

Minutes of Regular Meeting August 27, 2008

Present: Trustees Fred Abraham, Bill Habig and Wes Sargent, Fiscal Officer Kennedy

Guests: Travis Binckley  
Jeff Hussey  
Olivia Aguilar, Denison University  
Grace Gordon, 2100 Lancaster Rd, G  
Brian Miller, Sentinel  
John Thornborough, 13 Donald Ross Dr  
Roger Dunifon, 3464 Loudon ST

The meeting was called to order at 7:00 PM following the Pledge of Allegiance.

On a motion by Trustee Abraham and a second by Trustee Habig, by a unanimous affirmative vote the minutes of the August 13, 2008 minutes were approved as previously presented.

Olivia Aguilar was present to explain to the Trustees that her class at Denison would like to be involved in the natural development of the Spring Valley property. She is interested in the types of things that the Trustees are interested in doing at the property. Trustee Sargent indicated that there are more wooden footpath bridges to be built, directional signage to be replaced do to theft and vandalism of the original signs. There is some planting to be done and erosion to be controlled. Ms. Aguilar proposed to come up with a list of possible projects for her class and return to the Trustees for approval. Trustee Habig agreed to speak to her class on September 9<sup>th</sup> about the acquisition of the Spring Valley property and the plans the Trustees have for the property.

Trustee Habig reported on the following matters:

- a) the Trustees are still waiting for a business plan from the GRC study group that proposed the formation Joint Recreation Committee. To date nothing has been received.
- b) the Rotary club is going to issue an RFP for construction of a bridge connecting the T.J. Evans path to Raccoon Valley Park.
- c) the township's Zoning Commission will be holding a public hearing in October as step one toward adoption of the Community Comprehensive Plan. After its meetings they will make a recommendation to the Trustees, who will then hold a public hearing and refer the matter to Licking County Commissioners.
- d) the community pathway study committee has developed a survey to obtain resident input on a pathway program. F.O. Kennedy reported that survey information is on the township's website as well as a PDF fill-in copy of the survey that can be filed electronically. Habig encouraged people who are interested in the pathway project to complete the survey.
- e) the Trustees have received an opinion from the County Prosecutor indicating that it is permissible to expend Open Space Fund money working with the Licking Land Trust organization on the management of the Open Space Program. Trustee Habig intends to work with the Licking Land Trust to develop a contractual relationship.

Trustee Sargent indicated that he is meeting with the township's Land Trust Committee to discuss its future role.

F.O. Kennedy reported he received a statutorily required letter from Kendal at Granville. The organization has applied to the State of Ohio for a Certificate of Need (CON) to acquire 20 additional skilled care beds from the LPN Health Care Facility located in Newark. The purpose of the letter is to inform the township trustees of Kendal's intent to acquire these beds as one of the CON application process steps. No action is required by the Trustees.

The following matters were discussed with respect to the roads department:

1. Trustee Abraham reported that he worked with the township's architect to reduce the cost of the proposed new township garage on Columbus Rd. The primary cost reduction is to reduce the length of the building by 50'. The building specifications were prepared and the advertisements placed to open the next round of bids at the trustees meeting on September 10<sup>th</sup>. On a motion by Trustee Sargent and a second by Trustee Habig, by a unanimous affirmative vote it was agreed to accept the changes proposed by Trustee Abraham and to ratify the placing of the bid notices and establishing the bid opening for September 10<sup>th</sup> at 7:00PM.
2. Superintendent Binckley reported that the employees have been working on finishing the white fog lines and yellow center lines as well as the stop bars. They also have been working on Burg Street, repairing the potholes and broken down areas of the road. They have also begun work on the ditches and berm along the road. This work is all in anticipation of paving next year. F.O. Kennedy indicated that he will be submitting the Issue I application to seek funding for the paving project by the September 5<sup>th</sup> deadline.
3. Superintendent Binckley also reported that he and Trustee Abraham looked into a complaint received from a resident on Rose Dr. about the berm at the corner of Linnell and Rose and the problems with tree limbs and vegetation on Rose Drive. When they visited the location they saw no vegetation that would create visibility issues or jeopardize the safety of motorists. The berm consists of brick chips which not only creates a very solid shoulder if someone gets off the road surface; it is also permeable and allows the water draining across the road from the upper side to pass through it. The berm does appear to be a little high in some places but it is functioning properly and does not create a hazard to any motorist.

The following matters were discussed with respect to the cemetery department:

1. Superintendent Binckley reported there have been three funerals and the gazebo has been pressure washed in anticipation of being stained.
2. Superintendent Binckley indicated that the UAN is going to be conducting training on the cemetery software and he would like to send Warren May to this half-day training class in Columbus. On a motion by Trustee Abraham and a second by Trustee Habig, by a unanimous affirmative vote it was agreed to pay all necessary expenses for Mr. May to attend this training seminar in Columbus.

The following matter was discussed with respect to the parks department:

1. Superintendent Binckley presented a proposal to have Law General Contracting remove the weirs from the Raccoon Creek and line the stones along the base of the bank where the erosion is occurring. This work will be overseen by the township's consultant at EMH&T. On a motion by Trustee Abraham and a second by Trustee Habig, by a unanimous affirmative vote it was agreed to accept the Law General Contracting proposal in the amount of \$3,128.67 for the weir removal and relocation in the stream.

