

Minutes of Regular Meeting March 8, 2006

Present: Trustees Lyle King, James Havens and Wes Sargent, Fiscal Officer Kennedy

Guests: Frank Annarino
Terry Miller
Don Andrews

The meeting was called to order at 7:00 PM following the Pledge of Allegiance.

On a motion by Trustee Sargent and a second by Trustee Havens, by a unanimous affirmative vote the minutes of the February 22, 2006 meeting were approved as previously submitted.

Mr. Miller was present in his capacity as the township's property and liability insurance agent following up with the Trustees on items from the last meeting. It has been requested that the Village representatives ask that the Township also be listed as an additional named insured on any liability policies for groups using the Mansion facility. He has scheduled the Mansion field fence around the township's portion of the property at a cost of \$200 for \$100,000 of estimated replacement value. It was discussed that Trustee King and Superintendent Annarino will look into the possibility of installing a pedestrian gate near the intersection of Newark Granville and Jones Roads. Need to develop an item list after reviewing the recreation commission insurance policy to be sure there is consistency in coverages for improvements jointly owned or managed by the two entities.

Trustee King reported that a Health Department meeting has been scheduled.

Trustee Sargent attended the fire department's March business meeting because of a conflict by Trustee Havens.

The Trustees plan to attend a joint meeting with the Village Council on the 15th to confirm Rob Drake as Flo Hoffman's replacement on the Union Cemetery Board.

Trustee Sargent reported that he met with Jeff Jackson and the other principals from the driving range to discuss siting of the structures. There will be no swapping of land. The golf range owners may work out something to pay Phil Watts to do some mowing of their property.

Trustee Sargent reported that he talked to John Klauder about the status of the possible River Road annexation. He and Klauder intend to meet with the residents.

Bill Habig will be coming to the next Trustees meeting to update them on the Cherry Valley interchange discussions with ODOT.

Trustee Havens reported that Warren May has submitted a report regarding the Dauster property on Loudon St. The Trustees do not plan to take any further action and Mrs.

Bingham will be advised to contact the Prosecutor's Office directly if she thinks any additional action is warranted.

Trustee Havens indicated that he was contacted by Brian Miller regarding an article he was writing about the installation of cell towers in townships. Havens provided him with copies of information he obtained during the review of the situation across from Craig and Gloria Goodwin's front yard.

The following matters were discussed with respect to the roads department:

1. Superintendent Annarino reported that the employees have been ditching on Granview south of Silver St.
2. With respect to expenditures the uniform contract with Cintas has been cancelled and is being replaced with an annual uniform allowance similar to the policy of the Village. As Don Smith gets closer to his July 31st retirement date he is removing his personal tools which will have to be replaced by the township.
3. Trustee King and Superintendent Annarino reported that they looked into the possibility of putting a walking bridge under SR16 next to the Raccoon Creek in order to connect the SE quadrant with the other side of SR16. Unfortunately this does not seem feasible as there is too much water and not enough room for a walkway. Attempting to tunnel under the highway would require a huge culvert and significant funds that are not available.
4. Superintendent Annarino presented information on Joshua Butt and Zackery Huhn. On a motion by Trustee King and a second by Trustee Sargent, by a unanimous affirmative vote, it was agreed to hire Butt and Huhn as new full-time employees at an hourly rate of \$10.00 per hour.

The following matters were discussed with respect to cemeteries:

1. Superintendent Annarino reported the employees have been reworking the foundations on some of the older stones.
2. The employees have begun pulling non-compliant plantings that have crept into the cemetery over the years.
3. Cemetery customer service representative Laura Main is going to be moving her work time back one-half hour.
4. Trustee Havens is going to send a letter to the surveyor regarding uncompleted work in the cemetery.

The following matters were discussed with respect to parks:

1. DANR Electric has completed running electricity to the flag pole but the project is not completed and is apparently awaiting a new light fixture.
2. Fiscal Officer Kennedy reported that he made contact with Brad Maurer who is the township's former creek erosion consultant. Mr. Maurer is going to meet with Kennedy and Annarino on Friday to discuss the erosion problem that occurred after severe flooding in January 2005.

