

Minutes of Regular Meeting February 14, 2007

Present: Trustees Lyle King and Wes Sargent, Fiscal Officer Kennedy

Absent: Trustee James Havens

Guests: Candi Moore, 405 E. College ST, G  
Kim Miles, Welsh Hills Rd, G  
Emma Sombat, Denison  
Naida Zaim, Denison  
Chuck Peterson, The Sentinel  
Bruce Cramer, 940 Newark-Granville Rd, G  
Joe Hickman, 326 N. Granger St., G  
Jeff Hussey

The meeting was called to order at 7:00 PM following the Pledge of Allegiance.

Several members of the Bryn Du Commission were in attendance to provide a status report to the Trustees. Ms. Moore indicated that she and Ms. Miles were the township's specific appointees to the Commission. The Commission has been working hard to make the property a usable facility for the community. The field house has been modified and is now being used for recreation and large events. New restrooms and a floor have been installed along with basketball hoops. Soccer can now be played indoors. The GCC has held business functions in the field house. The field house has also been used by the Kendal residents for their furniture auction as well as weddings and the prom. The swimming pool was filled in and decked over as it was considered to be too small. That area can now be used for small concerts. The Commission received a \$250,000 grant from the State and has redone the first floor of the Mansion. New restrooms were installed and a kitchen retrofitted to allow for catering. An art show, antique event and various community meetings have been held in the building. They plan to create offices and classrooms on the second floor. Future plans call for the garage/carriage house building to be converted into a senior center. The terrace building will be used for youth activities. It is hoped that the game courts can be used for shuffle board, volleyball or bocci. They also hope to restore the garden area and build an outdoor stage as well as use the laundry building for an arts center.

The front field has been used for lacrosse, field hockey, soccer, and polo. The remainder of the grounds have been used for outdoor weddings, both high school and Denison cross country track meets and special Denison events. The existing parking area is going to be expanded as well as new parking created over to the west. It is anticipated they will need at least 800 tons of #2s & #57s, plus 400 tons of #304s. The parking areas will need additional lighting.

At the present time they derive revenue from rentals and a small stipend from the Village. The Village and the Township jointly share in the cost of mowing the front field. All of these projects are going to take money and the Commission members will continue to look for sources of funding.

The Commission has a website – BrynDu.com.

On a motion by Trustee Sargent and a second by Trustee King, by a unanimous affirmative vote the minutes of the December 27, 2006 and January 24, 2007 meetings were approved as presented.

Trustee Sargent indicated he attended numerous meetings since the last township meeting. He and F.O. Kennedy attended the Ohio Township Association annual conference in Columbus and went to many of the educational seminars.

Trustee Sargent indicated that he talked with the Zoning Commission Chair and Mr. VanNess about his returning to the commission for a new five year term. Based upon these discussions he recommended that Mr. VanNess be reappointed. On a motion by Trustee Sargent and a second by Trustee King, by a unanimous affirmative vote it was agreed that Mr. VanNess should be appointed to a new five year term commencing January 1, 2007 and that Tom McCullough and Tara Parsley be re-appointed to one year terms as alternates to the Zoning Commission.

Trustee Sargent reported that this years' township cleanup week will be from April 30<sup>th</sup> thru May 5<sup>th</sup> to correspond with the Village fix-up clean-up week. Township residents can bring items that their trash hauler will not take to the dumpsters on the east side of the township garage. On Saturday morning from 9:00AM to noon hazardous waste can be brought to township garage for disposal.

The following matters were discussed with respect to the roads department:

1. F.O. Kennedy presented a proposal from Circuit Rider Management Group for an updated review of the management and compensation of the township Superintendent. The cost of this work would be \$2,500. On a motion by Trustee Sargent and a second by Trustee King, by a unanimous affirmative vote it was agreed to engage the services of CRMG for this project as proposed.

