

Minutes of Regular Meeting February 13, 2008

Present: Trustees Fred Abraham, Bill Habig and Wes Sargent, Fiscal Officer Kennedy

Guests: Travis Binckley
Jeff Hussey
Lynn & Craig Connelly, 2926 Granview Rd
Debra & Robert Warner, 1616 Loudon St,
Vince Hitt, 3156 Columbus Rd
Bruce Cramer, 940 Newark Granville Rd
Chuck Peterson, Sentinel
Alice, Jennifer & Don Lewis, 2284 Burg St
Don Andrews, 197 Louise Dr
Scott Harmon, 55 Margaret Ln
Jean Coombs, 2371 Silver St
Rick Black, Candidate for County Commissioner

The meeting was called to order at 7:00 PM following the Pledge of Allegiance.

On a motion by Trustee Sargent and a second by Trustee Habig, with Sargent yes and Habig yes the minutes of the December 26, 2007 and December 31, 2007 were approved as previously presented.

On a motion by Trustee Sargent and a second by Trustee Habig, by a unanimous affirmative vote the minutes of the January 23, 2008 meeting were approved as previously submitted.

Bruce Cramer who is the Executive Director of the Bryn Du Mansion Committee was present to talk with the Trustees about the use of the Great Field in front of the Mansion. The issue evolves about the use of the front 16.1 acres along Newark Granville Road which was purchased by the Trustees using Open Space Funds. Trustee Sargent indicated there has been an issue raised about the planned recreational use of the Open Space property. Cramer stated that they are now moving things like goals and bleachers after a game is over. They are also not permitting cars to park on the field. The plan is to keep the field green but also permit people to use the field in a responsible way. There was discussion about the polo use and need to pull horse trailers onto the field. F.O. Kennedy indicated that in addition to paying rent for use of the field the polo club helps to subsidize the cost of mowing the green space.

Don Lewis and Bob Warner were present to talk with the Trustees about the Granville Kiwanis maple syrup gathering project and their desire to continue to tap trees in the Village as well as in Maple Grove Cemetery. Trustee Sargent asked if the wound caused tapping the tree was a problem that leads to the tree's decline. Mr. Lewis stated that it was his opinion that tapping did not hurt a tree. He believes what needs to happen is to conduct a "tree walk" with a knowledgeable independent third party and assess the condition of the trees. Trees that appear to be in a state of decline should probably not be tapped. Some trees should also be limited as to the number of taps based upon their size. He indicated that the trees in the cemetery should be trimmed periodically and

some of the trees in the cemetery should probably be cut down and replaced. Mr. Lewis also spoke to the possibility of a tree project on some of the township owned property. He indicated that some 300 high sugar content trees were previously plowing down and destroyed. After some discussion it was determined that these trees had been planted on the 14 acres owned by the Village of Granville located between the bike path and Raccoon Creek in an area east of the waste water plant and that the township had nothing to do with destruction of the young trees.

Mr. Lewis indicated that one of the big concerns about this year was the Kiwanis had hoped to make enough maple syrup to participate in the County's 2008 Bi-Centennial program. It was finally decided that after the tree walk to evaluate individual trees the Kiwanis would be permitted to tap the maple trees in the cemetery this year. The Trustees want to assess this project before it is done in subsequent years. The Trustees also agreed to permit the Kiwanis to use the cemetery building for an educational workshop during an upcoming Saturday.

Mr. Harmon indicated he was present to discuss the matter of construction of a property line fence, township required weed mowing in his client's field, and water drainage onto a property off Silver St which is contiguous along its western boundary with the Gran Knoll Subdivision. He stated that the homeowner had engaged him in late fall to survey her property line so that she could install a fence in order to keep people from trespassing on her property. Within two weeks of constructing the fence the property owner received a letter from the township's zoning inspector requiring her to mow the field because there were noxious weeds growing in the field in violation of the township's zoning ordinance. He thought that such an order should not have been issued in the middle of winter when nothing was growing. The property owner and her attorney also made similar statements. Harmon also presented a series of pictures of other properties in the township that were overgrown, that had not received a similar order.

