

Minutes of Regular Meeting May 12, 2010

Present: Trustees Abraham, Mason and VanNess, F.O. Norman Kennedy

Guests: Travis Binckley, Roads Superintendent
Jeff Hussey, Fire Chief
Andy Wildman, JRD Exec Dir
Paul Jenks, Pinehurst, G
Lt. Casey Curtis, 157 Fairview Av
Ryan Hussey, 5420 Lancaster Rd
Brian Miller, Granville Sentinel

The meeting was called to order at 7:00 PM followed by the Pledge of Allegiance.

Fiscal Officer Kennedy opened the following sealed 2010 Roadwork paving bids:

- 1) Shelly Company \$276,620.34
- 2) Kokosing Construction \$303,024.14

On a motion by Trustee Abraham and a second by Trustee VanNess, by a unanimous affirmative vote it was agreed to hold the bids for a period of up to 30 days while the bids and paperwork were evaluated by Trustee Abraham, Superintendent Binckley and F.O. Kennedy to determine the lowest and most responsive bidder. Trustee Abraham is authorized to enter into a contract before the next meeting, the action to be ratified by the Trustees.

On a motion by Trustee Abraham and a second by Trustee VanNess, by a unanimous affirmative vote the minutes of the April 14 and April 28, 2010 minutes were approved as submitted and revised.

Correspondence

F.O. Kennedy reported the Township's Zoning Commission met last night to conduct a Public Hearing with respect to a request by Kendal at Granville to rezone a parcel of property at 1890 Columbus Rd from Residential (R-1) to Continuing Care Retirement Community (CCRC). He was advised by the Commission's Chair following the public hearing the Commission voted to recommend the request to the Township Trustees for approval. Kennedy indicated the next step is for the Trustees to conduct a public hearing on the matter and in a regular meeting consider the Zoning Commission's recommendation. He requested the Trustees permit him to advertise the Public hearing at the first available date as permitted under the Ohio Revised Code.

On a motion by Trustee Abraham and a second by Trustee VanNess, by a unanimous affirmative vote, it was agreed to have Fiscal Officer Kennedy schedule the Trustee's Public Hearing on the recommendation submitted by the Township Zoning Commission, at the first available date, which is probably June 9, 2010. The Hearing is to be held at 7:00 prior to the regular meeting.

Elected Official Reports

Trustee Mason reported on the following activities:

- 1) ODOT has installed traffic signage on SR16 at Kendal as well as extended the 45 MPH reduced speed zone. Tree trimming has yet to be completed.
- 2) He has been meeting with Chief Hussey regarding the long range planning process for housing the Fire Department in future years.

Trustee VanNess reported a local area Economic Development seminar, to be conducted by Rob Klinger, has been scheduled for June 16th at 7:00PM at the Paramount Building on Columbus Rd. Representatives of Harrison, ST. Albans, and Union Townships along with the Village and members of the Township's Zoning Commission have been invited.

Trustee VanNess also reported he met with Tim Lollo and Bill Lozier at the Engineer's Office regarding driveway drainage and reseeding issues on Moots Run and General Griffin Rd which are going to be turned over to the County by ODOT for maintenance. He further reported the Granville Visitor's Center is scheduled to open in the Village Offices by July 4th. He was approached by members of the School District administration regarding possible assistance with snow removal and salt purchasing. Trustee VanNess indicated he relayed this matter to Superintendent Binckley. F.O. Kennedy indicated salt quantities were turned in for 2010-2011 several months ago, but depending on discussions the school district's needs for future years could also be included.

Fiscal Officer Kennedy reported he attended two different seminars since the last meeting. The first was the annual Frank Gates workers' compensation seminar. Two hours of the seminar met the annual safety training requirement. The Bureau is adjusting its rate structure to increase costs for Group Rating participants in future years. The total financial impact of these changes is unknown but costs will increase.

The second seminar was a conference presented by the State Auditor covering various topics of interest to local government personnel.

Public Comment: Paul Jenks introduced Andy Wildman who has recently been employed as Executive Director of the Granville Recreation District. For the past nine years he worked for the Barberton Parks and Recreation Department in various recreational capacities. He has a BS in Recreation Management from Ohio University.

Roads Department:

Superintendent Binckley reported fix up clean-up week was completed. This year two large dumpsters were filled and hauled away by Big O under its contract with the Township.

The employees are conducting roadside mowing and preparatory work for this year's paving. He is working with the County on a 48" cross culvert under New Burg Street which must be replaced before New Burg can be paved.

Cemetery Department

Superintendent Binckley reported there has been one funeral since the last meeting. The employees are working to locate and repair a major water leak in the cemetery. While this search is being conducted the water will be shut off in portions of the cemetery.