Fiscal Officer Kennedy presented permanent appropriations which he prepared with input from Superintendent Annarino. There was a period of discussion. Following the

discussion on a motion by Trustee Havens and a second by Trustee Sargent, by a unanimous affirmative vote the following permanent appropriation measure was adopted for 2006:

Account No.	Title	Amount
GENERAL FUND		
1000-110-111-0000	Salaries – Trustees	35430.00
1000-110-121-0000	Salaries – Fiscal Officer	20298.00
1000-110-190-0000	Salaries – Other	500.00
1000-110-211-0000	OPERS	8000.00
1000-110-211-0001	OPERS	.00
1000-110-211-0002	OPERS	.00
1000-110-213-0000	Medicare	750.00
1000-110-213-0001	Medicare	.00
1000-110-213-0005	Medicare – Union Cemetery	.00
1000-110-221-0000	Medical/Hospitalization	27000.00
1000-110-222-0000	Life Insurance	2900.00
1000-110-223-0000	Dental Insurance	1200.00
1000-110-230-0000	Workers’ Compensation	2000.00
1000-110-311-0000	Accounting and Legal Fees	10000.00
1000-110-312-0000	Auditing Services	4500.00
1000-110-313-0000	Uniform Accounting Network Fees	5000.00
1000-110-314-0000	Property Tax Collection Fees	1000.00
1000-110-314-0001	Property Tax Collection Fees	50.00
1000-110-314-0002	Property Tax Collection Fees	50.00
1000-110-315-0000	Election Expenses	3000.00
1000-110-322-0000	Trash Removal – Clean up week	3500.00
1000-110-330-0000	Travel and Meeting Expenses	1500.00
1000-110-341-0000	Telephone	4000.00
1000-110-342-0000	Postage	750.00
1000-110-351-0000	Electricity	300.00
1000-110-382-0000	Liability Insurance Premiums	14000.00
1000-110-383-0000	Fidelity Bond Premiums	100.00
1000-110-410-0000	Office Supplies	2500.00
1000-110-591-0000	Contributions to Other Organizations	25.00
1000-110-599-0000	Other Expenses	19700.00
1000-110-599-0001	Other	.00
1000-110-599-0002	Other	.00
1000-110-599-0003	Other	10000.00
1000-110-599-0004	Other	2000.00
1000-110-599-0005	Other	2000.00
1000-130-190-0000	Salaries	10000.00
1000-130-211-0000	OPERS	2000.00
1000-130-211-0001	OPERS	.00
1000-130-213-0000	Medicare	1.63
1000-130-311-0000	Accounting and Legal Fees	1500.00

1000-130-341-0000	Telephone	250.00
1000-130-599-0000	Other Expense	4000.00
1000-310-360-0000	Contracted Services	500.00
1000-410-190-0000	Salaries	28279.50
1000-410-190-0005	Salaries – Union Cemetery	4000.00
1000-410-211-0000	OPERS	8700.00
1000-410-211-0001	OPERS	550.00
1000-410-211-0005	OPERS – Union Cemetery	550.00
1000-410-213-0000	Medicare	1000.00
1000-410-213-0001	Medicare	60.00
1000-410-223-0000	Dental Insurance	1500.00
1000-410-230-0000	Workers' Comp	2000.00
1000-410-240-0000	Unemployment compensation	18000.00
1000-410-314-0000	Property Tax Collection Fees	1500.00
1000-410-314-0001	State Prop Tax Coll Fees	100.00
1000-410-316-0000	Engineering Services	.00
1000-410-319-0000	Professional & Technical Services	12000.00
1000-410-323-0000	Repairs & Maintenance	9000.00
1000-410-341-0000	Telephone	2000.00
1000-410-351-0000	Electricity	1000.00
1000-410-352-0000	Water & Sewer	750.00
1000-410-353-0000	Natural Gas	2000.00
1000-410-430-0000	Small Tools	1000.00
1000-410-599-0000	Other Expense	12200.00
1000-410-599-0005	Other Expense – Union Cemetery	20712.37
1000-420-370-0000	Payment to Another Political Subdiv	22000.00
1000-610-150-0000	Salaries	5000.00
1000-610-211-0000	OPERS	1500.00
1000-610-213-0000	Medicare	100.00
1000-610-230-0000	Workers' Comp	500.00
1000-610-316-0000	Engineering Services	2500.00
1000-610-317-0000	Planning Consultants	5000.00
1000-610-351-0000	Electricity	750.00
1000-610-381-0000	Property Insurance Premiums	250.00
1000-610-599-0000	Other Expenses	5000.00
1000-760-710-0000	Land	.00
1000-760-710-0002	Land – Cemeteries	4500.00
1000-760-710-0003	Land – Parks	.00
1000-760-730-0000	Site Improvements	1500.00
1000-760-730-0001	Site Improvements	1500.00
1000-760-730-0002	Site Improvements – Cemeteries	4400.00
1000-760-730-0003	Site Improvements – parks	4000.00
1000-760-740-0000	Machinery, Equipment & Furniture	5000.00
1000-760-740-0002	Machinery, Equip & Furn – Cemetery	.00
1000-760-740-0003	Machinery, Equip & Furn – Parks	.00