Mr. Harmon stated that Trustee Sargent had placed a drainage pipe across his property to the Coombs property line and that his downspouts were buried and therefore must be connected to that drainage pipe. He thinks that the township installed some of these drains. Trustee Sargent stated that the drainage pipe was there when he moved to this house and that his downspouts may be buried but only for a few feet and the water from his roof actually drains out over his yard. Mr. Harmon also said that people were trespassing on Mrs. Coombs property to cut the grass. Trustee Sargent acknowledged that he had mowed a small strip of her property but he only continued what had been done prior to him moving to the neighborhood. He said that Mrs. Coombs lived on the property for many years and the neighbors thought she was aware that they were mowing some of her property where it bordered on the Gran Knoll Subdivision.

Trustee Habig indicated that at the last township meeting he had discussed this matter as had been reported in the minutes. When he became aware of Mrs. Coombs' concerns he felt that this appeared to be a neighborhood dispute and that he wanted an opportunity to assess the situation. He had asked Zoning Inspector May to place a hold on his mowing

order until May 31st so he might visit the area to meet with Mrs. Combs and her neighbors. That was done by Mr. May. Trustee Habig still plans to do this and will then be in a position to comment on the matter and determine what needs to be done.

Don Andrews inquired about the proposed research and technology land use along the north side of SR16 in the soon to be issued Community Comprehensive Plan land use map. He stated that a former trustee is seeking to rezone 25 acres of property in this section of the township and he [Andrews] believes that none of the other property owners along this stretch of state highway want this change. Trustee Habig said that he participated in the development of the current Comprehensive Plan as the township's representative. The classification of properties in the comprehensive plan districts is a concept and not a requirement. There were a series of public hearings held during the development of the plan which included the land use map. No opposition to the proposed map was expressed at any of these meetings. Eric Jones was not involved in any of these meetings. The corridor along state route 16 is a logical location for future commercial development. The goal is to increase the township's non-residential tax base.

There were questions as to why individual property owners were not contacted during the planning process. Trustee Habig indicated that that was not practical. The meetings were advertised in the paper, copies of materials were available in the library, on the Village's web site and at the Village Offices. The plan is still in process. Once it is completed by the consultant it will be presented to the Village Council and the Township Trustees for their separate actions. At that time he anticipates the Trustees will have public hearings. This will be another opportunity for property owners to provide input. In the interim the Jones rezoning request is to be heard by the Granville Township Zoning Commission on February 18th as advertised in the paper and on the township's website. The materials are also available in the Granville public library. Trustee Habig encouraged people to attend that hearing. Once the Zoning Commission refers its recommendation to the Township Trustees the Trustees will then hold an advertised public hearing on the rezoning request.

Fiscal Officer Kennedy reported that he and Trustees Habig and Abraham attended the three hour HB9 required Public Records conducted by the Auditor of State during the Ohio Township Association Winter Conference. They also attended a series of various workshops and seminars about township matters.

Trustee Habig reported that he pursued a lead to see if a data center could be located in Longaberger's Granville Business Park on SR16. Unfortunately the site could not meet the company's specifications. He will continue to work with prospects for new commercial and industrial development to help the community tax base.

F.O.Kennedy reported that there were no workers' compensation claims or payments during the fourth quarter 2007.

The following matters were discussed with respect to the roads department:

1. Fiscal Officer Kennedy reported that he recently became aware of a program whereby the township could participate in an ODOT state sponsored cooperative purchasing program for its salt. This program provides for combining all of the estimated usage by the participants throughout the state in order to obtain a better price per ton. After a short period of discussion on a motion by Trustee Sargent and a second by Trustee Abraham, by a unanimous affirmative vote the following resolution was passed:

WHEREAS, Section 5513.01 (B) provides the opportunity for Counties, Townships, Municipal Corporations, Conservancy Districts, Township Park Districts, Park Districts created under Chapter 1545 of the Revised Code, Port Authorities, Regional Transit Authorities, Regional Airport Authorities, Regional Water and Sewer Districts, County Transit Boards, State Universities or Colleges to participate in contracts of the Ohio Department of Transportation for the purchase of machinery, material, supplies or other articles. NOW,

THEREFORE, Be it ordained by The Board of Granville Township Trustees, Licking County Ohio:

SECTION 1.

