

Minutes of Regular Meeting May 10, 2006

Present: Trustees Lyle King, James Havens and Wes Sargent, Fiscal Officer Kennedy

Guests: Frank Annarino
Lon Herman, Village Council
Bill & Flo Hoffman
Don Andrews
Rob Drake & Steve Mershon, Union Cemetery Board Members

The meeting was called to order at 7:00 PM following the Pledge of Allegiance.

Trustee Sargent indicated that a majority of the people in attendance tonight were present to recognize Flo Hoffman. He believes that she is a special person who has made a mark on Granville. She has made working on Old Colony a labor of love. She has not received any compensation for her efforts. Village Council Vice-Chair Lon Herman, F.O. Kennedy and Wes Sargent read resolutions of recognition passed by the Village Council, the Township Trustees on April 26th and the Old Colony Union Cemetery Board. Trustee Sargent indicated that the Union Cemetery Board has decided to place a marker of recognition in one of the seating areas of the cemetery. Mrs. Hoffman stated that she appreciated the recognition and all of the help provided by these groups which brought Old Colony back from the brink of extinction. She hopes that while she has retired from her personal efforts that everyone will continue their efforts. Rob Drake added that he believed had Mrs. Hoffman not become interested in the restoration of the cemetery it may not have happened and he personally appreciates all of her efforts.

Trustee Sargent reported that the Licking County EMS has had the tornado siren on River Road serviced and it is now working. The repair work was done under warranty.

Superintendent Annarino reported that the fix-up cleanup week went well. This year township residents filled two large dumpsters with items, dropped off 74 tires which the township paid \$222 to dispose of, and 280 gallons of waste paint. He indicated that a number of the items dropped off were recycled by scrap haulers and hence did not need to be hauled away.

Trustee Havens indicated that he has been receiving a number of calls about the structure and organization of the various boards operated or funded by the township. He would like to publish a new *The Record* to describe the duties and list the members of the Zoning Commission, the Zoning Appeals Board, and the Recreation Commission along with information about the office of Zoning Inspector. He would like this same information to be placed on the township's website which F.O. Kennedy indicated he would do once it has been gathered.

Trustee Havens reported that 13 proposals were received in response to the RFP for preparation of an updated Comprehensive Community Plan. The selection committee members representing the township were Jim Murr, Bill Habig and Jim Havens who along with Village representatives narrowed the group down to three consensus firms. The three firms were evaluated based upon mutually agreed upon scoring criteria and ultimately Poggemeyer Design Group; Bowling Green Ohio was selected by a vote of 5:1. Trustee Havens indicated there may be some substitutions for work specified in the RFP in exchange for work provided by the entities. He further indicated that the proposed cost was to be \$79,900 with the cost borne equally by the Township and the Village. On a motion by Trustee Havens and a second by Trustee Sargent, by a unanimous affirmative vote it was agreed to hire Poggemeyer Design Group to prepare an update to the Granville Community Comprehensive Plan at a cost of \$79,900 to be shared equally by the Township and the Village.

The following matters were discussed with respect to the roads department:

1. Superintendent Annarino reported that he had received an engineering estimate from the County Engineer for the widening, repaving and upgrading of cross-culverts for .71 mile of New Burg Street. Although the amount was more than the township has available for roadwork the Trustees decided to bid this work and along with the installation of a five foot wide bike lane along the side of New Burg Street to the Intermediate School Property. After F.O. Kennedy obtains the detail specifications from Engineer Lollo he will place the bid notice in the paper for opening on June 15th. Superintendent Annarino further reported that he contacted the utility companies and discovered that Columbia Gas intends to install 16" and 24" pipelines under New Burg Street. He plans to coordinate their project with the repaving of New Burg.
2. Superintendent Annarino further reported that he talked with Chris Hill at the County Health Department regarding the testing she will conduct along Sunset Drive. She indicated that the earliest she will be able to perform the testing is late May or early June. The Trustees decided they needed her test results before they can have a meeting with the Sunset Dr residents.

The following matters were discussed with respect to cemeteries:

1. Cemetery Customer Service Representative Laura Main asked that the Trustees recognize former township clerical employee Janna A. Bessin who assisted in the data input of cemetery records in the township's computer system in both 2004 and 2005. After a short period of discussion, on a motion by Trustee Havens and a second by Trustee King, by a unanimous affirmative vote it was agreed that the Board of Granville Township Trustees whereby recognizes township resident Janna Bessin for her interest and dedication to the records of the Maple Grove Cemetery and her assistance in inputting information into the township's cemetery data base.
2. Superintendent Annarino reported that plants have been ordered for Memorial Day and the employees will begin planting the flowers in the cemetery next week.

3. Trustee Sargent indicated that he has been contacted by Jim Welsh from the Granville American Legion and asked to be the master of ceremonies for the Memorial Day service. Ed Smith is making arrangements for an amplifier system to be used on Memorial Day.

