

Minutes of Regular Meeting July 14, 2010

Present: Trustees Abraham, Mason, and VanNess, F.O. Norman Kennedy, Melanie Schott

Guests: Travis Binckley, Roads Superintendent  
Brian Miller, Granville Sentinel  
Chris Bunge, 1135 River Road

The meeting was called to order at 7:00 PM followed by the Pledge of Allegiance.

#### Minutes, June 23, 2010

On a motion by Trustee Abraham and a second by Trustee VanNess, by a unanimous affirmative vote the minutes of the June 23, 2010 meeting were approved as submitted and revised.

#### Correspondence

F.O. Kennedy indicated he received an inquiry from the OhioEPA regarding township policies and procedures for administration of the SWIF grant for work to be performed at Salt Run Park. The Prosecutor's Office provided legal information which was submitted to and accepted by the EPA. The actual grant agreement is still in process of being signed by the EPA. Kennedy and Trustee Abraham will be meeting with a subcommittee of The Licking Land Trust on July 19<sup>th</sup> with respect to this grant.

F.O. Kennedy reported he received quarterly pooled securities information from both Park National Bank regarding investment securities pledged for the benefit of the Township to cover deposit amounts in excess of the \$250,000 FDIC insurance coverage.

F.O. Kennedy stated he received the annual renewal notice from Frank Gates Company to participate in the 2011 BWC Group Rating Program. Gates is the organization recommended by the Ohio Township Association. While the amount of group rating benefit is declining based upon BWC changes it is still beneficial to participate in the program.

On a motion by Trustee Mason and a second by Trustee VanNess, by a unanimous affirmative vote the Trustees' agreed to renew the Township's annual Group Rating contract with Frank Gates and pay the \$3,101 fee.

F.O. Kennedy indicated to the Trustees there was a comment in the newspaper about the possibility of a TIF for construction of a road in the South Lancaster Rd annexation area. Mr. Miller indicated this was not specifically discussed at the meeting, but provided by the newspaper report as to the possibility of using a TIF in the future. Kennedy reminded everyone they should continue to be aware of TIFs as implementation could result in reduction of funding for the fire department operation at the same time its services are needed in the TIF area.

Public comments:

Chris Bunge thanked the Trustees' for the work done on the old Township building on River Road near Raccoon Valley Park. He stated the building looks much better and he is glad the salt storage shed is gone. Trustee Abraham indicated the thanks should go to Superintendent Binckley and the Township employees who did the work. Abraham also indicated a gate was put up on the east side of the building to prevent people from driving around behind the buildings. There is additional work to be done which they have scheduled for this fall.

Trustee Abraham indicated regarding Mr. Bunge's concerns about the condition of the Ultra Concrete business property there is not a lot to be done as it is an excavating concrete business and it's the nature of the business. Abraham said he plans to monitor the situation.

Regarding the Benson/Gjessing property on the northwest corner of River Rd and SR 16 Mr. Bunge reported chain saws were used to cut down the ivy growing over the house. Debris was piled in the front yard which now can't be mowed. The brown van has been moved to the other side of the road onto the other Benson property. It was indicated a vehicle cannot be declared as junk if it runs and has current license tags.

Trustee Mason stated the Mr. Benson and his sister, Ms. Gjessing have both been told by the Prosecutor's Office to abate nuisance conditions as designated under ORC 505.87 at their 1188 River Rd property. Trustee Mason indicated the Trustees' are aware of this situation and he checks on it about every three days. He explained landowners do have rights and more specifically have a right to a hearing before the Township Trustees. He indicated he has been working with the Prosecutor's Office.

On a motion by Trustee Mason and a second by Trustee Abraham, by a unanimous affirmative vote the Trustees' agreed to authorize the Licking County Prosecutor's Office to send a letter on their behalf to the owners of the Benson/Gjessing property located on River Road regarding the condition and upkeep of the property. A hearing is also scheduled for July 28, 2010 in conjunction with the regular Township meeting.

#### Elected Official Reports

Trustee Mason reported there is still confusion over exactly where the northern boundary of the Township's property is on the Bryn Du Mansion Field. He believes this line should be permanently marked on the east and west sides of the field so there is no question where it is located. F.O. Kennedy is to provide a copy of the parcel survey for use by Trustee Abraham and Superintendent Binckley in locating the survey pins and boundary lines.

Trustee Mason has been in contact with Bruce Cramer, the Executive Director of Bryn Du Mansion Commission activities, and he indicated it was not their intention to allow any parking on Township property with the exception of the Columbus Polo Club during matches. The Trustees agreed, especially as the Polo Club pays for the mowing of the field during the season which saves the Village and Township a great deal of money.