1000-760-740-0004	Machinery, Equip & Furn – Rd & Br	.00
1000-910-910-0000	Transfers – Out	.00
	Subtotal General Fund	390706.50
Motor Veh License		
2011-330-360-0000	Contracted Services	.00
2011-330-420-0000	Operating Supplies	48796.99
	Subtotal Motor Veh Lic	48796.99
Gasoline Tax		
2021-330-190-0000	Salaries	58000.00
2021-330-420-0000	Operating Supplies	29448.66
	Subtotal Gasoline Tax	87448.66
Road and Bridge		
2031-330-190-0000	Salaries	130000.00
2031-330-211-0000	OPERS	30000.00
2031-330-213-0000	Medicare	3000.00
2031-330-221-0000	Medical/Hospitalization	96000.00
2031-330-222-0000	Life Insurance	3500.00
2031-330-223-0000	Dental Insurance	2600.00
2031-330-230-0000	Workers' Compensation	7500.00
2031-330-314-0000	Property Tax Collection Fees	18000.00
2031-330-314-0001	Property Tax Collection Fees – State	425.00
2031-330-315-0000	Election Expenses	5000.00
2031-330-318-0000	Training Services	.00
2031-330-321-0000	Rent	30000.00
2031-330-322-0000	Trash	1000.00
2031-330-323-0000	Repairs & Maintenance	35000.00
2031-330-330-0000	Travel & Meeting Expense	1300.00
2031-330-341-0000	Telephone	4500.00
2031-330-351-0000	Electricity	6000.00
2031-330-352-0000	Water & Sewer	2500.00
2031-330-353-0000	Natural Gas	18000.00
2031-330-360-0000	Contracted Services – roadwork	128762.00
2031-330-360-0002	Suspense	100018.46
2031-330-360-0003	Contracted Services – cracksealing	15000.00
2031-330-360-0004	Contracted Services – Drainage Proj	45000.00
2031-330-381-0000	Property Insurance	32000.00
2031-330-410-0000	Office Supplies	1000.00
2031-330-420-0000	Operating Supplies	7000.00
2031-330-420-0001	Operating Supplies – Road paint	10000.00
2031-330-430-0000	Small Tools & Equipment	10000.00
2031-330-599-0000	Other	35000.00
2031-330-599-0004	Other – salt	42000.00
2031-330-599-0005	Other – fuel	15000.00
2031-760-740-0000	Machinery & Equipment	68000.00
	Subtotal Road & Bridge	915105.46

Cemetery		
2041-410-190-0000	Salaries	60000.00
2041-410-211-0000	OPERS	8500.00
2041-410-213-0000	Medicare	1000.00
2041-410-221-0000	Medical Insurance Premiums	1000.00
2041-410-222-0000	Life Insurance Premiums	160.00
2041-410-316-0000	Engineering Services	30000.00
2041-410-319-0000	Prof & Tech Services	10000.00
2041-410-420-0000	Operating Supplies	.00
2041-410-599-0000	Other	14038.60
2041-760-710-0000	Land	90000.00
2041-760-740-0000	Machinery & Equipment	25000.00
	Subtotal Cemetery	239698.60
Fire		
2191-110-230-0000	Workers' Compensation	23000.00
2191-110-314-0000	Property Tax Collection Fees	36000.00
2191-110-314-0001	Property Tax Collection Fees State	600.00
2191-110-315-0000	Election Expenses	5000.00
2191-110-360-0000	Contracted Services	1095000.00
2191-110-599-0000	Other	89933.07
	Subtotal Fire	1249533.07
Recreation Comm.		
2192-120-314-0000	Property Tax Collection Fees	8000.00
2192-120-314-0001	Property Tax Collection Fees – State	200.00
2192-120-315-0000	Election Expenses	.00
2192-120-599-0000	Other	273414.22
	Subtotal Recreation Comm	281614.22
Opera House		
2193-110-190-0000	Salaries	.00
2193-110-211-0000	OPERS	.00
2193-110-213-0000	Medicare	.00
2193-110-599-0000	Other	90399.39
2193-760-710-0000	Parks - Notes	50000.00
2193-760-730-0000	Improvement of Sites	.00
	Subtotal Opera House	140399.39
Preservation Levy		
2195-110-314-0000	Property Tax Collection Fees	27000.00
2195-110-314-0001	Property Tax Collection Fees – State	750.00
2195-110-599-0000	Other Expenses	15000.00
2195-760-710-0000	Land	1417833.65
2195-760-710-0001	Land – Notes for purchases	35000.00
	Subtotal Preservation Levy	1495583.65
FEMA/OEMA		
2901-110-599-0000	Other Expenses	54450.00
	Subtotal for FEMA	54450.00

