

Minutes of Regular Meeting June 9, 2010

Present: Trustees Mason, and VanNess, F.O. Norman Kennedy, Melanie Schott

Absent: Trustee Abraham

Guests: Travis Binckley, Roads Superintendent
Jeff Hussey, Fire Chief
Warren May, Township Zoning Inspector
Rob Drake, Tom Mitchell, Bobby Thios – Kendal at Granville
Robert Rutherford, Raccoon Valley Rd, G
Tim Sawyer, 94 Thornewood Dr, G
Chip Blanchard, 75 Denbigh Dr, G
Rob Schaadt, 2523 Burg ST, G
Grace Gordon, 2100 Lancaster Rd, G
Greg Dixon, 128 Sunset Dr, G
Roy Sabo, 121 Wicklow Dr, G
Skip Wille, 128 Colomen Gwen Cir, G
Roger Dunifon, 3464 Loudon St, G
Brian Miller, Sentinel
Douglas & Cathy Richeson, 1890 Columbus Rd
Tim Hughes, Keller Williams

The meeting was called to order at 7:00 PM followed by the Pledge of Allegiance.

Trustee Mason called to order the Trustee's Public Hearing on the recommendation of the Township Zoning Commission to amend the Township's Zoning Resolution map by rezoning 1890 Columbus Rd, Granville from Rural Residential (R1) to Continuing Care Retirement Community (CCRC).

Discussion

F.O. Kennedy indicated the land is currently zoned Residential and Kendal is requesting to change the zoning to CCRC (Continuing Care Retirement Community.) He stated the Zoning Commission held a public hearing on May 11th and ultimately recommended to the Trustees' the land be rezoned as requested by the applicant.

Trustee Mason asked for public comment.

Rob Drake indicated he is counsel for Kendal regarding this request and represented Kendal for the original CCRC request. Mr. Drake indicated the existing CCRC zoned property is controlled by Kendal either by ownership or by long-term lease with option to purchase. It is not possible to re-plat the property to include this new parcel as it is only contiguous to the leased portion of the land which they do not presently own. Kendal is willing to restrict the property to assure the Trustees' the land would not be sold separately from the existing campus with the CCRC zoning.

Trustee VanNess stated his only issue with the rezoning request was the legality associated with attaching specifications on the rezoning. F.O. Kennedy reported he sent a copy of the proposed restrictions to the County Prosecutor who determined the

restrictive agreement could be filed with the deed but could not be mandated by the Trustees as a condition of the rezoning.

Mr. Drake said the restrictions, to be recorded at the time the land is purchased by Kendal would be 1) Kendal will not sell the parcel as a part of a transaction in which the existing CCRC property is not simultaneously being sold to the same purchaser, except as provided for in 2) Kendal would only sell this parcel separately from the existing CCRC property if it has applied for and obtained a rezoning of the parcel to a classification other than CCRC before it would be sold.

Trustee Mason asked for any further public comment. Hearing none, on a motion by Trustee VanNess and a second by Trustee Mason, by a unanimous affirmative vote it was agreed to adjourn the Public Hearing on the amendment to rezone the property at 1890 Columbus Rd.

Trustee Mason asked if Trustee VanNess wanted any further discussion on the rezoning recommendation made by the Zoning Commission to rezone the property. Trustee VanNess indicated it was not necessary and made a motion which was seconded by Trustee Mason, to accept the recommendation of the Zoning Commission and rezone property located at 1890 Columbus Road from Residential (R1) to Continuing Care Retirement Community (CCRC) which was approved unanimously.

Minutes, May 12, 2010

On a motion by Trustee VanNess and a second by Trustee Mason, by a unanimous affirmative vote the minutes of the May 12, 2010 meeting were approved as submitted and revised.