Trustee Mason reported work is progressing on the MS4 mapping project.

Trustee Mason has been contacted by Granville Area Chamber of Commerce and asked to have the Township provide a state of the Township message by October 15, so it may be included as part of the CACC's November newsletter. F.O. Kennedy suggested using some of the information Trustee Abraham is assembling for his State of the Township presentation to the Granville Rotary Club in a few weeks.

Trustee Mason stated he was contacted by a local resident who inquired how the Township handles sexual predator issues. Such individuals are required to register quarterly with the County Sheriff who then places this information on his website. Mason looked at the current Sheriff's listing and determined while three individuals are listed with Granville addresses outside the Village, these are for postal delivery purposes only. Two of the people actually live in McKean Township and the third lives in Harrison Township.

He checked with the Licking County Prosecutor's Office to confirm the regulations under State law. He determined in accordance with those laws unless a "sexual predator" lives within 1000 feet of a school, nothing can be done. This information was conveyed to the constituent who contacted him.

Trustee VanNess reported he has been working on a Conservation Easement purchase agreement for the 44.2 acre Adrian and Donna Smith property located at 3270 Lancaster Road south of town. An appraisal set the value of the development rights at \$303,000 and he has been able to obtain a purchase contract to acquire the development rights for \$287,850. The agreement provides for no further dwellings, buildings, or oil and gas wells on the property. There is nothing in the agreement to preclude the property from being used as part of a minimum "drilling unit" as required under State law. But there would be no direct drilling on the property. F.O. Kennedy stated this property borders the 72 acre Goss property which was recently conserved, on its west end. Trustee VanNess was complimented for a good job on negotiating this purchase contract.

On a motion by Trustee Abraham and a second by Trustee VanNess, by a unanimous affirmative vote, the Trustees' agreed to authorize the execution of the Purchase Contract to acquire the Development Rights on the 44.2 acre Smith property for \$287,850 subject to satisfactory completion of the various contingencies in the Contract by Trustee VanNess and Fiscal Officer Kennedy. Further any one Trustee and Fiscal Officer Kennedy are authorized to sign any and all paperwork necessary to complete the closing of this transaction.

Trustee VanNess indicated one contingency for the Development Right purchase is a satisfactory Phase 1 Environmental Study. He suggested using the same firm which conducted the last Phase 1 study. On a motion by Trustee Abraham and a second by Trustee Mason, by a unanimous affirmative vote the Trustees' agreed to engage the

services of Resource International, Inc. to conduct a Phase 1 environmental study for the Smith property.

Fiscal Officer Kennedy reported a resident in the High Meadow Subdivision complained Big O picked up the trash on the regular Thursday date when the July 4<sup>th</sup> holiday was observed on Monday July 5<sup>th</sup>. The resident thought the pickup was going to be on Friday. Trustee Kennedy said he initially thought the same thing, but Big O does not change its pick up schedule when a holiday falls on a weekend day. He indicated residents should either call Big O at 345-2086 Mon-Fri, 8:00AM to 5:00PM or check its website at <http://www.bigorefuse.com/> under Holiday Schedule.

Fiscal Officer Kennedy indicated the property owner on Raccoon Valley road reimbursed the Township for the cost of mowing the noxious weeds on his property.

#### Roads Department:

Superintendent Binckley stated this year's paving and striping has been completed at a little under the contract estimate. As indicated earlier in the meeting the employees spent time cleaning up the former garage on River Road. The second roadside moving has been complete on the south side of the Township and work will begin on the northern half next week.

He explained the Township employees typically stripe the Township roads not included in the current years paving. However this year with a \$6 per gallon increase in paint cost he has determined it would be cheaper for the Township to contract this service and obtained a quote from Griffin Pavement Striping for \$14,994 to do center line and edge lines by Labor Day. After a short period of discussion, on a motion by Trustee Mason and a second by Trustee VanNess, by a unanimous affirmative vote, the Trustees' agreed to enter into an agreement with Griffin Striping for striping Township roads at a cost just under \$15,000.

#### Cemetery Department

Superintendent Binckley reported the Fannins were in town and worked on stone restoration for one week at Philipps. One grave was sold and had two funerals were handled. He also presented two deeds to be signed.

Trustee Mason asked for an update regarding the proposed replacement hauling cart purchase for cemetery use. Trustee Abraham stated they are still in the process of evaluating various manufacturers and planned to have various pieces of equipment on hand for demonstration. Trustee VanNess indicated he knew of a dealer in Lancaster. Trustee Mason indicated a quotation from an out of town dealer needed to be contrasted with a quotation from a local dealer. Abraham indicated he would tell the other Trustees when the equipment was available to see.

