

Minutes of Regular Meeting December 27, 2006

Present: Trustees Lyle King and James Havens, Fiscal Officer Kennedy

Absent: Trustee Wes Sargent

Guests: Don Andrews
Frank Annarino
Jeff Hussey

The meeting was called to order at 7:00 PM following the Pledge of Allegiance.

On a motion by Trustee Havens and a second by Trustee King, by a unanimous affirmative vote the minutes of the December 13, 2006 meeting were approved as previously submitted.

The following matters were discussed with respect to the roads department:

1. Superintendent Annarino reported that the employees have been working on Battee Road by digging out soft areas and replacing them with #4 base material, covered with 411's. He thinks that eventually the entire road should be given a new base. The James Road signs have been replaced. 14 dead deer have been picked up.
2. Superintendent Annarino reported that he has met with Village Manager Holycross and worked out details of a joint maintenance agreement for the segments of River and James Road in the 514 acre area to be annexed. Included in the agreement will be snowplowing by the village of the roads township running south off Newark-Granville Road. The agreement will be presented to the trustees for approval after it has been reduced to writing.
3. There was discussion about installation of snow fence along the west side of Burg Street. Superintendent Annarino indicated that he determined there is an aggregate of about one mile of Burg Street that could use snow fence to prevent drifting. It will take 330 steel poles to put the fence up plus the cost of the fencing. On a motion by Trustee King and a second by Trustee Havens, by a unanimous affirmative vote it was agreed to spend up to \$5,000 to acquire the materials to install approximately one mile of snow fence along Burg St.

The following matter was discussed with respect to cemeteries:

1. The Trustees signed a deed for one burial right in Section 9, Lot No. 5 for Mitch Stone.

The following matters were discussed with respect to the fire department:

1. Chief Hussey presented a list of the following individuals for appointment to the fire department effective January 1, 2007:
 - a. Full-time firefighter/paramedics
 1. Thomas Bowman, 2000
 2. Aaron Hall, 2004
 3. Russell Thompson Jr, 1989

b. Volunteer Firefighters/EMS providers

- | | | |
|--------------------------|----------------------|--------------------|
| 1. Stephen Barns | 2. Joshua Black | 3. Janet Curtis |
| 4. Cameron Evans | 5. Tad Ford | 6. Norman Kennedy |
| 7. David Kishler | 8. Jerry Lukins | 9. Stanley Nicodem |
| 10. Robert Otter | 11. Larry Scheiderer | 12. Joseph Warner |
| 13. Edward White | 14. Joseph Boreman | 15. Victoria Conn |
| 16. Melissa Crowley-Buck | 17. Cassandra Hale | 18. Daniel Kindell |
| 19. Dana Meyer | 20. Megan Nemeth | 21. Sarah Shafer |
| 22. Trevor Smith | 23. Nadia Zaim | |

c. Intermittent Paid Firefighters/EMS Providers

- | | | |
|---------------------|---------------------|-----------------------|
| 1. Thomas Barnhill | 2. Jeffrey Baucher | 3. Gregory Coyle |
| 4. Casey Curtis | 5. Paul J. Dubeck | 6. Bradley Essick |
| 7. Adam Gottfried | 8. Brian Gottfried | 9. Neil B. Gottfried |
| 10. Joshua Harrison | 11. John Hill | 12. Brooke Johnson |
| 13. Aaron Jones | 14. Brian Jones | 15. John Kenneally |
| 16. Terry Lynn Jr | 17. Jackie McDonald | 18. John Principe III |
| 19. Brandon Reece | 20. Stephen Riley | 21. Nicholas Simmons |
| 22. Douglas Smith | 23. Larry Thomas | |

