanted to recognize Lt. Curtis for his hard work on this project. He hopes to have the unit in service by the end of March.
3. The Chief further reported there is a great deal of interest in the new full-time position (covered by three full-time personnel) being funded by the SAFER grant. Applications will be received from March 30 to April 10<sup>th</sup>. The information regarding the process is on the township's website and he anticipates there could be as many as 100 applicants for the openings.
4. The renovation work continues on the former Heim property on E. College. The outside project is mostly completed.

F.O. Kennedy presented the 2/28/09 bank reconciliation for the trustees review and approval.

On a motion by Trustee Abraham and a second by Trustee Mason, by a unanimous affirmative vote the following appropriation transfer was approved:

From: 2031-330-430-0000 R&B – Small Tools & Equip 7,000.00  
 To 2031-330-599-0006 R&B – Special Projects 7,000.00

On a motion by Trustee Abraham and a second by Trustee Mason, by a unanimous affirmative vote the following warrants, debit memos, EFT's and if applicable, then and now purchase order certificates were approved for payment and processing:

n/a	Abraham	.00	E2044	Barnhill	194.85
E2045	Baucher	244.91	E2046	Binckley	1454.74
E2047	Bishop	1060.87	E2048	Borden	1220.97
E2049	Bowman	1511.16	E2050	Butt	727.15
n/a	Coyle	.00	E2051	Curtis	1540.10
n/a	DuBeck	.00	E2052	Duncan	414.12
n/a	Engle	.00	E2053	Essick	298.26
E2054	Gottfried, N.B.	265.65	n/a	Habig	.00
E2055	Hall	1421.71	E2056	Harrison	285.11
E2057	Henry	645.01	E2058	Hill	221.92
E2059	Huhn	813.58	E2060	Hussey	2452.66
E2061	Jones, A	482.40	E2062	Jones, B	454.67
n/a	Kennedy	.00	E2063	Lynn	311.57
E2064	May	694.77	E2065	Meisenhelder	563.23
E2066	Pack	355.56	E2067	Principe	347.40
E2068	Reece	947.69	E2069	Riley	122.92
E2070	Smith, D.	243.38	E2071	Thomas	243.38
E2072	Thompson	1566.66	5962	Kent Title Services Inc	275709.00
5963	OIT	2601.86	5964	SDIT	127.70
5965	AFLAC	504.72	5966	GIT	659.07
5967	PNB – IRS	3783.84	5968	PNB – OPERS	5481.17
5969	OP&FPP	11019.48	5970	Deferred Comp	875.00
5971	Ohio Ins Serv Agency	3027.34	5972	E D Stone Ins	100.00
5973	MT Business Tech	22.95	5974	PNB – VISA	1337.89
5975	Newspaper News Netwk	28.40	5976	Poggemeyer Design Group	253.50

5977	Terry White	70.00	5978	James Larimer	35.00
5979	James Murr	70.00	5980	John Gordon	70.00
5981	Jonathan Downes	35.00	5982	William Brady	70.00
5983	KPS/NAPA	2577.83	5984	Wince Welding	34.95
5985	Granville Lumber	120.35	5986	Granville Milling	120.00
5987	Granville Village Mkt	72.80	5988	Cintas Corporation	300.00
5989	Certified Oil	1300.13	5990	COTC	600.00
5991	Boundtree Medical	623.68	5992	Fire House	387.00
5993	ACS Firehouse	1035.00	5994	Ohio Health/Behavior	112.20
5995	Work Health	268.00	5996	Verizon Wireless	4.34
5997	B&C Communications	92.00	5998	Keith Barnett	1500.00
5999	Frank Romei & Son	201.12	6000	Claggett & Son	5500.00
6001	Claggett & Son	8500.00	6002	AEP	39.39
6003	Columbia Gas	139.42	6004	GEVSD	118224.20
DM18	Anthem BC/BS	6431.18	DM21	Anthem BC/BS	6462.67

I hereby certify that the funds were on hand or in process of collection and properly appropriated for payment of the aforementioned warrants.

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Norman S. Kennedy, Fiscal Officer

On a motion by Trustee Habig and a second by Trustee Mason, with Abraham yes, Habig yes and Mason yes the meeting was moved into executive session under ORC Section 121.22(G)(1) for the purpose of discussing a personnel matter - annual evaluations and compensation and 121.22(G)(2) with respect to possible property acquisition.

After a period of discussion on a motion by Trustee and a second by Trustee with Abraham yes, Habig yes and Mason yes the meeting was returned to regular session.

The meeting was adjourned at 8:05 PM.