Correspondence

F.O. Kennedy reported he received correspondence or calls on the following matters:

- 1) a noxious weed complaint for property located at 3264 Raccoon Valley Road. He requested the OSU Extension Agent view the property. Mr. Siegrist determined there were noxious weeds in evidence. He sent a letter asking the property owner to cut the noxious weeds within five days or the Township would have them cut.
- 2) a notice from the Village of Granville regarding a Planning Commission public hearing for the rezoning of property located at 1919 Lancaster Road [the Mill District]. There is to be a public meeting on June 14th at 7:00 PM.
- 3) The Board of Elections certified the May 2010 Green Space Levy results. Of 2,414 total votes – 1,653 were for and 761 opposed.
- 4) He contacted Village Manager Don Holycross regarding the Joint Recreation District Board's request for uniform Village police coverage for all of Raccoon Valley Park, approximately 1/3 of which is outside the Village. When contacted, Holycross indicated the Denison Biological Reserve is also partially outside the Village and he would like for Council to be able to consider both properties for a Law Enforcement Services Agreement with the Township. Kennedy indicated he provided such a request to Mr. Holycross so it might be considered by the Village. On a motion by Trustee VanNess and a second by Trustee Mason, by a unanimous affirmative vote it was agreed

to include both the unincorporated Township segments of Raccoon Valley Park and the Denison Biological Reserve in the request for Granville Village Police Services.

5) the Elected Officials have been invited to participate in the Fourth of July parade being held this year on July 5th. Trustee Mason plans to provide his personal truck to transport Township officials.

6) The elected officials are invited to Kendal's fifth anniversary celebration on the 16th

7) Farm tenant Phil Watts requested written permission to use deer nuisance hunting permits on the former Pohm property which he leases from the Township. F. O. Kennedy said the lessee must have the permission of the landowner to use nuisance permits. This permission was granted last year after the Trustees requested he notify each of the contiguous property owners by letter which he did. F.O. Kennedy said he discussed this matter with Mollie Prasher who coordinates the Village's deer bow hunting program. She indicated at the time of the 514 acre annexation the property owners south of SR16 were given permission to use the hunting privileges they had prior to the annexation from the Township. This would include the use of guns for nuisance permit hunting. Watts indicated last year he lost almost 90% of his crop because of deer damage. The Township has registered this property for the Village's bow program. Kennedy also indicated he applied to the Village Planner for a street number. This property is now 1401 River Road.

Trustee VanNess suggested Donald Martin, who farms the Township's Quisenberry property, be given permission by this same resolution. On a motion by Trustee VanNess and a second by Trustee Mason, by a unanimous affirmative vote, it was agreed to provide both Watts and Martin with written permission to obtain and use nuisance permits on the former Pohm and Quisenberry properties.

New Business:

Property Use Consideration:

Trustee Mason explained the Zoning Inspector provided the Trustees with materials on Monday regarding a zoning use violation on Raccoon Valley Road. Zoning Inspector May had already ruled upon the improper use of property in question and it appeared to Mason the only item to be finalized is the timeline to get the property cleared and back to its original condition. Tim Sawyer stated he has made arrangements to move his equipment to a commercially zoned area of Granville and he has already gotten rid of the mulch pile. Mr. Sawyer did state he feels as though the rest of the material – the logs and lumber - are for his own personal use and should not have to be removed from the property. Trustee Mason read portions of the Prosecutor's letter about the matter and Mason stated he thinks the Prosecutor ruled clearly - if the materials came from another property and are not off his property then those materials need to be removed. Mr. Sawyer questioned why he wouldn't be allowed to use cut firewood for his own use so he can burn it at his house. Trustee Mason stated the Trustees have to abide by the Prosecutor's ruling and this particular area is zoned Residential. He again indicated what the Prosecutor said in response to Mr. May's questions and stated it appears the logs on the property are in violation. Mr. Sawyer said he believes there is some interpretation which could still be up to the Trustees. Trustee Mason asked Mr. May to obtain additional clarification from the Prosecutor regarding the logs.

Bob Rutherford asked if the Trustees' have seen the property. Trustee VanNess said he had and Mason said he saw a number of photographs from Mr. May's file. Mr. Rutherford stated the chip pile had been reduced, but the remainder had been spread out over the property. Trustee Mason asked Mr. May, to look into this complaint after he obtained final information from the Prosecutor and to report back to the Trustees at the next meeting.

Trustee VanNess requested the Prosecutor also be specifically asked if there is a limit or restriction on the amount of logs and lumber which can be placed on the property for private use.

Public Comment:

Green Society

Roy Sabo was present to inform the Trustees about the newly formed Green Society of Granville. He indicated the Society is a pro environment group which plans to advocate for the environment and pro environment policies. Its website is:

www.greenergranville.com.

