

Minutes of Regular Meeting January 28, 2009

Present: Trustees Abraham, Habig and Mason, Fiscal Officer Kennedy

Guests: Susan Lent, Waste Management
Brian Miller, The Sentinel
Chris Lavender, Rumpke
Joe White, 2551 Loudon St
James White, 2839 Loudon St
Fred Nickerson, 2025 North St
Seth Ellington, Big O Refuse
Ron Howard, 46 Clover Ct
John Crecca, 1550 Welsh Hills Rd
Chip Blanchard, 75 Denbigh Dr
Paul Jenks, Pinehurst Dr.

The meeting was called to order at 7:00PM followed by the Pledge of Allegiance.

Trustee Mason indicated that Trustee Sargent who had been working on the sole trash hauler proposal resigned as of the end of the year. When Mason was appointed to replace Trustee Sargent he assumed a number of Sargent's responsibilities including this project. He proposed that F.O. Kennedy open each of the sole trash hauler proposals which were received this evening and read aloud the base bid and whether or not there was an alternate bid for a fuel cost index as permitted in the township proposal specifications. In addition, Kennedy would determine that five of the required items were included with the proposal. Then he would be asked to prepare a matrix of the hauler proposals for the trustees to review and to post on the township's website. On a motion by Trustee Mason and a second by Trustee Abraham, by a unanimous affirmative vote, it was agreed to follow the procedure as recommended by Trustee Mason.

F.O. Kennedy followed this procedure and opened proposals from Big O, Rumpke and Waste Management. Where applicable he read the base bids, indicated whether or not there was an alternate bid and determined that each of the proposers included the required five documents which they did.

Trustee Mason asked if there were any questions from those in attendance.

Ron Howard said that he appreciated the trustees looking into this matter. It worked well in other townships and there was no reason it shouldn't work in Granville Township. He was pleased with the figures that he heard. He also commented that he appreciated the job being done by the road department employees during all the inclement weather.

John Crecca wanted to know about the mechanics of the fuel adjustments and what impact they would have on prices that were read at opening as well as long driveway situations for so called back door pickups. Trustee Mason said these were good

questions that couldn't be answered until the trustees had had an opportunity to verify the proposals. He further indicated that of all the people who approached him about this matter the vast majority were only concerned with the cost and potential savings. Only Mr. Crecca had expressed concern about pickup procedures. Mason said the trustees would look into all aspects of the program and hopefully none of the proposals would provide less service than is presently being provided by the haulers.

Fred Nickerson also said he appreciated the good job on the roads. He expressed concern about the entire matter of government intrusion into the selection of a sole residential hauler for the unincorporated area of the township. He wanted to know if whether the awarding of a sole hauler something that was permitted under the Ohio Revised Code. Trustee Mason indicated the ORC did allow the trustees to enter into such agreements. He also stated that the trustees have no particular preference and the primary reason they are pursuing this matter is because residents of the township asked them to look into having one hauler to save money and fix the price for a period of time.

NOTE: The following is a matrix of the cost proposals submitted by the three proposers as prepared after the meeting when Kennedy completed his examination of the proposals.

Matrix of Hauler Proposals opened 1/29/09 – prices are monthly for three year period

Hauler	Fixed	Rate			Variable	Rate	w/Fuel Adj	(2)
	Base	Recycling	Tote		Base	Recycling	Tote	
	Price	Price			Price	Price		
Big O	12.95	4.50	2.75		None	Submitted		(a)
Sr Dis(1)	11.65	4.05	same					
Rumpke(3)	14.70	6.00	3.00		13.35	5.70	2.85	(b)
Sr Dis(1)	13.23	5.40	Same		12.02	5.13	same	
Waste M	None	Submitted			13.98	5.65	3.00	(c)
Sr Dis(1)					12.59	5.09	Same	

Footnotes:

- 1) Senior Citizen Discount to households where one member is 65 or older.
- 2) A significant variable operating cost for haulers is fuel. Haulers were offered the opportunity to submit an alternate proposal which included a base price and an indexed method determining a fuel surcharge to be added to the bill.
 - a) Big O submitted only a fixed price with no variable fuel surcharge
 - b) Rumpke – “[variable] rate quoted above will be subject to a fuel surcharge to be added to the quarterly invoice based on the attached Fuel Surcharge Table. This fuel surcharge will be adjusted on a quarterly basis based on the Department of Energy’s Energy Information Administration (DOE/EIA) highway diesel price

index reading for the Midwest region on the last Monday of the month prior to invoicing”.

c) Waste Management -

“Overview – Waste Management is committed to controlling costs so we can continue to provide you with the best overall value in waste related services. However, rising fuel prices are something we cannot control and our Fuel Charge is meant to help us recoup this increased cost. The Fuel Charge is one line item on customer invoices. A Fuel Charge will not be added unless fuel exceeds \$3.50 per gallon.