That the Granville Township Road Superintendent hereby requests authority in the name of Granville Township to participate in the Ohio Department of Transportation contracts for the purchase of machinery, materials, supplies or other articles which the Department has entered into pursuant to Ohio Revised Code Section 5513.01 (B).

SECTION 2.

That the Granville Township Road Superintendent is hereby authorized to agree in the name of Granville Township to be bound by all terms and conditions as the Director of Transportation prescribes.

SECTION 3.

That the Granville Township Road Superintendent is hereby authorized to agree in the name of Granville Township to directly pay vendors, under each such contract of the Ohio Department of Transportation in which Granville Township participates, for items it receives pursuant to the contract.

SECTION 4.

That Granville Township agrees to be responsible for resolving all claims or disputes arising out of its participation in the cooperative purchasing program under Section 5513.01(B) of the Ohio Revised Code. The Board of Granville Township Trustees releases and forever discharges the Director of Transportation and the Ohio Department of Transportation from all such claims, actions, expenses, or other damages arising out of its participation in the cooperative purchasing program which Granville Township may have or claim to have against ODOT or its employees, unless such liability is the result of negligence on the part of ODOT or its employees.

Norman S. Kennedy
Granville Township Fiscal Officer

2. F.O. Kennedy explained that the terms of the township's garage lease with Guy Manos called for the payment of monthly rent into an escrow account, at the option of the township. The County Prosecutor prepared an agreement to pay the monthly rent to an escrow account which would become payable to Mr. Manos if the Ohio Attorney General issued an opinion that he felt the third party lease arrangement was sufficient to prevent Trustee Abraham from having an interest in a public contract. If, in the alternative, the OAG indicated that he believed that Trustee Abraham still had an interest in a public contract then the rent money placed in escrow would be returned to the township by the escrow agent. Mr. Manos indicated he wished to have Terry Treneff act as escrow agent using an account at Chicago Title Agency of Newark Inc. On a motion by Trustee Habig and a second by Trustee Sargent, with Habig yes and Sargent yes and Abraham abstaining it was agreed to enter into an escrow agreement for payment of the township's monthly garage rent.
3. F.O. Kennedy reported that he delivered the annual equipment inventory and culvert inventory sheets to the County Engineer.
4. Superintendent Binckley reported that the employees have completed trimming the trees on Canyon Rd. and have delivered notices to all the houses on Granview Rd where they intend to trim next. Snow was removed on 1/24, 2/1, 2/11 and 2/12 using approximately 110 tons of salt and 34 tons of #9 shot. He is discussing a drainage issue around the intersection of Silver St and Granview.

The following matters were discussed with respect to the cemetery department:

1. Superintendent Binckley indicated that he conducted a study of cemetery prices at various locations in the county and determined that Granville Township was roughly in the middle with its current fee schedule. For this reason he recommended that the fees for 2008 be continued the same as were in effect for 2007. On a motion by Trustee Sargent and a second by Trustee Habig it was agreed to continue for following fee schedule for 2008:

All burials must be completed within a standard two hour time period – no burials are permitted on any of the Township Holidays:

- 1) Traditional/full burials arriving before 2:00PM
 - a) Monday – Friday \$525.00
 from 2 – 4:00 PM 625.00
 - b) Saturdays and Sundays 800.00
- 2) Youth Size Casketed Remains
 - 2) Cremation Burials arriving before 2:00 PM
 - a) Monday – Friday \$300.00
 from 2 – 4:00 PM 375.00
 - b) At Township schedule 200.00
 - 3) Infant or youth burials (container 72" or less)
 - a) Monday – Friday 350.00
 - b) Saturday until 1:00 PM 500.00
 - c) Sundays 600.00
 - 4) Foundations (per running inch) .60
 - Minimum charge 150.00
 - 5) Disinterment

Base chg full disinterment	\$650.00
Base chg cremations	350.00
Per hr charge > 4 hours	125.00
6) Burial rights (lot) sales and transfers	
Present Resident or former	
20 year resident	\$ 650.00
Non-residents	1,000.00
Deed transfers	60.00

2. F.O. Kennedy reported that he reviewed and okayed a proof of the cemetery levy ballot wording for the Board of Elections. The Cemetery Levy is written as a new levy, but in reality it is replacing the existing Current Operation Expense Levy. The increase in effective Residential and Agricultural rate is .13 mill which will cost an additional \$3.98 per \$100,000 of owner occupied residential property each year. The money raised from this levy is used to subsidize operations at Maple Grove, Philipps and Old Colony cemeteries as well as future land acquisition costs.