The following matters were discussed with respect to the cemetery department:

1. Fee Schedule for 2007 [note: all burials must be completed within a standard two hour time period – no burials are permitted on any of the Township Holidays]:

- 1) Traditional/full burials arriving before 2:00PM
  - a) Monday – Friday \$525.00  
from 2 – 4:00 PM 625.00
  - b) Saturdays and Sundays 800.00
- 2) Youth Size Casketed Remains
  - 2) Cremation Burials arriving before 2:00 PM
    - a) Monday – Friday \$300.00  
from 2 – 4:00 PM 375.00
    - b) At Township schedule 200.00
- 3) Infant or youth burials (container 72" or less)
  - a) Monday – Friday \$350.00

b) Saturday until 1:00 PM	500.00
c) Sundays	600.00
4) Foundations (per running inch)	.60
Minimum charge	150.00
5) Disinterment	
Base chg full disinterment	\$650.00
Base chg cremations	350.00
Per hr charge > 4 hours	125.00
6) Burial rights (lot) sales and transfers	
Present Resident or former	
20 year resident	\$ 650.00
Non-residents	1,000.00
Deed transfers	60.00

- Trustee Sargent indicated that the employees must do a better job of lowering the flag in the cemetery during officially designated times of mourning. F.O. Kennedy indicated there are also flags at Raccoon Valley Park and Bi-Centennial Park.
- Trustee Sargent stated that he is waiting for a proposal from the Fannin's to conduct one week's worth of tombstone restoration this summer.

The following matters were discussed with respect to the parks department:

- Fiscal Officer Kennedy indicated that unofficially the February 6, 2007 special election 2.8 mill parkland levy failed 58% to 42%. He has been contacted by bond counsel who advised that in accordance with Section 6(a)(iii) of the purchase agreement the failure of the levy is reason for cancellation of the purchase contract. On a motion by Trustee Sargent and a second by Trustee King, by a unanimous affirmative vote it was agreed to send an official notice of termination to Mr. Kraner.
- Trustee Sargent indicated that the township land management group has had several meetings and he believes they will come up with some good proposals for the trustees to consider.

The following matters were discussed with respect to the fire department:

- Chief Hussey presented Brittany Rodgers, Emma Sombat and Brian Murphy to the Trustees for appointment as probationary volunteer members for the fire department. On a motion by Trustee Sargent and a second by Trustee King, by a unanimous affirmative vote it was agreed to accept these three individuals as probationary volunteer members for the fire department. Trustee Sargent administered the oath of office to these individuals.
- Chief Hussey reported that the fire department had 130 runs this year (1/1 - 2/14) verses 76 for last year. He believes that the transition from the private corporation to public operation has gone well; there have been a few bumps, but the members are enthusiastic and have a lot of energy.
- Chief Hussey recommended that the Trustees accept a resignation received from Victoria Conn, due to her work load at Denison. On a motion by

Trustee Sargent and a second by Trustee King, by a unanimous affirmative vote it was agreed to accept her letter of resignation from the department.

4. Chief Hussey explained that two of the seven bay doors at the fire station do not have automatic open/close controls and this is both slowing down response times as well as causing increase gas utility bills. He recommended that new automatic openers replace existing manual openers and a third automatic opener replace an existing opener that is not working correctly. He also thinks that electronic eye safety systems should be installed on each door to prevent them from closing while apparatus is in the doorway. He indicated this proposal has been approved by the Villager Manager as the Village owns the building. On a motion by Trustee King and a second by Trustee Sargent, by a unanimous affirmative vote, it was agreed to Steve Mercer to perform the work proposed by the Chief for the amount of \$3,500.
5. Fiscal Officer Kennedy indicated that there was a need to have a separate credit card account for use by the fire department. The card would be maintained by the Fire Chief who would be responsible for the use of the card. He recommended that a \$3,500 limit be established for this account at Park National Bank. On a motion by Trustee King and a second by Trustee Sargent, by a unanimous affirmative vote it was agreed to open a credit card account at Park National with a \$3,500 line for use by the fire department.

Trustee Sargent indicated that he has ordered a business location sign post from Kessler Sign Company. He gave Fiscal Officer Kennedy three checks from businesses who wish to advertise on the sign. F.O. Kennedy indicated that he has written a purchase order for this expenditure.

Fiscal Officer Kennedy indicated that two D5 license applications had been received for two locations on River Rd in the area that is being proposed for annexation to the Village. There was some question as to the accuracy of supporting documents. It was decided to hold the applications until the next meeting in order to have some of these questions answered.

F.O. Kennedy reported that he filled the annual equipment and culvert inventory with the County Engineer as required by the ORC.

F.O. Kennedy presented the January 31, 2007 bank reconciliation for the Trustees review and approval.