The following matter was discussed with respect to parks:

1. Trustee Sargent reported that he received a complaint about the walking paths in Salt Run Park being plowed up by the individual who is taking hay off the property. The Salt Run parcel was acquired in the early 1990's prior to the passage of the Open Space Levy and was purchased using General Fund money. The Trustees have asked a River Road resident to farm this property to take hay in lieu of having to pay to have the property mowed. The township employees will be asked to restore the walking path areas along the perimeter of the property.

The following matters were discussed with respect to the fire department:

1. F.O. Kennedy presented an extension of the 2006 contract with the fire department thru August 31, 2006. On a motion by Trustee Havens and a second by Trustee Sargent, by a unanimous affirmative vote it was agreed to enter into a contract for fire and ems services with the Granville Volunteer Fire Department Inc for the period from May 1 – August 31, 2006.
2. Trustee Havens reported that he has been attending fire department meetings for the past six months. At the request of the private fire department the township trustees placed an additional 2.5 mill levy on the November 2005 ballot for it to hire more paid personnel. The levy request was passed by the voters. The need for additional personnel was necessitated by an increasing number of runs and a flattening out of volunteer participation. The fire department has been successfully operated as a not for profit, 501(c)(3) corporation for a number of years, however the members now feel the need to restructure the organization. The department has considering different alternatives: a) continue as a private corporation and attempt to enroll its paid employees in the Ohio Police and Fire Pension Plan (this is through working with Sen. Hottinger), but which is progressing slowly if at all, b) become part of a fire district. The department obtained information from two speakers who were former chiefs of fire districts. c) become a public department under the auspices of the township. Trustee Havens has now received a copy of a resolution, passed unanimously by the fire department trustees, requesting that the Township Trustees enter into discussions with representatives of the private corporation to become a township department. If the discussions are successful the private corporation would be dissolved by the end of 2006. Trustee Havens indicated that he is willing to meet with the fire department, to resolve a number of issues such as the qualifying and hiring of a fire chief, the status of the existing employees, steps to transfer assets and dissolve the corporation etc. He thinks that if the talks appear to be success the township should employ a consultant to help the Township Trustees in employing a fire chief and the conversion to a township operation. The fire department has initially requested its representative group have eight people. Trustee Havens indicated he believes a group that large is unwieldy and will not

meet with more than three people from the department and would like F.O. Kennedy to participate with him. On a motion by Trustee Havens and a second by Trustee King, by a unanimous affirmative vote, it was agreed to follow up on the Granville Volunteer Fire Department Inc.'s request to discuss dissolving the private corporation and turn the fire and ems function over to the township by the end of 2006. However, the Trustees will only agree to a committee of three fire department representatives and two township representatives. This information is to be conveyed to the President of the private corporation.

Fiscal Officer Kennedy presented the April 30, 2006 bank reconciliation for review and approval by the Trustees.

On a motion by Trustee Havens and a second by Trustee Sargent, by a unanimous affirmative vote the following warrants and EFT's were approved for pymt:

3302	Commercial Ulman	65.00	3303	USPO	78.44
3304	PNB – Visa	7.92	3305	Granville Amer Legion	25.00
3306	Newspaper News Net	40.60	3307	Stacey Engle	85.03
3308	Newark Winnelson	843.49	3309	Granville Lumber	224.71
3310	Granville Milling	516.06	3311	Hope Timber Garden Ctr	475.00
3312	Shelly Materials	1181.14	3313	Waste Mgt	106.06
3314	KPS/NAPA	987.78	3315	Arwebb Office Equip	7.18
3316	TCI	1887.25	3317	Hall Signs Inc	3198.49
3318	Cintas Corp	735.01	3319	Certified Oil Company	1597.05
3320	SE Equipment Co	39528.06	3321	James Kennedy	2450.00
3322	Benjamin Rader	2450.00	3323	PNB – IRS	2745.50
3324	Deferred Comp	942.00	E81	Annarino	1552.92
E82	Binckley	1134.22	E83	Butt	554.52
E84	Giles	1070.73	E85	Havens	291.79
E86	Huhn	612.42	E87	Kennedy	548.70
E88	King	371.75	E89	Main	235.71
E90	May	633.09	E91	Meisenhelder	583.15
E92	Polk	580.01	E93	Sargent	360.45
E94	Smith	1135.64	E95	Westall	44.02

I hereby certify that the funds were on hand or in process of collection and properly appropriated for payment of the aforementioned warrants.

Norman S. Kennedy, Fiscal Officer

On a motion by Trustee Sargent and a second by Trustee King, with King yes, Havens yes and Sargent yes the meeting was moved into executive session for the purpose of discussing employee evaluations and possible property acquisition.

After a period of discussion the meeting was returned to regular session and adjourned at 9:35PM.