Gypsy Moth Survey

Skip Wille stated he is working with Jim Reding, Granville High School science teacher, to conduct a gypsy moth survey in the community and wanted permission to install traps throughout the Township. The Trustees' explained they are willing to authorize trapping on Township owned properties, but they are not able to provide Mr. Wille permission to go onto private property. F.O. Kennedy was told the traps will be out from the end of June into August.

On a motion by Trustee VanNess and a second by Trustee Mason, by a unanimous affirmative vote the Trustees' agreed to authorize Mr. Wille and the students from Granville High School conducting gypsy moth surveys to utilize Township owned land for the study. Mr. Kennedy is to send Mr. Wille permission and a map of the properties in question.

MS4 Mapping and testing

F.O. Kennedy provided an update status regarding the MS4 annual report preparation and new EPA required mapping of water outlets and testing of discharges. The Township has been billed \$1,167 by the County for this project (in addition to \$484 for preparation of the annual report) and he wanted to have further clarification from the Trustees' before he moves forward. Trustee VanNess suggested paying the bill because if the Township had to obtain this service, the outsourced cost would be higher. F.O. Kennedy indicated there are parts of this the Township could do itself, especially if they are able to borrow a GPS unit from the Village. Trustee VanNess stated he has had some discussion with the Village regarding use of their GPS unit and it is still available.

On a motion by Trustee VanNess and a second by Trustee Mason, by a unanimous affirmative vote the Trustees' agreed to pay \$1,167 to the County for the MS4 mapping and testing project.

Elected Official Reports

Trustee Mason reported 1) he attended a meeting on the status of the Rotary Bridge project on May 27 and a determination will not be made until July or August; 2) he attended the Memorial Day Parade on May 31. Trustee Mason and Trustee VanNess commented that the maintenance and upkeep at the cemetery has been superb; 3) on June 3rd he attended a meeting with Jay Barker, Leigh Ann Miller, and Ken Kempton who are exploring housing options for seniors in the Granville area; 4) he attended the Joint Communications Meeting at the Village Offices on June 8th.

Trustee VanNess reported 1) on June 1st he and F.O. Kennedy attended the closing to purchase a conservation easement on the 49.04 acre Burg St. Dixon property; 2) he has attended several Granville Visitor Center task force meetings, the last of which included a presentation by Susan Fryer from the Licking County Convention and Visitor's Bureau. Trustee VanNess explained about the Granville Ambassador Program and indicated they are seeking volunteers. 3) there will be an Economic Development meeting sponsored by Licking County on June 16th for the elected officials in the area.

Roads Department:

Superintendent Binckley indicated he, Trustee Abraham and F.O. Kennedy reviewed the 2010 Paving Bids and wish to recommend Shelly Company as the lowest and most responsive bidder. On a motion by Trustee VanNess and a second by Trustee Mason, by a unanimous affirmative vote the Trustees' agreed to award the bid for paving to Shelley Company.

He hopes Shelly will begin paving the week of June 21st depending on the weather and if the Township and County have completed their portion of the preparatory work. Trustee VanNess asked if a later start date would conflict with the July 4th events. Binckley indicated this should not be a problem.

Trustee VanNess asked if anything could be done to spruce up the old township garage building on River Road. Mr. Binckley indicated after the paving is completed he plans to have the employees remove the old salt bin, fix the wooden doors in the front and paint the structure.

Mr. Binckley stated with recent heavy winds and rains the Township employees spent one day cleaning up brush/limbs. He thanked Trustee VanNess for cutting a downed tree to open a road.

Trustee VanNess commented there is another equipment auction later this month if Mr. Binckley is looking for any other used equipment.

Cemetery Department

Superintendent Binckley reported the employees spent the majority of the two weeks immediately prior to Memorial working in the cemeteries. The Trustees indicated there were a number of favorable comments as to the condition of Maple Grove. He reported there have been six funerals since the last meeting. The employees have repaired approximately 100 feet of water line, and installed various new shutoff valves to be able to isolate sections of the cemetery without having to shut off the entire system.

Parks Department

F.O. Kennedy stated he received a communication from the Ohio EPA regarding the Township's grant application for funding to remove a low head dam and concrete retaining wall from Salt Run Creek where it runs thru Spring Valley Park. The EPA received 132 requests and ultimately awarded 19 grants, one of which was for the Salt Run Creek improvements. Trustee VanNess asked about the timeline for the project. F.O. Kennedy indicated the Licking Land Trust will be facilitating this project on behalf of the Township and he anticipates it would be done by this fall in time for seeding.