On a motion by Trustee Sargent and a second by Trustee King, by a unanimous affirmative vote the following appropriation transfers were approved:

From	1000-610-230	Workers' Comp	1,000.00
To	1000-410-230	Workers' Comp	1,000.00
From	1000-410-599-0000	Cem Other	200.00
To	1000-410-230-0000	Workers' Comp	200.00
From	2191-220-599-0004	Carryover	8,750.00
To	2191-220-599-0000	Other	8,750.00

From	2191-220-599-0004	Carryover	10,000.00
To	2191-220-323-0001	Rep & Main	10,000.00
From	2031-330-360-0000	Contract Services	2,500.00
To	2031-330-319-0000	Prof & Tech	2,500.00
From	2195-760-710-0000	Land	50,000.00
To	2195-110-319-0000	Prof & Tech	50,000.00
From	2011-330-360-0000	Contract Services	2.00
To	2011-330-420-0000	Oper Supplies	2.00
From	2011-330-360-0000	Contract Services	25,000.00
To	2011-330-360-0000	Oper Supplies	25,000.00

On a motion by Trustee Sargent and a second by Trustee King, by a unanimous affirmative vote the following warrants, debit memos and EFT's and any Then and Now Certificates included herein, were approved for payment:

E329	Annarino	2197.93	E330	Barnhill	385.41
E331	Baucher	104.05	E332	Binckley	1691.96
E333	Bowman	2000.65	E334	Butt	640.41
E335	Coyle	269.39	E336	DuBeck	423.75
E337	Essick	103.29	E338	Giles	1578.02
E339	Gottfried, A	124.57	E340	Gottfried, B	310.12
E341	Gottfried, N	248.21	E342	Hall	1366.02
E343	Harrison	346.03	E344	Havens	292.99
E345	Hill	246.05	E346	Huhn	640.41
E347	Hussey	2273.48	E348	Johnson	208.56
E349	Jones, A	439.55	E350	Jones, B.	283.24
E351	Kenneally	79.40	E352	Kennedy	515.85
E353	King	331.50	E354	Lynn	218.74
E355	May	629.98	E356	McDonald	317.73
E357	Meisenhelder	579.44	E358	Principe	396.19
E359	Reece	100.01	E360	Riley	564.14
E361	Sargent	364.47	E362	Simmons	181.99
E363	Smith, D	338.77	E364	Thompson	1428.96
E365	Westall	43.77	3792	Ohio Insurance Services	427.36
3793	Bureau Workers Comp	22924.23	3794	VOID	.00
3795	Norman Kennedy	98.01	3796	PNB – VISA	119.10
3797	Nextel	500.02	3798	Arwebb	46.73
3799	Licking Cty Treasurer	11076.92	3800	Poggemeyer Design Grp	1631.38
3801	A Printed Impression	343.00	3802	Newspaper News Network	26.80
3803	Jobes Henderson & Assc	1940.00	3804	Tim Sawyer	600.00
3805	Shelly Materials	343.31	3806	Frank Annarino	108.71
3807	Wright Bros Pwr	32.00	3808	Ace Truck Equipment	636.35
3809	Kimball-Midwest	188.62	3810	Angeletti Overhead Door	7.00
3811	KPS/NAPA	333.89	3812	Fackler County Gardens	1.60
3813	Tim Giles	22.42	3814	Waste Mgt	112.77
3815	Maybold's Shoes	116.40	3816	Cintas Corporation	427.35
3817	Wince Welding	105.11	3818	Granville Lumber	90.37
3819	Morton Salt	10260.12	3820	Certified Oil	2280.14
3821	Lifelink	185.00	3822	CVS Pharmacy	29.47
3823	Boundtree	119.54	3824	Granville Village Market	20.14
3825	Jan's In Stitches	56.00	3826	MT Business Technologies	283.04

3827	Work Health	7359.00	3828	Ohio Health	255.00
3829	Alpha Link	722.50	3830	Quality Fire Protection	288.65
3831	DataTalk Telecom	164.00	3832	Verizon Wireless	42.84
3833	Adelphia	89.90	3834	EMH&T Inc	7188.08
3835-8	VOID	.00	3839	Columbia Gas	556.00
3840	Windstream	188.31	3841	Village of Granville	21.90
3842	AEP	117.59	DM	Columbia Gas	923.20
DM	AEP	136.96			

I hereby certify that the funds were on hand or in process of collection and properly appropriated for payment of the aforementioned warrants.

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Norman S. Kennedy, Fiscal Officer

On a motion by Trustee and a second by Trustee, with King yes and Sargent yes, it was agreed to move into executive session to discuss

After a period of discussion the meeting was returned to regular session.

The meeting was adjourned at 9:25 PM.