3. Superintendent Binckley reported that there have been six funerals since the last meeting. A water line broke at the entrance on our side of the meter and the water has been shut off until it can be repaired.

The following matters were discussed with respect to the parks department:

1. F.O. Kennedy stated that he had seen an article in the paper about the Village of Granville conducting hearings about regarding property to be placed in CAUV. He had already filed the annual CAUV paperwork with the County Auditor but was concerned there might be some overview by the Village. He made inquiry of the County and found that the newspaper article was in error. Municipalities have a right to review property being placed in Agricultural Districts, but only the County Auditor reviews and approved CAUV designations.

2. F.O. Kennedy reported that he placed an order for three trail markers for Craig McDonald to use at the Spring Valley Property.

The following matters were discussed with respect to the fire department:

1. Chief Hussey discussed the fact that upon receipt of the new air-breathing equipment to be acquired in conjunction with the AFG \$153,900 grant there will be surplus equipment to be disposed of. He has done a study of the market for used equipment and proposes the following equipment for disposition: a) 20 surplus SCBA packs, along with spare bottles, extra masks and miscellaneous repair parts to be sold to the Mary Ann Township Fire Department for \$6,000. b) the 1982 Bauer breathing area compressor and fill station is worth at best \$2,000 and should be sold to CTec for a cash amount to be negotiated or traded for tuition credits. As both of these are public entities the township may sell or give away surplus equipment on a negotiated basis as opposed to by auction. On a motion by Trustee Sargent and a second by Trustee Abraham it was agreed to dispose of the aforementioned surplus township equipment as proposed by Chief Hussey.

2. Chief Hussey indicated that specification development is underway for the new R201 that the Trustees approved last year. When it is delivered the existing 1989 Pierce

Engine (E202) will become surplus. He has been contacted by a Village fire department in Vinton County that is interested in purchasing the engine. Chief Hussey said that used equipment is typically not “traded-in” for new equipment as a truck or a car might be as the vendors are really not interested in the used fire equipment market. Thus it is up to the fire department to sell its own equipment. Apparently last time the former fire department sold a used piece of equipment it took a number of months and the price declined over time. He has analyzed the market and believes the engine is currently worth between \$50,000 and \$60,000. If this engine is sold at the present time he believes he has access to other reserve equipment should the need arise. After a short period of discussion on a motion by Trustee Habig and a second by Trustee Abraham, by a unanimous affirmative vote it was agreed to declare existing engine 202 as surplus equipment and authorize Chief Hussey to negotiate a sale price between \$50,000 and \$60,000.

3. On a motion by Trustee Sargent and a second by Trustee Abraham, by a unanimous affirmative vote, it was agreed to appoint Ryan Legg as a probationary volunteer firefighter/emt.

4. Chief Hussey indicated that he had the opportunity to purchase a combination of ten used walkies and mobile hi-band radio units from Liberty Township in Delaware County for \$1,000. They are replacing these units with a new 800Mz radio system. F.O. Kennedy indicated that these Motorola radios can be programmed with software that the department presently owns. On a motion by Trustee Sargent and a second by Trustee Habig, by a unanimous affirmative vote it was agreed to ratify the purchase of these radios from Liberty Township for use by the fire department.

5. Chief Hussey stated that he needs to purchase three sets of turnout gear for new members. The vendor that supplied the grant funded gear purchase last year is willing to sell the gear for the same price as the 26 unit purchase. On a motion by Trustee Habig and a second by Trustee Sargent by a unanimous affirmative vote it was agreed to purchase three sets of Protective Structural Firefighting Gear from Finley Fire for \$4,935.00.

6. Chief Hussey indicated that the annual Howell Technical Rescue School will be coming up in the Spring and that he would like to send up to four people to this two day session. On a motion by Trustee Sargent and a second by Trustee Abraham, by a unanimous affirmative vote, it was agreed to issue a purchase order for \$2,100 to pay for four department members to attend this school.