Trustee Mason stated this brings up another matter at the Spring Valley Park location, especially since the Township will already be having some work done in this area. He stated at one time a proposal had been advanced to create an education center in the old bathhouse structure, but this has not come to fruition. A plan for use of the building and financing it was to have been developed, but this has not happened. Trustee Mason and Trustee VanNess explained it has been difficult to keep the building secure.

Superintendent Binckley stated they have replaced a number of the broken windows in the building and replaced the locksets twice. Vandals continue to break into the building and it can no longer be secured. Trustee VanNess stated the Trustees' are ultimately responsible for anything which happens in the building. Trustee Mason stated there have been issues with alcohol being consumed in the premises and he is concerned about a fire. There is also a dilapidated red barn which cannot be used which is located near the rental house. Trustee VanNess stated the Township needs to look at getting these buildings down before someone gets hurt in either structure. He suggested the possibility of combining this demolition with Salt Run Creek project. Trustee VanNess inquired if Licking Land Trust has made any commitment to maintain the buildings.

Grace Gordon said she is not aware of any financial commitment by Licking Land Trust at this time. She asked if a donor were to come forward whether the Trustee's would keep the building. The Trustee's said they would consider keeping the building if a suitable usage plan were submitted and if adequate funding were obtained for the renovation and maintenance of the building and payment of the annual operating expenses. Trustee Mason asked F. O. Kennedy to write to the Candi Moore to determine the Land Trust Board's thoughts regarding their plans, interest and financial commitment for this structure.

Superintendent Binckley and Chief Hussey were asked to take steps to secure the building by boarding it up. Chief Hussey is to begin exploring who could do the work necessary to use the building for fire department training purposes.

Superintendent Binckley stated they have been cleaning up trees and limbs after recent storms.

Fire Department

Swearing in of Fire Department:

Chief Hussey introduced prospective new member Gino Ghiloni who would be volunteering in the off-season and summer for the Township Fire Department while he attends college. On a motion by Trustee Mason and a second by Trustee VanNess, by a unanimous affirmative vote, it was agreed to accept Gino Ghiloni as a new probationary member of the fire department as recommended by Chief Hussey. Mr. Ghiloni was sworn in by Trustee Mason.

Chief Hussey presented a fire department incident sheet for the period of May 12th to June 9th showing a total of 96 runs.

Chief Hussey requested the following personnel actions:

- a) Accept resignations from 1) Jacob Downey who is moving out of the area and 2) Bruce Gottfried who is retiring after 20+ years of service. Mr. Gottfried was a long time volunteer and one of the paid personnel with the former GVFD Inc. He has done much for the Fire Department and will be recognized at a small reception at the station on June 18th.
- b) Change the employment status of Dan Kindell from a volunteer member to an intermittent member. Mr. Kindell has his 240hr FF card and recently completed his paramedic training at Grant Hospital.

On a motion by Trustee VanNess and a second by Trustee Mason, by a unanimous affirmative vote the Trustees' agreed to accept the resignations of Jacob Downey and Bruce Gottfried and change the status of Dan Kindell to Intermittent employee.

Chief Hussey explained Lt. Curtis applied for a scholarship to pay for the next year's tuition for the Ohio Fire Executive Program. He was the successful in this effort and Chief Hussey asked the Trustees to vote to accept this \$3,200 scholarship.

On a motion by Trustee VanNess and a second by Trustee Mason, by a unanimous affirmative vote the Trustees' agreed accept the \$3,200 scholarship for Lt. Curtis to attend Ohio Fire Executive Program.

Chief Hussey stated he would like authorization from the Trustees' to purchase 500 feet of 3-inch hose at a cost of \$1,760 from Warren Fire Equipment in Warren, Ohio. He indicated this is a capital improvement item already in the budget.

On a motion by Trustee VanNess and a second by Trustee Mason, by a unanimous affirmative vote the Trustees' agreed to purchase 500 feet of 3-inch hose at a cost of \$1,760 from Warren Fire Equipment in Warren, Ohio.