#### Parks Department

Superintendent Binckley stated a large limb fall from the pine trees at McPeck Lodge and it took down electric lines and damaged the roof of one building on the property.

The employees took care of the downed limb and repaired the roof. The electric line has been repaired, but he is concerned about the condition of the tree and is obtaining quotes to have it removed.

Vandals have again damaged the in ground light fixtures around the flagpole at Bicentennial Park.

Trustee Abraham reported the elected officials, with the exception of Fiscal Officer Kennedy who was out of town, attended a meeting set up by Candi Moore with the Licking Land Trust to obtain information about the proposal to take down the former bathhouse at Spring Valley Park. There was discussion about what the structure would be used for and by whom. There is a need for money to not only renovate the structure, but to pay for its maintenance and operating expenses. A Denison professor indicated occasionally his classes might use the building. Some renovation plans were presented, but Trustee Mason questioned how renovation plans could be prepared when no one has a plan for how it would be used. Trustee Abraham told the group the Township's insurance agent has indicated, that considering the condition of the building and the fact it is standing vacant, its insurance company will no longer insure the structure at renewal of the policy on September 13<sup>th</sup>. He added not much came out of the meeting regarding a plan. F.O. Kennedy stated the property was acquired in mid 2007 and there has been discussion about the building, but nothing concrete has happened in the intervening three years. Trustee VanNess suggested the building would need to be torn down after the insurance coverage is dropped if there is no reasonable plan advanced by mid September. F.O. Kennedy indicated along with the bathhouse, they would also look at having the dilapidated red structure torn down located over near the rental house. The Trustees agreed the main objective is to ensure the park is safe to use.

Trustee Mason stated he was notified Sheriff's Deputy Jeff Hartfield has been assigned to be liaison with Granville Township and expects he will attend a future Township meeting to introduce himself. Mason suggested contacting him regarding the recent vandalism with the light pole at Bicentennial Park. F.O. Kennedy stated he should also be given a copy of the letter he recently sent to the Sheriff regarding the need to patrol both Spring Valley Park and the new Township Garage across the street.

#### Fire Department

In Chief Hussey's absence F.O. Kennedy reported that Hussey was successful in obtaining an Ohio Division of EMS training grant for 2010-2011 in the amount of \$5,450. On a motion by Trustee Abraham and a second by Trustee VanNess, by a unanimous affirmative vote it was agreed to accept this reimbursement grant money from the State for use in EMS training and equipment purchases.

#### Comprehensive Plan:

Trustee VanNess reported Jackie O'Keefe is still working on rewriting the plan document.

New Business

Property Use Consideration -Trustee Mason stated he has sent Zoning Inspector May, a reminder to follow-up on Sawyer property complaint.

Trustee Abraham indicated his cell phone number is listed for Bill Mason’s contact number in the County Township Directory.

Financial Matters

F.O. Kennedy presented the 06/30/10 bank reconciliation for the Trustees review and approval.

F.O. Kennedy explained he applied for and received a new Amended Certificate of Estimated Resources from the County Auditor for additional 2010 Revenues as follows:

Road & Bridge	– other income from Issue 1 project reimbursement	\$28,862.58	
Fire	- other income from State training grant	\$2,300.00	
	- other income from roof damage ins claim	3,020.00	5,320.00
Public Works	- other income from Issue 1 payment for Accounting treatment purposes		28,862.58

He recommended the money from these additional revenues be appropriated as follows:

2031-330-360-0000	– R&B, 2010 paving	10,000.00	
2031-330-360-0003	– R&B, carryover	18,862.58	28,862.58
2191-110-318-0000	– Fire, Fire Training	2,300.00	
2191-220-599-0004	- Fire, carryover	3,020.00	5,320.00
4401-760-360-0000	– Public Works, contract		28,862.58

After a short period of discussion, on a motion by Trustee Mason and a second by Trustee VanNess, by a unanimous affirmative vote, it was agreed to accept the revenue figures as shown on the new Amended Certificate and to appropriate those revenues as recommended by Fiscal Officer.

F.O. Kennedy indicated he would like to present a semi-annual financial report at a short financial workshop to begin at 6:00PM prior to the next regular Township meeting. On a motion by Trustee Abraham and a second by Trustee VanNess, by a unanimous affirmative vote it was agreed to start the next regular meeting at 6:00PM so F.O. Kennedy can present a financial update based upon the first six months of 2010. The public is welcome to attend.