The following matters were discussed with respect to the fire department:

1. Chief Hussey reported that he and Lt. Curtis visited the Pierce factory in Wisconsin for a pre-build engineering review of the rescue/engine that has been ordered. It was a successful trip. The apparatus should be done by February 2009.
2. Chief Hussey presented a letter of resignation from Travis Blackstone. On a motion by Trustee Sargent and a second by Trustee Habig, by a unanimous affirmative vote it was agreed to accept the resignation of volunteer Travis Blackstone.
3. The student school year will be resuming soon. The fire department will be conducting fire training for the first year students including what to do during a fire in order to evacuate a dorm and use the new fire extinguisher trainer unit to teach them how to operate fire extinguishers.
4. Bill Kraner has donated a house on his Welsh Hills Rd property for a practice burn at the end of September. In the interim Granville, the City of Newark, Newark Township and CTec will use the house for training purposes.
5. Chief Hussey presented the following purchase requests:
  - a) Howell Rescue Systems for the purchase of additional hydraulic tools for the new rescue. \$20,930
  - b) P&W Paging Systems – to convert Minitor pagers from lo to hi band frequency \$3,163.75
  - c) ERSI – for Arc Reader GIS software \$1,224
  - d) A blanket certificate for Fire Prevention Week supplies – 3,200On a motion by Trustee Habig and a second by Trustee Abraham, by a unanimous affirmative vote it was agreed to approve the aforementioned purchases for the fire department.

Fiscal Officer Kennedy reported that earlier this year it was necessary to advance money from the General Fund (1000) to the Kendal TIF Fund (2901) to cover money over advanced by the County Auditor and subsequently deducted from the first half real estate tax settlement. Now that second half taxes are being advanced it is possible to return the advance. On a motion by Trustee Abraham and a second by Trustee Habig, by a unanimous affirmative vote it was agreed to return the advance made earlier in year as discussed above, in the amount of \$14,428.24.

F.O. Kennedy indicated that he has been contacted by Zoning Inspector May who expressed interest in retiring under OPERS at the end of December. May has been the township's part-time zoning inspector since 1967. In addition to his zoning duties he is currently doing data entry work in the cemetery software system. Mr. May has also expressed interest in returning to work for the township after he retires. There is a

procedure in place which permits this to happen if the trustees advertise this possibility and conduct a public hearing, all within certain timeframes. F.O. Kennedy asked the Trustees to consider this request and take action upon it at the next meeting.

On a motion by Trustee Sargent and a second by Trustee Habig, by a unanimous affirmative vote the following other appropriation transfers were approved:

From 2031-330-360-0000 R&B – Contracts	15,000.00
To 2031-330-319-0000 R&B – Prof Serv, garage	15,000.00
From 2031-330-360-0000 R&B Contracts	13,000.00
To 2031-330-319-0001 R&B – Prof Serv, garage prints	13,000.00
From 2031-330-360-0000 R&B Contracts	2,501.00
To 2031-330-599-0007 R& B – Other, tree removal	2,501.00

On a motion by Trustee Sargent and a second by Trustee Habig, by a unanimous affirmative vote the following warrants, debit memos and EFT's and any Then and Now Certificates included herein, were approved for payment:

DM70	Windstream	444.72	DM71	AEP	1045.69
DM72	Village of Granville	111.80	DM73	Columbia Gas	197.68
5398	AFLAC	400.12	5399	Deferred Compensation	875.00
5400	Nextel	169.17	5401	Erie Insurance	6692.00
5402	Frank Romei & Son	127.64	5403	Gaber & Associates	9312.91
5404	Standard Insurance	182.00	5405	Continental Research	208.88
5406	Travis Binckley	35.54	5407	Waste Management	189.47
5408	Work Health	215.00	5409	Office Equipment Finance	99.00
5410	OURS Garage	62.00	5411	Verizon	44.60
5412	Generator Systems	303.62	5413	Super Laundry	18.16
5414	Granville Rec Comm	100000.00	5415	Old Colony Burying Gnd	8212.37
n/a	Abraham	.00	E1	Barnhill	188.42
E1	Baucher	108.42	E1	Binckley	1542.99
E1	Borden	1099.59	E1	Bowman	1398.91
E1	Butt	709.49	E1	Coyle	269.53
E1	Curtis	1488.97	E1	DuBeck	415.27
E1	Duncan	412.44	n/a	Engle	.00
E1	Essick	380.63	E1	Gottfried, N. B.	256.92
n/a	Habig	.00	E1	Hall	1322.28
E1	Harrison	224.98	E1	Henry	620.49
E1	Hill	100.11	E1	Huhn	692.23
E1	Hussey	2371.57	n/a	Jones, A	.00
E1	Jones, B	286.66	n/a	Kennedy	.00
E1	Lynn	435.76	E1	May	508.28
E1	Meisenhelder	564.84	n/a	Moore	.00
E1	Polk	538.09	E1	Principe	283.28
E1	Reece	862.55	E1	Riley	258.89
n/a	Sargent	.00	E1	Smith, D	235.70
E1	Thomas	235.70	E1	Thompson	1471.86
E1	Ufert	1073.69			

I hereby certify that the funds were on hand or in process of collection and properly appropriated for payment of the aforementioned warrants.

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Norman S. Kennedy, Fiscal Officer

On a motion by Trustee Abraham and a second by Trustee Sargent, with Trustee Abraham yes, Trustee Habig yes, and Trustee Sargent yes it was agreed to move the meeting into executive session for the purpose of discussing possible property acquisition in accordance with ORC 121.22(G)(2).

After a period of discussion on a motion by Trustee Sargent and a second by Trustee Habig, with Abraham yes, Habig yes and Sargent yes the meeting was returned to regular session.

The meeting was adjourned at 8:20 PM.