Community Notification System:

Chief Hussey indicated the notification system [sometimes referred to as a reverse 911 system] was recently used to issue a tornado warning for the community. He has received feedback that people like the system and the warning was timely and appropriate. He urged people to sign up cell phone numbers and email and text ports by going to the HOME Page on the Township’s website and clicking on the appropriate icon.

Request to Issue a Private Fireworks Display:

Chief Hussey stated he received a request from a private individual to provide Fire Department support for a fireworks display to be held at Denison University in conjunction with a wedding. Since this is not a public use [ie: the 4th of July Rotary fireworks for the community] he believes there should be a charge levied for the cost to the Township, which in this instance he has estimated to be a maximum of \$1,000.

On a motion by Trustee VanNess and a second by Trustee Mason, by a unanimous affirmative vote the Trustees’ requested to have Chief Hussey develop a policy with respect to “private duty pay” such as the payments received by law enforcement officers and in this case accept the \$1,000 for the personnel costs to standby for the private fireworks.

Mr. May inquired as to why a fire hydrant near his house has been apparently broken for a number of months and has not been repaired. Chief Hussey stated the Village water superintendent informed him this is an inoperable hydrant which had been installed for clean out and water testing purposes and was therefore not going to be repaired. F.O. Kennedy indicated that former Fire Chief Lee Larson had requested the Village install hydrants along the water line to Alexandria when it was put in by the Village to be used for firefighting purposes. It was decided this matter should be pursued with Village Officials.

Comprehensive Plan:

Trustee VanNess stated committee member Jackie O’Keefe is still working to condense and better organize the Comprehensive Plan. He plans to contact her for an update.

Financial Matters

F.O. Kennedy presented the 05/31/10 bank reconciliation for the Trustees review and approval.

On a motion by Trustee VanNess and a second by Trustee Mason, by a unanimous affirmative vote the following appropriation transfers were approved:

From: 2041-410-599-0004 Cemetery, c/o balance	4,000.00
To: 2041-410-323-0001 Cemetery, Repairs – Cem W.L.	4000.00
From: 2191-220-599-0004 Fire, c/o balance	1,000.00

To: 2191-110-420-0000 Fire, squad supplies 1,000.00

From: 1000-110-599-0004 General, c/o balance 1,300.00

To: 1000-110-319-0004 General, NPDES shared costs 1,300.00

From: 2031-330-360-0003 Roads, c/o balance 3,000.00

To: 2031-330-360-0000 Roads, paving project 3,000.00

From: 2191-220-599-0004 Fire, c/o balance 700.00

To: 2191-220-221-0000 Fire, medical insurance 700.00

From: 1000-610-599-0007 General – parks, real estate taxes 1,001.00

To: 1000-610-321-0001 General – parks, ref esc dep 1,000.00

On a motion by Trustee VanNess and a second by Trustee Mason, by a unanimous affirmative vote the following warrants, debit memos, EFT's and if applicable, then and now purchase order certificates were approved for payment and processing:

n/a	Abraham	.00	E3103	Barnhill	212.14
E3104	Binckley	1520.94	E3105	Borden	1466.32
E3106	Boudinot	672.24	n/a		.00
E3107	Bowman	1621.01	E3108	Bryan	1232.35
E3109	Butt	764.19	E3110	Clemens	1112.24
E3111	Coyle	269.68	E3112	Curtis	1577.53
E3113	DuBeck	393.86	E3114	Duncan	179.93
n/a	Engle	.00	n/a	Essick	.00
E3115	Gottfried, N.B.	102.31	n/a		.00
E3116	Hall	1372.49	E3117	Harrison	67.06
E3118	Henry	709.06	E3119	Hill, B	1358.78
E3120	Hill, J	110.30	E3121	Huhn	898.55
E3122	Hussey	2532.81	E3123	Jones, A	570.44
E3124	Jones, B	748.71	n/a	Kennedy	.00
E3125	Lynn	252.89	n/a	Mason	.00
E3126	May	653.18	E3127	Meisenhelder	633.29
E3128	Monroe	1116.28	n/a		.00
E3129	Pack	336.45	E3130	Principe	271.85
E3131	Reece	961.45	E3132	Riley	274.08
n/a	Schott	.00	n/a	Smith, D.	.00
n/a	Thomas	.00	E3133	Thompson	1441.09
E3102	VanNess	1160.72	7060	PNB – IRS	4254.01
7061	Deferred Comp	1525.00	7062	Licking County Commissioners	1760.00
7063	Nextel Communications	196.52	7064	MT Business Technologies	30.35
7065	Granville Sentinel	5.75	7066	Aetna Health	5220.46
7067	Granville Township – Transfer	731.54	7068	Ohio Public Entity	2813.46
7069	Wright Brothers	581.57	7070	Elm Recycling	2568.00
7071	Travis Binckley	91.77	7072	Hope Timber	402.99
7073	Stypula Brothers Land	979.94	7074	Ohio Fire Academy	50.00
7075	Lifelink	200.00	7076	Ohio Pol & Fire Pension Plan	50.00
7077	Fire House	177.00	7078	Ohio Health/Behavior Health	102.00
7079	Office Equipment Finance	99.00	7080	Void	.00
7081	John Klauder Assoc Landscaping	120.00	7082	EMSAR Columbus	200.00
7083	Verizon Wireless	49.64	7084	Mobiletek Consulting	2830.00
7085-88	Void	.00	7089	Michael Romei	102.14
DM33-10	Windstream	427.89	DM34-10	AEP	974.67
DM35-10	Village of Granville	83.20	DM36-10	Columbia Gas	687.35
7090	PNB – OPERS	5854.73	7091	PNB – OP&FPF	15300.77
7092	OIT	2181.74	7093	GIT	845.59
7094	SDIT	202.66	7095	AFLAC	648.36
7096	Infinity Title Agency	300138.00	n/a		.00
E3134	Abraham	846.67	E3135	Barnhill	84.90

E3136	Binckley	1704.13	E3137	Borden	1835.30
E3138	Boudinot	638.37	n/a		.00
E3139	Bowman	1703.94	E3140	Bryan	1046.91
E3141	Butt	764.19	E3142	Clemens	1132.34
E3143	Coyle	138.18	E3144	Curtis	1599.17
E3145	DuBeck	371.08	E3146	Duncan	386.26
E3147	Essick	284.33	E3148	Gottfried, N.B.	272.10
E3149	Hall	1422.06	n/a	Harrison	.00
E3150	Henry	751.20	E3151	Hill, B	1506.34
E3152	Hill, J	110.30	E3153	Huhn	828.37
E3154	Hussey	2532.81	E3155	Jones, A	602.48
E3156	Jones, B	374.03	E3157	Kennedy	6.60
E3158	Lynn	359.42	E3159	Mason	804.72
E3160	May	823.01	E3161	Meisenhelder	644.48
E3162	Monroe	1322.66	n/a		.00
E3163	Pack	225.11	E3164	Principe	136.66
E3165	Reece	1139.21	E3166	Riley	274.08
E3167	Schott	65.28	E3168	Smith, D.	377.43
n/a	Thomas	.00	E3169	Thompson	1635.76
E3170	VanNess	1159.84	7097	PNB – IRS	5632.68
7098	Deferred Comp	2925.00	7099	Ohio Insurance Services	2172.75
7100	Curb Appeal Lawns	450.00	7101	VOID	.00
7102	KPS/NAPA	195.41	7103	DLS Tire Centers	19.99
7104	Wince Welding	66.10	7105	Ross' Granville Market	27.05
7106	Granville Lumber	130.10	7107	Cintas	378.04
7108	Certified Oil	2788.87	7109	ELM Recycling	1840.95
7110	Wright Bros	1502.22	7111	Newark Winnelson	719.42
7112	Elan Financial	507.75	7113	Newark Flag Co	171.00
7114	Granville Milling	192.72	7115	Norwich Township	40.00
7116	C-Tec	2155.00	7117	Nightingale-Alan Medical	342.50
7118	Boundtree Medical	1140.15	7119	Acuity Specialty	530.96
7120	Jan's In Stitches	30.00	7121	Capital Consulting	186.00
7122	B&C Communications	235.61	7123	James Murr	2600.00
7124	Granville Exempt Village SD	130811.88	DM41-10	Windstream	425.09
DM42-10	AEP	455.77	DM43-10	Village of Granville	114.30
DM44-10	Columbia Gas	1369.98			

I hereby certify the funds were on hand or in process of collection and properly appropriated for payment of the aforementioned warrants.

Norman S. Kennedy, Fiscal Officer

The meeting was adjourned at 8:30 PM.