Chief Hussey discussed the fact that state law requires that full-time employees have a physical which is satisfactory for the Ohio Police and Fire Pension Plan. Those employees who were former employees of the private corporation were previously having an annual physical with Ohio Health and that he believes those physicals will qualify. It has recently been determined that state law requires that volunteer members of a township fire department have a physical. He has made arrangements with Ohio Health to have physicals done beginning tomorrow. He also recommended that the new intermittent employees of the department be required to provide the satisfactory result of a recent physical or that the township provide the same physical as is being provided for the volunteer members. There was discussion about providing the full-time employees with their start year from the private corporation records for purposes of accruing vacation time. On a motion by Trustee Havens and a second by Trustee King, by a unanimous affirmative vote it was agreed to a) appoint the named individuals as full-time employees, or as volunteers, or intermittent employees; b) approve the giving of physicals, paid for by the township, as recommended; and c) give the full-time employees credit from their start date for vacation accrual purposes.

2. Chief Hussey recommended that the following individuals be appointed as interim Fire Officers for the township fire department. He indicated that a recommendation for permanent appointments will be made next year, as the organizational structure and needs of the department are more fully determined.
 - a) Full-time Captain – Russell Thompson Jr
 - b) Full-time Lieutenants – Thomas Bowman and Aaron Hall
 - c) Volunteer Captain – Robert Otter
 - d) Volunteer Lieutenants- Casey Curtis and Bradley Essick

On a motion by Trustee Havens and a second by Trustee King, by a unanimous affirmative vote it was agreed to follow Chief Hussey's recommendation and appoint the aforementioned individuals as interim officers for the fire department.

3. Trustee Havens asked about the Chief's plans to fill the position vacated when one of the corporation's full-time employees left to take a position with the State Fire Marshall's Office. Chief Hussey indicated that he covered that position by converting the previous 40 hour position to a 24 hour shift position. There is now one full-time employee as shift supervisor for each of the three unit days. The remaining two slots are filled with intermittent employees so that there are always three paid personnel on duty 24 hours a day. He hopes to make one of the intermittent positions into an additional full-time employee position sometime later this year.
4. Fiscal Officer Kennedy discussed the Ohio Revised Code (146.01 thru 146.19) requirement that the township have a Volunteer Firefighters' Dependent Board. Representing the fire department Chief Hussey presented the names of Jim Larimer and Jan Packard. F.O. Kennedy presented the names of Gary Hamilton and Kim Miles as the townships' proposed members. On a motion by Trustee Havens and a second by Trustee King, by a unanimous affirmative vote the four aforementioned individuals were appointed to the township's VFDB. At their first meeting these four will chose a fifth member.

[Note: See motion below pertaining to 2007 fire and ems contract with McKean Township.]

On a motion by Trustee King and second by Trustee Havens by a unanimous affirmative vote it was agreed to enter into a 2007 contract with the Recreation Commission in the amount of \$260,000.

On a motion by Trustee Havens and a second by Trustee King, by a unanimous affirmative vote it was agreed to appoint Warren May to the position of Township Zoning Inspector for 2007.

On a motion by Trustee King and a second by Trustee Havens, by a unanimous affirmative vote it was agreed to pass the following consent agenda items:

- a) It was agreed to pay the 2007 state and county township association dues for the elected officials in the total amount of \$260.
- b) It was agreed to renew the availability of health, dental, life and disability insurances (eliminating the cancer insurance) for the employees and also the elected officials to be paid for by the township, if they so desire.
- c) It was agreed to charge \$.25 per copy, with oversize documents being \$.50 per copy and to request a deposit prior to making copies where the amount would exceed \$10.00. Requests for transcripts of hearings would be charged at the rate assessed by the transcriber. Complex documents may be taken to a reproduction service for replication, the cost of which will be paid by the requestor. Costs for reproduction of documents on other medium would be as determined at the time.

- d) It was agreed that the elected officials would be paid twelve times per year in equal installments for the maximum salary allowed by R.C. 505.24.

On a motion by Trustee Havens and a second by Trustee King, by a unanimous affirmative vote it was decided to enter into a Retainer Agreement for 2006 with the law firm of Moots, Carter & Hogan.