7. F.O. Kennedy indicated he needed authorization to change the vendor for the purchase of the wild land firefighting skid unit. Originally the vendor for the \$12,000 purchase was from Indiana. Finley Fire located in McConnelsville subsequently submitted a quote for the same equipment for the same amount with all of the other purchase terms remaining the same. As the vendor is closer Chief Hussey believes it would save the department in terms of travel expenses for pickup and possible future repairs. On a motion by Trustee Sargent and a second by Trustee Abraham, by a unanimous affirmative vote it was agreed to approve the purchase of this unit from Finley Fire instead of the previous vendor.

8. The ORC required Township Volunteer Firefighter Dependency Board has two appointees made by the Township Trustees. As the Township recently hired C. Michael Duncan to be an intermittent employee to conduct fire inspections F. O. Kennedy

recommended that he be replaced with township resident Curtis Ufert. On a motion by Trustee Habig and a second by Trustee Abraham, by a unanimous affirmative vote it was agreed to replace Mr. Duncan with Mr. Ufert as one of the township's representatives to the VFDB.

F.O. Kennedy presented a proposal from MT Business Technologies for the lease of a new Ricoh MP2000SPF copier for use at the fire department. As part of the proposal the existing copier at the fire department would be "purchased" at no cost and used in the business office. Two other existing Xerox copiers would be traded-in. As with so many electronic devices the price as come down and the new monthly lease figure will be less than the current monthly cost. On a motion by Trustee Sargent and a second by Trustee Abraham, by a unanimous affirmative vote it was agreed to declare two existing Xerox copiers as surplus, purchase the existing fire department leased Ricoh 2018D for zero cost and less a new MP2000SPF copier for a term of 39 months at \$99 per month.

F.O. Kennedy presented the January 31, 2008 bank reconciliation for the Trustees review and approval. He also reported that he has received the Huntington National Bank report of Pooled Securities for the fourth quarter 2007.

F.O. Kennedy reported that he had applied to the County Auditor for an Amended Certificate of Estimated Resources to reflect additional 2008 receipts in the fire fund because of the grants obtained by Chief Hussey. He also presented additional proposed appropriations for these grant monies. On a motion by Trustee Sargent and a second by Trustee Abraham, by a unanimous affirmative vote it was agreed to accept the Amended Certificate of Estimated Resources received from the County Auditor, approve the recommended revenue amounts and corresponding appropriations recommended by F.O. Kennedy as follows:

REVENUES	Additional	
<u>2191 Fire Fund</u>		
2191-511 Federal Grant		\$153,900
2191-539 ODNR State of Ohio Grant		5,000

Appropriations	Additional	
<u>2191 Fire Fund</u>		
2191-760-740-0006 Breathing Air Equipment Capital Expenditure		\$153,900
2191-760-740-0007 Wild land Firefighting Skid Capital Expenditure		5,000

On a motion by Trustee Sargent and a second by Trustee Abraham, by a unanimous affirmative vote the following appropriation transfers were approved:

From 2031-330-599-0000	R&B – Misc	30000.00
To 2031-760-740-0000	R&B Equipment Purch	30000.00
From 2191-220-599-0000	Fire Dept – Misc	10000.00
To 2191-760-740-0005	Fire Dept – Spec Cap Item	10000.00

From 2191-220-599-0000	Fire Dept – Misc	15000.00
To 2191-760-740-0005	Fire Dept – Spec Cap Item	15000.00
From 2195-760-710-0000	Open Space – Land Purch	4984.10
To 2195-760-710-0001	Open Space – Real Est Tx	4984.10
From 1000-110-599-0000	General – Misc	2500.00
To 1000-110-230-0000	General – Workers’ Comp	2500.00
From 1000-110-599-0000	General – Misc	500.00
To 1000-130-230-0000	General Zoning – W.C.	500.00
From 1000-110-599-0000	General – Misc	50.00
To 1000-610-230-0000	General Parks – W.C.	50.00
From 2031-330-599-0000	R&B – Misc	7000.00
To 2031-330-230-0000	R&B – Workers’ Comp	7000.00
From 2041-410-599-0000	Cemetery – Misc	2500.00
To 2041-410-230-0000	Cemetery – Workers’ Comp	2500.00
From 2191-220-599-0000	Fire – Misc	22000.00
To 2191-110-230-0000	Fire – Workers’ Comp	22000.00
From 1000-110-599-0000	General – Misc	8000.00
To 1000-760-740-0004	General Tools & Equip	8000.00
From 1000-110-599-0000	General – Misc	275.00
To 1000-610-353-0000	General Parks – Gas	275.00