Fuel Component – For all invoices we charge a fuel charge component to more accurately reflect the impact of changing fuel prices on our expenses. The price which Waste Management shall Charge Customer will be adjusted on a monthly basis or other periodic invoice period, upward or downward, according to a fuel adjustment factor [FAF]. The FAF shall be calculated monthly by the contractor and provided to the customer with the invoice. Changes to the fuel portion of the invoice will be based on changes to the indexed price of fuel according to the formula set forth in the “Attachment A”.

The fuel charge calculation will be tied directly to the national average price of diesel fuel as reported weekly by the Energy Information Administration of the U.S.

Department of Energy (“EIA/DOE”) in its Weekly Retail on-highway Diesel Prices Index. This index is objective, publicly available and widely recognized in the trucking and transportation industries.

The EIA/DOES average is published each Monday and will be used for all invoices created during that week. The “Attachment A” shows what the fuel charge, as a percentage of your monthly or other periodic invoice charges, before taxes, would be based upon the last reported EIA/DOE national diesel price index prior to your invoice generation date. For example, if the last reported EIA/DOE national diesel price index immediately preceding your invoice generation date was \$4.00 per gallon, your fuel charge would be 2.5% of your invoice charges, excluding taxes”.

3) Rumpke also included the following statement with its proposal:

“Rumpke agrees to comply with Federal, State and local laws and regulations in the collection, removal and disposal of all such waste material. In the event that Rumpke incurs increased costs (such as, but not limited to, tipping fees, disposal fees, composting fees, surcharge fees, or as a result of imposition of new governmental regulations not in effect at the time of acceptance of said contract and which regulate the type of material collected, the location for disposition of such material, or the payment of fees for disposing of such materials), then the Township shall, after negotiation with Rumpke and approval by the Board of Trustees, adjust the unit cost by an amount commensurate with the increased per unit operating costs incurred by Rumpke”.

Mr. Blanchard explained that he was present to introduce himself and thank the trustees for his appointment to the zoning commission to complete the remaining term of former member Bob Erhard. He said he was looking forward to working on zoning matters for the township.

On a motion by Trustee Abraham and a second by Trustee Mason, by a unanimous affirmative vote the minutes of the meeting held on January 14, 2009 were approved as previously presented.

Trustee Abraham reported on the following matters:

- 1) both of the property owners he approached to acquire access to the proposed Rotary bridge to Raccoon Valley Park declined to grant access.
- 2) Village planner Alison Terry has been working on the maps for the comprehensive plan being prepared by Poggemeyer Design Group. There needs to be a meeting of the steering committee and he or Trustee Habig will talk to Connie Barsky about scheduling the meeting.
- 3) he continues to look for people to be the township's two appointees on the pathways/walkability project.
- 4) he talked with Mickey Smith who indicated she would be willing to accept the open township appointment slot for the Village Arts Commission. On a motion by Trustee Mason and a second by Trustee Habig, by a unanimous affirmative vote it was agreed to request that Mickey Smith be appointed to the Village Arts Commission by the Village Council.

Trustee Habig presented a list of goals for the township for 2009. He indicated that these goals were developed by the elected officials in conjunction with the township supervisors. The list includes projects of an administrative and economic nature, as well as in the roads, cemetery, and fire departments. In addition, the goals include work in conjunction with the Village to complete the Comprehensive Plan and the mobility project throughout the community. Making effective use of the Open Space Levy Fund in 2009 is also listed. On a motion by Trustee Habig and a second by Trustee Abraham, by a unanimous affirmative vote it was agreed to accept these goals for 2009.

The following matters were discussed with respect to the roads department:

1. In the absence of Superintendent Binckley who is working on snow removal on the roads Trustee Abraham reported that the employees have been out 7 times since the last meeting plowing snow. Cumulatively about 350 hours has been spent on snow and ice removal using 75 tons of salt and 130 tons of #9 gravel.
2. The employees have been making a drive thru and two walk thru gates for use by the Village around the Bryn Du field which is partially owned by the township. They have also made additional barricades for emergency use and road closure use.
3. Trustee Abraham reported that they have broken ground for the new township garage and cut in the area for the concrete pad. The building is due to be delivered before the end of February.