On a motion by Trustee King and a second by Trustee Havens, the following appropriation transfers were approved:

From 2191-110-599-0000 Fire – misc	2500.00
To 2191-110-318-0000 Fire – Meetings	2500.00
From 2191-110-599-0000 Fire – misc	75.00
To 2191-110-330-0000	75.00
From 2191-110-599-0000 Fire – misc	500.00
To 2191-220-214-0000	500.00
From 2191-110-314-0000 Fire –	580.00
To 2191-220-215-0000 Fire – OP&F	580.00
From 1000-110-190-0000 Gen, other sal	333.15
To 1000-110-211-0000 Gen, medicare	333.15

On a motion by Trustee King and a second by Trustee Havens, by a unanimous affirmative vote the following checks, EFTs and debit memos were approved for payment:

3702	Norman Kennedy	510.68	3703	Nextel Communications	610.74
3704	USPO	82.60	3705	Licking Land Trust	150.00
3706	Mid Ohio Reg Planning	1795.00	3707	Poggemeyer Design Group	4397.00
3708	Hains Topsoil	476.00	3709	H & W Office Machines	38.00
3710	Wendy Lewis	60.00	3711	Laura Main	13.43
3712	Granville Milling	456.06	3713	Old Colony	2412.37
3714	Delta Dental	132.00	3715	Fred Abraham	2000.00
3716	Abe's Body Shop	87.29	3717	EnviroKleen	157.41
3718	Lawson Products	115.87	3719	NGO Propane	15.00
3720	Waste Mgt	107.33	3721	Ice Mountain Water	17.34
3722	Licking County Engineer	110.00	3723	Ohio Fire Chief's Assoc	75.00
3724	Treasurer State of Ohio	500.00	3725	Ohio Fire & Emer Serv Found	2500.00
3726	Village Landscapes	300.00	DM	Village of Granville	139.40
DM	Columbia Gas	1108.83	DM	Windstream	223.62
DM	AEP	92.68	E258	Annarino	1278.98
E259	Binckley	1012.40	E260	Butt	625.44
E261	Giles	971.42	E262	Huhn	625.44
E263	Hussey	2296.69	E264	Main	179.06
E265	Meisenhelder	584.25	3727	PNB – IRS	1078.51
3728	OIT	1083.66	3729	SDIT	7.35
3730	Deferred Comp	380.00	3731	Granville Township	320.00
3732	VGIT	68.25	3733	NIT	14.14

3734	HIT	132.51	3735	PNB – OPERS	5792.87
3736	OP&FPF	1530.00	3737	Butt	221.50
3738	PNB – IRS	21.63	3739	OIT	2.05
3740	PNB – OPERS	60.20	3741	PNB – OPERS	11.35

I hereby certify that the funds were on hand or in process of collection and properly appropriated for payment of the aforementioned warrants.

Norman S. Kennedy, Fiscal Officer

On a motion by Trustee Havens and a second by Trustee King, with King yes and Havens yes the meeting was moved into executive session for the purpose of discussing employee evaluations.

After a period of discussion, the meeting was returned to regular session

F.O. Kennedy reported that there has been a revision in the amount McKean Township wishes to pay to Monroe Township for coverage which reduces the amount of estimated funding payable to Granville Township. Based upon a calculation of property valuation in the Monroe coverage area it has been agreed that there will be 80%, 20% sharing of the net available fire fund money available in 2007. That amount has been calculated to be \$122,612 for Granville Township based upon preliminary valuation numbers available from the Licking County Auditor. On a motion by Trustee Havens and a second by Trustee King, by a unanimous affirmative vote it was agreed to accept a contract in the estimated amount of \$122,612 which is subject to revision to 80% of actual net fire fund receipts after miscellaneous deductions.

The meeting was adjourned at 8:15PM.