On a motion by Trustee Sargent and a second by Trustee Abraham, by a unanimous affirmative vote the following warrants, debit memos and EFT’s and any Then and Now Certificates included herein, were approved for payment*:

E1161	Abraham	877.20	E1162	Barnhill	400.09
E1163	Baucher	108.42	E1164	Binckley	1568.54
E1165	Borden	1100.80	E1166	Bowman	1567.32
E1167	Butt	779.02	E1168	Coyle	119.24
E1169	Curtis	1609.42	E1170	DuBeck	410.99
E1171	Duncan	251.91	n/a	Engle	.00
E1172	Essick	632.08	E1173	Giles	948.36
E1174	Gottfried, N.B.	128.78	E1175	Habig	558.00
E1176	Hall	1322.28	E1177	Hill	212.52
E1178	Huhn	760.89	E1179	Hussey	2371.57
E1180	Jones, A	238.56	E1181	Jones, B	749.01
E1182	Kennedy	576.60	E1183	Lynn	226.42
E1184	May	492.81	n/a	McDonald	.00
E1185	Meisenhelder	631.80	n/a	Piper	.00
n/a	Polk	.00	E1186	Principe	186.28
E1187	Reece	1075.09	E1188	Riley	129.74

E1189	Sargent	491.47	E1190	Smith, D	753.40
n/a	Thomas	.00	E1191	Thompson	1471.86
E1192	Westall	43.52	4830	Anthem BC/BS	6621.10
4831	Bureau Workers' Comp	26669.14	4832	PNB – Visa	515.64
4833	Treasurer State of Ohio	175.00	4834	Norman Kennedy	137.25
4835	Nextel	299.66	4836	Arwebb	138.38
4837	Newspaper News Net	19.70	4838	Treasurer Licking County	32619.20
4839	Elizabeth Hullinger	18.36	4840	Johnson Electric	13.00
4841	AEP	14.65	4842	Curtis Ufert	400.00
4843	Preferred Mgt	222.30	4844	DANR Electric	520.32
4845	Shelly Materials	322.72	4846	Chicago Title Agency of N	4600.00
4847	Wright Bros Power	15.98	4848	KPS/NAPA	898.25
4849	Waste Management	181.96	4850	Cintas	323.12
4851	Granville Lumber	26.79	4852	Morton Salt	9203.68
4853	Certified Oil	3147.93	4854	Coughlin Chevrolet	14736.90
4855	Ohio Fire Academy	275.00	4856	Owens Community College	75.00
4857	Travis Blackstone	30.00	4858	Boundtree Medical	467.60
4859	Wince Welding	65.60	4860	CVS Pharmacy	21.20
4861	Granville Village Mkt	33.42	4862	Jan's in Stitches	75.00
4863	Fire House	1307.50	4864	Downes, Hurst & Fishel	40.00
4865	Work Health	802.00	4866	VOID	.00
4867	Vince Catalogna	738.00	4868	MT Business Tech	166.20
4869	Finley Fire	76.38	4870	Home Depot	170.40
4871	Verizon Wireless	44.50	4872	Time Warner	44.95
4873	Learning for Life	46.40	4874	Liberty Township	1000.00
4875	PNB – IRS	5103.75	4876	Deferred Comp	1005.00

*Trustee Abraham abstained from voting for warrant no. 4846.

I hereby certify that the funds were on hand or in process of collection and properly appropriated for payment of the aforementioned warrants.

Norman S. Kennedy, Fiscal Officer

F.O. Kennedy requested that the Trustees establish the next meeting as their public hearing for establishing the township's 2008 permanent appropriations. On a motion by Trustee Sargent and a second by Trustee Abraham, by a unanimous affirmative vote it was agreed to hold the township's 2008 permanent appropriation hearing on February 27, 2008.

The meeting was adjourned at 9:20 PM.