Cem Beq – UnRestr		
2902-760-360-0000	Contracted Services	10423.87
	Subtotal Unrestr Cem Beq	10423.87
	Subtotal	4913760.41
Cem Beq – Restrict		
4951-760-740-0000	Non-expendible	176158.78
	Subtotal Restrict Cem Beq	176158.78
	Grand Total	5089919.19

Fiscal Officer Kennedy presented a notice from the Ohio Department of Liquor Control for a request to transfer a beer carryout license from the Sunoco station to Certified Oil. He indicated he talked with Granville Police Chief Cartnal and obtained a history of Granville Police reports for activity at the Certified station in the Village. He determined that Certified Oil has a good history of compliance with the liquor laws at its station in the Village. After a short period of discussion on a motion by Trustee Havens and a second by Trustee Sargent, by a unanimous affirmative vote, it was agreed to not request a hearing for the request by the existing permit owner at the Sunoco Station location to Certified Oil Company which now owns the gas station location.

Fiscal Officer Kennedy presented the February 28, 2006 bank reconciliation for review and approval by the Trustees.

On a motion by Trustee Havens and a second by Trustee Sargent, by a unanimous affirmative vote the following appropriation transfer was approved:

From 1000-130-190-000 Zoning Salaries	1.63
To 1000-130-213-000 Zoning medicare	1.63

On a motion by Trustee Havens and a second by Trustee Sargent, by a unanimous affirmative vote the following warrants, EFT's and/or direct charges were approved for payment:

3182	Delta Dental	342.20	3183	Lyle King	174.21
3184	Treasurer State of Ohio	165.00	3185	PNB – Visa	1265.94
3186	Nextel Comm	391.61	3187	E D Stone Insurance	100.00
3188	Mid-Oh Reg Planning	1720.00	3189	Robert Erhard	175.00
3190	Kim Miles	140.00	3191	Gayle Mulvey	70.00
3192	Thalia Oster	140.00	3193	Dan VanNess	175.00
3194	Jim Larimer	140.00	3195	Jim Murr	140.00
3196	John Gordon	140.00	3197	Bill Brady	140.00
3198	Glenn White	70.00	3199	Leonard Hubert	70.00
3200	Jonathan Downes	35.00	3201	TR Sawyer Tree Service	400.00
3202	Granville Lumber	67.54	3203	Wright Bros Power LLC	235.65
3204	Lucas Truck Sales	23.53	3205	Ace Truck Equipment	240.00
3206	Vermeer of S. Ohio	288.00	3207	Mt. Vernon Tractor Equip	601.13
3208	Hite Parts Exchange	272.75	3209	Goodyear Tire	20.00
3210	KPS/NAPA	2393.33	3211	Waste Management	104.65
3212	Cintas Corp	594.09	3213	Certified Oil	711.30
3214	James Kennedy	2450.00	3215	Ben Rader	2450.00
DM	AEP	105.62	DM	Village of Granville	3.40
DM	Columbia Gas	2444.12	3216	Allen	100.74

E41	Annarino	1410.55	E42	Binckley	964.36
E43	Giles	932.09	E44	Havens	291.79
E45	Kennedy	513.70	E46	King	371.75
E47	Main	224.53	E48	May	633.09
E49	Meisenhelder	570.06	E50	Sargent	360.45
E51	Smith	1146.99	E52	Westall	44.02
3217	Deferred Comp	942.00	3218	PNB – IRS	2239.61

I hereby certify that the funds were on hand or in process of collection and properly appropriated for payment of the aforementioned warrants.

Norman S. Kennedy, Fiscal Officer

On a motion by Trustee Havens and a second by Trustee King, with King yes, Havens yes and Sargent yes the meeting was moved into executive session for the purpose of discussing employee evaluations and possible property acquisition.

After a period of discussion the meeting was returned to regular session.

Superintendent Annarino presented performance evaluations for the various township employees and his recommendations for 2006 payroll adjustments. After a short period of discussion on a motion by Trustee Sargent and a second by Trustee King, by a unanimous affirmative vote it was agreed to grant the following pay adjustments, including an amount as recommended by Trustee Sargent for Superintendent Annarino:

Employee	Effective Date	Hourly Increase
Annarino	January 1, 2006	\$1.66
Binckley	February 22, 2006	.90
Meisenhelder	January 1, 2006	.35

The meeting was adjourned at 9:20 PM.