On a motion by Trustee Abraham and a second by Trustee Mason, by a unanimous affirmative vote the following appropriation transfers were approved:

From:	2041-410-599-0000 Cemetery, other	1,000.00
To	2041-110-111-0000 Cemetery, trustee salary	1,000.00
From:	2191-220-599-0004 Fire, carryover	1,500.00
To	2191-110-318-0001 Fire, squad training	1,500.00

From: 2031-330-360-0003 Roads, carryover 1,001.00  
 To: 2031-760-720-0001 Roads, improve old garage 1,001.00

From: 2191-220-599-0004 Fire, carryover 1,000.00  
 To: 2191-220-223-0200 Fire, SAFER dental prem 1,000.00

From: 2195-110-599-0008 Green Space, carryover 8,000.00  
 To: 2195-110-319-0000 Green Space, appraisal 8,000.00

On a motion by Trustee Abraham and a second by Trustee Mason, by a unanimous affirmative vote the following warrants, debit memos, EFT's and if applicable, then and now purchase order certificates were approved for payment and processing:

E3204	Abraham	846.45	E3205	Barnhill	212.14
E3206	Binckley	2060.49	E3207	Borden	1778.15
E3208	Boudinot	549.25	n/a		.00
E3209	Bowman	1858.96	E3210	Bryan	1052.97
E3211	Butt	823.98	E3212	Clemens	1252.97
E3213	Coyle	119.29	E3214	Curtis	1591.95
E3215	DuBeck	448.52	E3216	Duncan	494.76
n/a	Engle	.00	E3217	Essick	542.07
E3218	Hall	1374.36	E3219	Harrison	474.57
E3220	Henry	774.12	E3221	Hill, B	1168.40
E3222	Hill, J	110.30	E3223	Huhn	845.32
E3224	Hussey	2532.81	E3225	Jones, A	17.06
E3226	Jones, B	682.31	E3227	Kennedy	6.60
E3228	Kindell	407.30	n/a		.00
E3229	Lynn	366.27	E3230	Mason	803.96
E3231	May	452.37	E3232	Meisenhelder	577.36
E3233	Monroe	1066.65	n/a		.00
E3234	Pack	336.45	E3235	Principe	294.24
E3236	Reece	1272.73	n/a	Riley	.00
E3237	Schott	130.57	E3238	Smith, D.	262.14
E3239	Thomas	262.14	E3240	Thompson	1455.50
E241	VanNess	1160.31	7158	VOID	.00
7159	Ohio Insurance Services	1522.75	7160	Frank Gates Company	3101.00
7161	Nextel	196.52	7162	Elan Financial Services	802.53
7163	MT Business Technologies	30.35	7164	Curb Lawn Appeals	600.00
7165	Shelly Materials	6072.55	7166	Burden Machine & Welding	100.00
7167	Pearce Construction	126.00	7168	KPS/NAPA	340.72
7169	Time Warner	421.52	7170	Shelly Company	276156.67
7171	Travis Binckley	112.90	7172	TCI	1214.86
7173	Hope Timber	52.00	7174	Lawson Products	210.21
7175	Ross' Granville Market	134.35	7176	Granville Milling	120.85
7177	Cintas Corporation	481.10	7178	Certified Oil	3403.70
7179	Big O Refuse	54.50	7180	LifeLink	200.00
7181	Sir Speedy	201.75	7182	CVS Pharmacy	12.99
7183	Granville Lumber	23.07	7184	The Fire House	208.00
7185	Jan's In Stitches	115.00	7186	Matrix Screensprinting	1099.76
7187	Ohio Health/Behavioral Health	114.75	7188	Capital Consulting	150.00
7189	Work Health	630.00	7190	Office Equipment Finance Ser	99.00
7191	Verizon Wireless	71.58	7192	Fackler County Gardens	175.96
7193	Stypula Brothers	95.66	7194	Granville Township – transfer	175000.00
7195	P&W Paging	153.49	7196	AEP	19.60
7197	James Murr	2300.00	7198	PNB – IRS	5528.02
7199	Deferred Comp	2925.00			

I hereby certify the funds were on hand or in process of collection and properly appropriated for payment of the aforementioned warrants.

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Norman S. Kennedy, Fiscal Officer

On a, the meeting was moved into executive session in accordance with ORC 121.22(G)(2) for the purpose of discussing possible property acquisition.

After a period of discussion on a motion by Trustee Abraham and a second by Trustee Mason, with Abraham yes, Mason Yes and VanNess yes, the meeting was returned to regular session.

The meeting was adjourned at 7:50 PM.