The following matter was discussed with respect to the cemetery department:

1. It was reported that there was one funeral and two graves were sold since the last meeting.

The following matters were discussed with respect to the fire department:

1. F.O. Kennedy indicated that Chief Hussey could not be in attendance at the meeting as he was in Hebron on a mutual aid fire run. Kennedy stated the department has been busy with the inclement weather. There have been two recent runs where dogs had broken thru thin pond ice and gotten into trouble. Making use of the cold weather rescue suits which were purchased last year a fire department member was able to enter the water and successfully assist the dogs in getting back to the shore. Kennedy indicated these animals could have just as easily been a small child or an adult.
2. F.O. Kennedy presented two purchase requests for fire department training: a) two day Howell Rescue School for 4 members – this school trains personnel to deploy and use the rescue equipment carried on the Rescue 201. \$3,000 and b) a four session, sixteen hour hazardous materials training class put on by C-Tec \$2,000. On a motion by Trustee Mason and a second by Trustee Abraham, by a unanimous affirmative vote, it was agreed to encumber the funds to pay for these two training sessions.
3. F.O. Kennedy reported that Chief Hussey has been successful in obtaining a number of grants to fund special projects and he has received an indication from FEMA that a SAFER grant which he applied for last June will be granted to the fire department. The SAFER grants provide partial funding, over a multiple year period, for personnel costs to add new full-time staff. At the present time there are three paid personnel (two full-time and one part-time) on duty at the station 365 days per year. In order to meet various guidelines for staffing of initial fire engines it is necessary to have four personnel. Having four people on duty would allow three firefighter/medics to make an initial squad run and have one person held back for a second run. F.O. Kennedy indicated that the next step toward obtaining this grant would be for Chief Hussey to complete a questionnaire and return it to FEMA. At the point FEMA indicated the award has been made the trustees would need to make the decision to accept the grant. On a motion by Trustee Abraham and a second by Trustee Mason, by a unanimous affirmative vote it was agreed to have Chief Hussey return the FEMA questionnaire as the next step toward the possibility of obtaining a SAFER grant.

Trustee Kennedy reported that the quarterly pooled securities reports were received from both Park National Bank and the Huntington.

On a motion by Trustee Abraham and a second by Trustee Habig the following appropriation transfers were approved:

From 2191-220-310-0001	Fire – Physicals & Testing	5,265.00
To 2191-220-229-0000	Fire – Disability Ins	5,265.00

From 1000-110-599-0000 General – Misc 80.63
 To 1000-410-213-0000 General, cemetery – medicare 80.63

From 2191-220-190-0000 Fire – FT salaries 52.54
 To 2191-110-213-0000 Fire – medicare 52.54

From 2031-330-323-0000 Roads – M&R 1,501.00
 To 2031-330-599-0006 Roads – Snowplow towing 1,501.00

On a motion by Trustee Abraham and a second by Trustee Habig, by a unanimous affirmative vote the following warrants, debit memos, EFT's, along with then and now certificates if applicable, were approved for payment:

n/a	Abraham	.00	E1947	Barnhill	194.71
E1948	Baucher	112.74	E1949	Binckley	2837.44
E1950	Bishop	1064.58	E1951	Borden	1799.51
E1952	Bowman	1912.21	E1953	Butt	785.62
E1954	Coyle	379.34	E1955	Curtis	1563.50
E1956	DuBeck	433.43	E1957	Duncan	373.75
n/a	Engle	.00	E1958	Essick	220.61
n/a	Gottfried, N.B.	.00	n/a	Habig	.00
E1959	Hall	1504.31	E1960	Harrison	236.96
E1961	Henry	704.89	E1962	Hill	101.57
E1963	Huhn	1277.83	E1964	Hussey	2441.52
n/a	Jones, A	.00	E1965	Jones, B	296.17
n/a	Kennedy	.00	E1966	Lynn	233.98
E1967	May	696.34	n/a	Mason	.00
E1968	Meisenhelder	561.64	E1969	Moore	43.52
E1970	Principe	407.31	E1971	Reece	1058.43
E1972	Riley	267.55	E1973	Smith, D.	243.24
E1974	Thomas	424.80	E1975	Thompson	1714.90
5870	PNB – IRS	3910.40	5871	PNB – IRS	4657.27
5872	OIT	1772.31	5873	SDIT	145.98
5874	GIT	677.27	5875	Deferred Comp	875.00
5876	AFLAC	504.72	5877	Nextel	161.04
5878	MT Business Tech	22.95	5879	Compu-fax Systems	111.32
5880	Kokosing Materials	69.00	5881	Ohio Public Entity Cons	955.22
5882	Standard Insurance Co	182.00	5883	Waste Management	191.22
5884	Time Warner	178.35	5885	Erie Insurance Co	5434.00
5886	Travis Binckley	74.23	5887	Shelly Materials	1241.07
5888	Cargill Deicing Tech	8759.86	5889	Bishop Scovell Ins	5264.00
5890	Fire House	155.00	5891	Office Equip Finance Serv	99.00
5892	Columbia Gas	273.64	5893	Claggett & Son	6500.00
5894	Finley Fire Equipment	10329.97	5895	James Murr	800.00
5896	EMH&T	2000.00	DM	Anthem BC/BS	6419.01

I hereby certify that the funds were on hand or in process of collection and properly appropriated for payment of the aforementioned warrants.

 Norman S. Kennedy, Fiscal Officer

The meeting was adjourned at 8:15 PM.