F.O. Kennedy indicated since the last meeting the cemetery gatekeeper was terminated and asked for ratification of this action by the Trustees. On a motion by Trustee Mason and a second by Trustee Abraham, by a unanimous affirmative vote, it was agreed to ratify the action terminating the Maple Grove Cemetery gatekeeper effective April 30, 2010.

Parks Department

There was discussion about Raccoon Valley Park being partially in the Village and partially in the unincorporated area of the Township which has the potential for confusion about law enforcement response. The Village previously agreed to provide out of area police protection for parts of the high school and the intermediate school property located in the Township. On a motion by Trustee Mason and a second by Trustee VanNess, by a unanimous affirmative vote, it was agreed to ask the Village Council if it would be willing to provide a uniform law enforcement service area for the entire park.

There was discussion about the cost of mowing at Spring Valley Park. Mowing has been done so far this year on a per time basis 25% lower than 2009. On a motion by Trustee Mason and a second by Trustee Abraham, by a unanimous affirmative vote, it was agreed to use the services of the Land Management Committee to obtain bids for mowing the park during the remainder of the year.

Fire Department

Fire Chief Hussey reported that five members of the Department completed two days of training at the Howell Rescue School in Dayton where they learned auto extraction techniques. Two members of the Department are attending a child safety seat training program. Once they have completed the training he hopes to schedule car seat installation sessions for the community every three weeks. Since the last meeting the department responded to various incidents including a pedestrian traffic fatality on SR661.

Chief Hussey indicated he received a letter of resignation from a graduating Denison student. On a motion by Trustee Abraham and a second by Trustee VanNess, by a unanimous affirmative vote, it was agreed to accept the resignation of Danielle Torpey as a member of the Fire Department.

Lt. Casey Curtis was in attendance in his capacity as chair of the Fire Department hiring committee. Lt. Curtis indicated the committee, excluding Chief Hussey, interviewed prospective member Ryan Hussey who is the Chief's son. Ryan Hussey is graduating

from Granville High School at the end of May and at his own cost has completed both the State volunteer fire fighter and emergency medical technician training programs. Without involvement by Chief Hussey, he satisfactorily completed the application process steps, and is being recommended by the hiring committee for probationary appointment as a volunteer member of the Department. On a motion by Trustee Abraham and a second by Trustee VanNess, by a unanimous affirmative vote, it was agreed to accept Ryan Hussey for appointment as a probationary volunteer member of the Fire Department, to become effective June 6th upon graduation from high school. Trustee Abraham administered the Oath of Office.

Chief Hussey submitted a purchase request in the amount of \$6,834 for three sets of structural firefighting gear from Finley Fire. Chief Hussey indicated this was part of an ongoing program to each year upgrade a small portion of the personal protective equipment used by the fire firefighters. These replacements incorporate continually evolving new standards for such equipment. On a motion by Trustee Abraham and a second by Trustee Mason, by a unanimous affirmative vote, it was agreed to expend \$6,834 for three sets of structural firefighting gear from Finley Fire.

Chief Hussey presented a proposed Request for Qualifications (RFQ) for use in obtaining a qualified vendor for Fire Station Master Planning services. This long range planning project will include the study of current fire station facilities and response times to emergencies within the Department's jurisdiction. The vendor will provide detailed GIS mapping of current response times and potential response times based on multiple proposed fire station sites, accounting for state, local and national response standards. The vendor will also have the ability to provide conceptual facility designs and recommend future fire station facility site selection criteria. As an alternate, the vendor will also be asked to include the expansion of its study to evaluate current community police facilities, and to incorporate a joint public safety facility into the scope of the project. The RFQs are to be returned by June 18. It is hoped to select a vendor by July and have the study completed by year end.

On a motion by Trustee VanNess and a second by Trustee Mason, by a unanimous affirmative vote, it was agreed to have Chief Hussey advertise for RFQs for this long range planning project.

NPDES – EPA Storm Water Issues:

Trustee Mason indicated that Bill Lozier is working with Jobes Henderson on this matter. Mr. Lozier plans to hold a meeting of the various participants on May 26th which Trustees Mason and VanNess indicated they will attend. Trustee Mason stated he talked with the Village and they are already working on their own program and will not be able to include the Township in their plans.

2010 Lease of former Kent property Farm Land:

F.O. Kennedy reported as authorized at the last meeting he, Trustee VanNess and Rob Schaadt (LMC Chair) met and determined the farm lease bid submitted by Donald Martin was the best bid and entered into a lease with him. On a motion by Trustee

Mason and a second by Trustee VanNess, by a unanimous affirmative vote, it was agreed to ratify leasing the former Kent property to Donald Martin for a period of four years for a total of \$27,984.

Conservation Easement:

Trustee VanNess indicated work is progressing on the various steps necessary to complete acquisition of a Conservation Easement on the Dixon property as discussed at the April 14th meeting.

Financial Matters

F.O. Kennedy presented the 04/30/10 bank reconciliation for the Trustees review and approval.

On a motion by Trustee Abraham and a second by Trustee VanNess, by a unanimous affirmative vote the following appropriation transfers were approved:

From: 2191-220-599-0004 Fire, carryover	1,201.00
To: 2191-220-341-0001 Fire, mobile communications	1,201.00
From: 2191-220-323-0000 Fire, repairs	901.00
To: 2191-220-323-0006 Fire, annual cot PM	901.00
From: 2191-220-599-0004 Fire, carryover	1,500.00
To: 2191-220-251-0000 Fire, uniforms	1,500.00
From: 2191-220-599-0004 Fire, carryover	361.00
To: 2191-110-319-0003 Fire, MECC map software licenses	361.00
From: 2191-220-599-0004 Fire, carryover	500.00
To: 2191-220-221-0002 Fire, Med Insurance Deductible	500.00

On a motion by Trustee Abraham and a second by Trustee VanNess, by a unanimous affirmative vote the following warrants, debit memos, EFT's and if applicable, then and now purchase order certificates were approved for payment and processing:

E3066	Abraham	851.82	E3067	Barnhill	327.43
E3068	Binckley	1520.94	E3069	Borden	1389.26
E3070	Boudinot	645.50	n/a		.00
E3071	Bowman	1649.86	E3072	Bryan	993.92
E3073	Butt	764.19	E3074	Clemens	1132.34
E3075	Coyle	400.04	E3076	Curtis	1880.37
E3077	DuBeck	416.64	E3078	Duncan	330.41
n/a	Engle	.00	E3079	Essick	785.13
E3080	Gottfried, N.B.	406.66	n/a		.00
E3081	Hall	1530.53	E3082	Harrison	231.10
E3083	Henry	731.12	E3084	Hill, B	1558.41
E3085	Hill, J	99.06	E3086	Huhn	786.27
E3087	Hussey	2532.81	E3088	Jones, A	517.79
E3089	Jones, B	495.42	E3090	Kennedy	6.60
n/a	Lynn	.00	E3091	Mason	805.09
E3092	May	688.34	E3093	Meisenhelder	577.36
E3094	Monroe	1275.62	n/a	Moore	.00
E3095	Pack	113.25	E3096	Principe	136.66

E3097	Reece	1004.78	E3098	Riley	291.13
E3099	Schott	65.28	E3100	Smith, D.	377.43
n/a	Thomas	.00	E3101	Thompson	1715.08
E3102	VanNess	1160.72	7018	PNB – IRS	5451.14
7019	Deferred Comp	2900.00	7020	Ohio Ins Services Agency	1522.75
7021	N. Kennedy	117.55	7022	MT Business Technologies	30.35
7023	Curb Appeal Lawns	450.00	7024	Newspaper Network	452.63
7025	Environmental Specialists	159.00	7026	GT Tire & Automotive	340.30
7027	Super Duty Truck Parks	121.60	7028	KPS/NAPA	197.16
7029	TCI	451.80	7030	Ross's Granville Market	78.92
7031	Cintas Corporation	434.67	7032	Certified Oil	2976.74
7033	Lakes' End	145.95	7034	United Aggregates	3397.46
7035	Fannin/Lehner	11402.50	7036	Kuhn Turf Equipment	89.85
7037	Angeletti Overhead Door	121.00	7038	Granville Milling	273.85
7039	Mini-Mix Inc	310.63	7040	Old Colony Burying Ground	10000.00
7041	Ohio Fire Academy	2450.00	7042	COTC	828.00
7043	CVS Pharmacy	3.20	7044	Ohio Dept of Comm – Fire Mar	150.00
7045	Charles Borden	120.00	7046	Jan's in Stitches	133.00
7047	Work Health	895.00	7048	Mifflin Township	360.00
7049	TCI	20.00	7050	Motorola Inc	317.00
7051	Pinkerton Real Estate Services	195.00	7052	CLC Labs	44.00
7053	Elan	1194.19	7054	Ohio J & FS	1034.40
7055	Wright Bros	122.97	7056	Granville Lumber	199.15
7057	Resource Int'l	1700.00	7058	Granville Ex Village Sch Dist	130811.88
7059	Kendal at Granville	56062.23			

I hereby certify the funds were on hand or in process of collection and properly appropriated for payment of the aforementioned warrants.

Norman S. Kennedy, Fiscal Officer

On a motion by Trustee Abraham and a second by Trustee Mason, with Trustee Abraham yes, Trustee Mason yes and Trustee VanNess yes, the meeting was moved into executive session for the purpose of discussing possible property acquisition, in accordance with ORC 121.22(G)(2).

After a period of discussion on a motion by Trustee Mason and a second by Trustee Abraham, with Trustee Abraham yes, Trustee Mason yes and Trustee VanNess yes, the meeting was returned to regular session.

The meeting was adjourned at 8:30 PM.